The Photo/Filming Permit Application:
This packet is designed to provide you with all the forms and information you will need to complete your Photography/Filming Permit application. Please read the material carefully. To allow sufficient time to review and process your application, a completed application, including all related forms and documents, should be submitted to the Finance Department within FIVE (5) working business days of the filming; exceptions include filming involving stunts, which requires six (6) business days and filming requiring road closures along major thoroughfares, which requires ten (10) business days (more or less depending on the filming location). Incomplete applications will not be processed. If you have questions about the permit fees and requirements, please call the City of Alhambra Finance office at (626) 570-5021. Submit your application to: City of Alhambra-Attn: Finance/Filming Permits, 111 South First Street, Alhambra, California 91801 or E-Mail.

Required Forms:

- **Photography/Filming Permit Application** - is your primary information form for the City. Please note the film cancellation policy and waivers as your signature binds you to the agreement.
- "Parking and Location Plan" / Scaled Plan - provides specific details on all vehicles and production equipment associated with the photo/filming activities.
- "Encroachment Permit" - shall be submitted for approval to the Public Works Department whenever there are plans to use the Public Right of Way, for parking or storing of vehicles or equipment and/or for using or traversing on public property by individuals, animals, vehicles or equipment.
- "Permission to Use Property" Form - written authorization from property owners (residential and/or business) within 100 feet of the photo/filming location.
- "Approval for Photo/Filming" Form - written authorization from property owners/tenants (residential and/or business) within 100 feet of the photo/filming location.
- "Proposed Photo/Filming Activity" Form - must be mailed or hand-delivered to all residences and/or businesses within 100 feet of the film location at least three days prior to photo/filming activities.
- "Temporary Use Permit" – shall be submitted for approval by the Development Services Department for photo/filming activities on private property when the actual filming is at a separate location.
- "Rider for Photo/Filming Permit" - after the initial application is submitted, any and all proposed production changes shall be submitted on this form to the City of Alhambra Finance/Permit Specialist.
- "Proposed Park and Golf Course Use" – shall be submitted for approval by the Community Services Department whenever one of the City’s parks or the golf course is a designated location for photo/filming activities.
- "Pyrotechnics/Special Effects Permit" - shall be submitted whenever any pyrotechnic device is used, or when special effects consist of explosive charges, discharge of firearms, burn scenes, or any other effect or stunts that pose a potential for danger or disruption to individuals or the surrounding area.
- "Helicopter/Aircraft Permit" - shall be submitted for approval by Police and Fire Departments whenever a helicopter or aircraft of any nature is used. Compliance with all FAA licensing and applicable regulations shall be required.

City Contacts: Aibarra@cityofalhambra.org

Finance
Alfred Ibarra
Ph: (626) 570-5021 Fax: (626) 308-4868

Police Department
Officer Ponce
Ph: (626) 570-5138 Fax: (626) 284-5978

Fire Department
Tracy Horaites
Ph: (626) 570-5190 Fax: (626) 457-8961

Public Works Dept.
Robert Bias
Ph: (626) 570-5067 Fax: (626) 282-5833

Community Services Dept.
Mike Macias
Ph: (626) 570-5044 Fax: (626) 282-9419

Development Services Dept.
Paul Lam
Ph: (626) 570-5034 Fax: (626) 458-4201
**Production Company Information**

Production Co./Applicant ____________________________________________

Address __________________________________ City _______________________________ State _______ Zip Code ____________

Phone ( _______ ) __________________________________________ Fax ( ________ ) __________________________________

Main Contact Name ___________________________________________ Title _____________________________________________

Phone # ( _______ ) ________________________________________ Cell ( _______ ) ______________________________________

Production Mgr. _______________________________ Ph: ( _____ ) _____________________ Cell: ( _____ ) _____________________

Location Mgr. _________________________________ Ph: ( _____ ) _____________________ Cell: ( _____ ) _____________________

Permit Agency ________________________________ Ph: ( _____ ) _____________________ Fax: ( _____ ) _____________________

E-mail address: _____________________________________________________________

**Project Information**

Photo/Film Title ________________________________________________________________________________________________

Type: [ ] Feature Film; [ ] TV Movie; [ ] TV Show; [ ] Still Photography; [ ] Commercial; [ ] Music; [ ] Student/Nonprofit; [ ] Other

**PART I:**

**Photo Shoot/Filming Locations & Dates:** (NOTE: Please duplicate PART I if there are to be additional location sites in Alhambra.)

<table>
<thead>
<tr>
<th>Location # (1, 2 or 3)</th>
<th>Description:</th>
<th>Add'l Building or Facility Info: (Name) ________________________ (Address)</th>
</tr>
</thead>
</table>

**Property:** [ ] Public Park; [ ] School [ ] Private Business; [ ] Public Bldg.; [ ] Public Street/Sidewalk; [ ] Residence; [ ] Other

**Venue:** [ ] Indoors; [ ] Outdoors / Traffic Control: [ ] Yes; [ ] No / Street Blockage: [ ] Yes; [ ] No / Reserved Parking: [ ] Yes; [ ] No

<table>
<thead>
<tr>
<th>Date(s)</th>
<th>Photo/Film Prep</th>
<th>Shoot</th>
<th>Strike</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Time</th>
<th># Cast/Crew</th>
<th># Vehicles</th>
</tr>
</thead>
</table>

**Number of Vehicles:**

Cars & Vans: _______; Trucks/Trailers/RVs _______; Camera/Picture Cars: _______; Cranes/Condors _______; Other _______

# Generators _______; Type of Generators _______________________________ Max. Anticipated Decibel Levels: _______

Address (Basecamp) ________________________________ Address (Crew Parking) ________________________________
PART II:
Describe Interior Photo Shoot/Filming Activities ________________________________________________________________
_______________________________________________________________________________________________________
_______________________________________________________________________________________________________
_______________________________________________________________________________________________________

Describe Exterior Photo Shoot/Filming Activities ________________________________________________________________
_______________________________________________________________________________________________________
_______________________________________________________________________________________________________
_______________________________________________________________________________________________________

Traffic: If photographing or filming on City street(s) and or property, please submit a separate site plan showing location(s) of cast, crew, vehicle(s), and the route to be traveled (if a street, sidewalk, or road closure is involved, you need a street closure permit).

If the photo shoot or filming is to take place on City streets, describe planned arrangements for temporary restrooms and removal of refuse generated by your production (if there are more than 15 personnel):

_______________________________________________________________________________________________________

Posting No Parking:
Street ___________________________ Date _______________ Time _______________
Street ___________________________ Date _______________ Time _______________
Street ___________________________ Date _______________ Time _______________

Photo Shoot/Filming Activities (If "YES", indicate location #s as described on page 1 of this application)
Use of animals? [ ] Yes; [ ] No; Location #(s) ______________
If YES, how many/what type?

Use of tents over 200 SF? [ ] Yes; [ ] No; Location #(s) ______________
Use of minors? [ ] Yes; [ ] No; Location #(s) ______________
Use of canopies over 400 SF? [ ] Yes; [ ] No; Location #(s) ______________
Staging of any aerial stunt or elements in your shoot? If yes, please attach details thereof. [ ] Yes; [ ] No
Use of nudity? [ ] Yes; [ ] No; Location #(s) ______________
Camera(s) on the Curb Lane? [ ] Yes; [ ] No; Location #(s) ______________
Camera(s) on the Sidewalk? [ ] Yes; [ ] No; Location #(s) ______________
Drive by? [ ] Yes; [ ] No; Location #(s) ______________; Drive up/away? [ ] Yes; [ ] No; Location #(s) ______________
Drive with flow of traffic? [ ] Yes; [ ] No; Location #(s) ______________
Tow Shots? [ ] Yes; [ ] No; Location #(s) ______________
ITC? [ ] Yes; [ ] No; Location #(s) ______________
Wet Down? [ ] Yes; [ ] No; Location #(s) ______________
Refuelers? [ ] Yes; [ ] No; Location #(s) ______________
Police Escort? [ ] Yes; [ ] No; Location #(s) ______________
Music Playback? [ ] Yes; [ ] No; Location #(s) ______________
Welding? [ ] Yes; [ ] No; Location #(s) ______________

Photo Shoot/Filming activities before 7 a.m. and/or after 7 p.m.? [ ] Yes; [ ] No; Location #(s) ______________
City of Alhambra
PHOTOGRAPHY/FILMING PERMIT APPLICATION

Pyrotechnics & Special Effects:
[ ] Yes; [ ] No - Will you be using pyrotechnics (fireworks) or explosives at this location?
If yes, please complete the attached Pyrotechnics/Special Effects Permit form.

[ ] Yes; [ ] No - Will you be using hazardous materials? If so please list.

Helicopter/Aircraft:
[ ] Yes; [ ] No - Will you be using a helicopter/aircraft at this location?
If yes, please complete the attached Helicopter/Aircraft Permit form.

PART III:
Schedule of Fees for Photography / Filming Activities
Payment of all permit fees must be made prior to final confirmation of the filming.
- Filming Permit Application Fee $79.00 (non-refundable)
- Filming/Still Photography (Commercial) $344.00 per day
- Still Photography (Private Property) $0
- Student filming permit $54.00*
- No Parking Signs $10.00 per sign
- Parking in City Parking Lot or Structure $14 per vehicle
- Temporary Use Permit $120 per site

Public Safety Fees (Police / 4 hour minimum)
- Police Officer $100 per hour (minimum 4 hours)
- Fire Personnel $100 per hour (minimum 4 hours)

Additional Fees: Additional fees may be charged for other personnel, equipment and vehicle expenses incurred by the City to assist a photo/film project. The fees will reflect actual costs to the City. A deposit may be required in advance.

Overpayments will be refunded and under-payments will be billed within thirty days (30) of the final day of shooting and are due and payable within thirty (30) days of the billing date.

Cancellation: The production company is required to notify the Police Department and Fire Department if cancellation occurs. The City will not refund the Filming Permit Application Fee.

PART IV:
Insurance

If filming on City property, a $5,000,000 liability policy is needed with the city listed as additionally insured. The word “Endeavor” must be crossed out. If filming on County property (i.e. courthouse or D.W.P. building), you must provide a copy of written approval from the County.

*Proof of Student Status: School letter and Student ID.
PART V:
Agreement with the Terms & Conditions of the Photography / Filming Permit

I hereby certify that all information included in this application is complete and accurate. I understand that failure to comply with the laws and requirements of the City may result in the immediate discontinuation of operations and/or revocation of this permit.

Name (Printed)________________________________  Title __________________________ Phone No.__________________

Authorized Signature ___________________________ Company ___________________________ Date _______________

City Authorization ________________________________________________________________ Date _______________

________________________________________________________________________________

For City Use Only

Approvals:

Police Dept. __________________ Date ____________  Fire Dept. __________________ Date ____________

Public Works __________________ Date ____________  Finance Dept. __________________ Date ____________

Community Svc. __________________ Date ____________  City Clerk __________________ Date ____________

Risk Management __________________ Date ____________

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<tbody>
<tr>
<td>Application Fee</td>
<td>$79</td>
<td>$79</td>
</tr>
<tr>
<td>Permit Fee (Filming/Commercial)</td>
<td>$344 x</td>
<td>$344 x</td>
</tr>
<tr>
<td>Permit Fee (Still Photography/Commercial)</td>
<td>$100 x</td>
<td>$100 x</td>
</tr>
<tr>
<td>Police Officer (#1) – 4 hours minimum:</td>
<td>$100 x</td>
<td>$100 x</td>
</tr>
<tr>
<td>Police Officer (#2) – 4 hours minimum</td>
<td>$100 x</td>
<td>$100 x</td>
</tr>
<tr>
<td>Fire Personnel (#1) – 4 hours minimum</td>
<td>$100 x</td>
<td>$100 x</td>
</tr>
<tr>
<td>Other:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>No Parking Sign(s) provided by City</td>
<td>$10 x</td>
<td>$10 x</td>
</tr>
<tr>
<td>Parking in City Lot or Structure</td>
<td>$14 x</td>
<td>$14 x</td>
</tr>
<tr>
<td>Temporary Use Permit</td>
<td>$120 x</td>
<td>$120 x</td>
</tr>
<tr>
<td>SUBTOTAL</td>
<td></td>
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</tr>
</tbody>
</table>

Permit #:_______________________ Date Issued:_________________ Issued By:_________________
City of Alhambra

“PARKING & LOCATION PLAN” / “SCALED PLAN” FORM

Production Title: _________________________ Production Co.: ________________________________

Location Mgr: _______________________ Ph: (_____) _______________ Cell: (_____) ________________

Photo/Film Title: ___________________________________________________________________________

Move-In Time: ___________ Start Time: ___________ End Time: __________ Move Out Time __________

Parking: Indicate the number and type of vehicles you will park on the street at this location:
___Trailers ___Vehicles <40-ft. ___Vehicles >40-ft. ___Crane ___Water Truck ___Picture Cars
___ Pop-out Trailers ___Generators ___Honey wagon ___Condor ___Shuttle Van ___Personal Cars

Address (Basecamp) ______________________________ (Crew Parking) ____________________________

BELOW:
1. Draw your location street (show the nearest intersection) and show all surrounding addresses.
2. Check (√) each address where the property owner provided a signature.
3. Place a series of xxxx’s in front of those addresses where you plan to park or want the option of parking.
4. Please indicate Red Zones, Yellow Zones, “No Parking Anytime” zones and Bus Zones.
5. Please show camera placements with a < and dolly tracks with an I I I I I. Show cranes with a ☰ and a generator with a ☯
6. NOTE: Company shall park in front of those addresses where a signature was obtained.

Scaled Plan
City of Alhambra
“ENCROACHMENT" FORM

Production Title: __________________________________________________________________________________

Name of Production Company _______________________________________________________________________

Address ______________________________________ City ____________________ State _____ Zip _____________

Company Phone ( ____ ) _________________ Cell Ph: ( ____ ) ________________ Fax: ( ____ ) _________________

The undersigned hereby applies for permission to encroach on the following City-owned Right of Way or other
property:_________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

Description of encroachment or work to be done: ________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

Contractor _______________________________________________________________________________________

Address _________________________________________________________________________________________

Company Phone (____) ________________________ City ____________________ State ______ Zip _____________

I understand that any permit that may be granted as a result of this request may be revoked by the City at any time. In
consideration for the issuance of this permit, I agree, and by use hereof, my agents, employees, contractors and invitees
agree to be bound by all of the provisions of California Vehicle Code Sections 35780, 35782, the Alhambra Municipal Code,
and any special conditions hereon, or attached hereto. I agree to hold the City harmless from any claims, defense and legal
costs, judgments for damages, or other relief against the City as a result of acts, or omissions, by me or my representatives,
in the performance of any activities permitted hereunder, whether the condition giving rise to the claim or judgment was
created in whole, or in part, by me or my representatives. I further agree to continually maintain all encroachments
authorized by this permit in a condition acceptable to the City of Alhambra.

Permittee: _______________________________________________________________________________________

Signature: _________________________________________________________ Date: _________________________

-------------------------------------------------------------------------------------------------------------------------------------------------

FOR CITY USE ONLY

Public Works Review & Approval: _________________________________________ Date: _____________________

Special Condition(s): _______________________________________________________________________________
________________________________________________________________________________________________
________________________________________________________________________________________________

Permission is granted to perform the activities described above to the statutes, ordinances and conditions described above.
Special conditions hereon and attached hereto are made a part hereof by reference. The permission is granted for the period
of ______________________ to _____________________ Extended to: ____________________________

By: ________________________________________________________________ Date: ________________________
City of Alhambra
PERMISSION TO USE PROPERTY
FOR PHOTOGRAPHY/FILMING FORM

I/We, _____________________________________, property owner(s) of ____________________________________

(Name)                                                                                                                 (Street Address)

______________________________ Phone ( _____ ) ____________________________
(City)                                               (State)               (Zip)

hereby give permission for ______________________________________________ to use my/our property for the

(Film Company)

purpose of photography/filming scenes of ______________________________________________________________

(Project Title)

on the following date(s) __________________________________ and time(s) ________________________________.

In order to be granted a Photography/Filming Permit, the Permittee must apply for all necessary permits and maintain all
legally required liability insurance as required by the City of Alhambra. Once a permit is granted, all personnel required to
ensure public safety will be on location. By signing the permit application, the Permittee has agreed to abide by all City,
County, State and Federal regulations and any specific guidelines applicable to your neighborhood. A copy of the City of
Alhambra’s Filming Policy and Guidelines is available at City of Alhambra – Film Liaison Office, 111 S. First Street,
Alhambra, CA 91801, or by calling (626) 570-5011; one will be mailed upon request.

By signing this form, the property owners/tenants understand that the City of Alhambra is exempt from any liability from
any property damage or injury to property owners/tenants, family, employee(s), or any other personnel or animal on the
property during the production, including setup, removal of props, and equipment and operation of vehicles.

OWNER (S) OF THE PROPERTY

____________________________________________           _______________________________________________

Name (please print)                                                                                        Name (please print)

____________________________________________           _______ ________________________________________

Signature                                                                                                Signature

____________________________________________            ______ _________________________________________

Telephone Number                                                                                       Telephone Number
Dear Resident:

The City of Alhambra would like to inform you that the production company listed below has applied for a Photo/Film Permit for the purpose of [ ] filming / [ ] taking still photo shots in your neighborhood:

Title of Project/Film ________________________________________________________________

Company Name: ____________________________________________________________________________

Location Manager: ____________________________________________________________________________

Address: __________________________________________________________________________________

City: ___________________________________ State: ________________ Zip: ______________________

Phone: ( _____ ) ___________________________ Cell Phone: ( _____ ) ____________________________

Location of Filming: _________________________________________ _______________________________

Activity: _____________________________________________________ _____________________________

__________________________________________________________________________________________

__________________________________________________________________________________________

Number of vehicles to be parked on city streets in the area: _______________________________________

Date(s) of filming: _________________________________ Hours of filming: _________________________

Other special conditions:   _____________________________________________________________________

__________________________________________________________________________________________

With the approval of the Permit Application, the Production Company and its representatives shall make every reasonable effort to accommodate the residential neighbors and businesses affected by the production. At all times, they shall behave in a courteous manner, comply with noise level as standards, and maintain access for residents, motorists and pedestrians.

If you have any questions or concerns about the proposed filming activities, please contact their company representative _____________________ at ( _____ ) ______ - ____________ or call one of the following City staff:

Finance Dept. (626) 570-5021 Fax: (626) 308-4868
Police Department On-Duty Watch Commander* Ph: (626) 570-5130 Fax: (626) 284-5978

(*After normal business hours and on weekends)
Property owners/tenants whose properties are located within 100-feet of a photo shoot/filming location must provide written permission acknowledging the potential impact such activities or additional parked vehicles may have on their neighborhood and/or property. If photo/filming activities will take place in the rear of a property, written permission is also required from owners/tenants abutting the rear of such location. By signing this form, the property owners/tenants understand that the City of Alhambra is exempt from any liability from any property damage or injury to property owners/tenants, family, employee(s), or any other personnel or animal on the property during the production, including setup, removal of props, and equipment and operation of vehicles.

I/We, the undersigned, have been made aware that the following Company
___________________________________________________________________________

has taken out a permit to [ ] photograph/ [ ] film scenes of the following Project Name/Film Title:
_____________________________________________________________________________________

at ________________________________________, Alhambra, CA on ___________________________.

(Address)  (Date[s])

The regular working hours (including set up / take down) will be: ________________________________.

There will be approximately ____________ equipment vehicles parked on our street.

Scene Description: __________________________________________________________________________
________________________________________________________________________________________
________________________________________________________________________________________

Signatures of Adjacent Property Owner(s) & Tenant(s)

NAME: _________________________________________________________________________________

ADDRESS: ______________________________________________________________________________

HOME PH: ( _________ ) ____________________  CELL PH: ( _________ ) _____________________

SIGNATURE ____________________________________________________________________________

APPROVE: □ I/we the adjacent property owners and/or tenants, to photography/filming location hereby state that we raise no objections to the above referenced [ ] photography / [ ] filming activity.

OBJECT: □ I/we the adjacent property owners and/or tenants, to the photography/filming location hereby object to the above referenced [ ] photography / [ ] filming activity for the following reasons:
________________________________________________________________________________________
________________________________________________________________________________________
City of Alhambra
“RIDER FOR PHOTO/FILMING PERMIT” FORM

Permit # ___________________

RIDER #: ____________________       Date ___________________

Production Title: _______________________________    Production Co: _______________________________

Contact: _____________________________________________ Phone: (_______) ____________________________

Filming Dates: _____________________________ Times: ___________________ Posting: _____________________

Describe Changes (s): ____________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

______________________________________________________________________________

DATE(S)                                    HOURS                  PHOTO/FILM                     CONSTRUCT                    STRIKE

______________________________________    ___________________    ___________________    ___________________    ________________

______________________________________    ___________________    ___________________    ___________________    ________________

Requirements Met:

Police ___________________________ By _____________________ Cancelled in Time [ ] Yes; No [ ]

Fire ____________________________ By _____________________ Cancelled in Time [ ] Yes; No [ ]

PW _____________________________ By _____________________ Cancelled in Time [ ] Yes; No [ ]

Except as amended above, all other terms and provisions of the original permit shall remain in force. When signed by a City Official, this Rider becomes part of and must be attached to the original permit at all times.

______________________________________________________________________________

______________________________________________________________________________

FOR OFFICE USE ONLY

Company Representative/Date                  City Official/Date

Additional Fees  ___________________  Additional  Attachments  ___________________

Permit  ___________________  Agreements  ___________________

Police  ___________________  Signatures  ___________________

Fire  ___________________  Parking Plan  ___________________

Location  ___________________  Notification  ___________________

Miscellaneous  ___________________  ___________________

TOTAL  ___________________  ___________________
This form shall be completed whenever any pyrotechnic device is used, or when special effects consist of explosive charges, discharge of firearms (including blanks), burn scenes, automobile crashes, chase scenes, or any type of jumps involving automobiles, motorcycles or people. Any stunt which by its nature poses a potential for danger or disruption to individuals or the surrounding area must be detailed below.

Production Title: ______________________________________________________________________________________

Name of Production Company ___________________________________________________________________________

Address _______________________________________ City _____________________ State _____ Zip ______________

Company Phone ( ____ ) ____________________ Cell Ph: (____) _________________ Fax: (____) ___________________

Location Where Pyrotechnic Device is to be Discharged: ______________________________________________________

Special Effects Coordinator ________________________________________________ License # _____________________

Pyrotechnician’s Name____________________________________________________ License # _____________________

Names of Assistants and License Numbers:

___________________________________________________________ License # ____________________________

___________________________________________________________ License # ____________________________

___________________________________________________________ License # ____________________________

Type and Quantity of Special Effects Materials Being Brought to Location: ________________________________________

_____________________________________________________________________________________________________

Type of Vehicle to Transport Pyrotechnic Materials: __________________________________________________________

Type of Fire Suppression Equipment and Standby Personnel to be Provided: _______________________________________

_____________________________________________________________________________________________________

Detailed Description of Activity (Attach additional pages if necessary): _________________________________________

_____________________________________________________________________________________________________

_____________________________________________________________________________________________________

_____________________________________________________________________________________________________

_____________________________________________________________________________________________________

I certify that the Permittee will carry out the proposed activity in accordance with the Health and Safety Code, Title 19, Fireworks Laws & Regulations, and any other laws applicable thereto. All fire and life safety procedures as required by federal, state and local regulations will be followed.

Signature of Applicant/Permittee: _____________________________________________ Date: ______________________

------------------------------------------------------------------------

FOR CITY USE ONLY

Fire Dept. Review & Approval: _____________________________________________ Date: _______________________

Fire Dept. Condition(s): ______________________________________________________

____________________________________________________________________________

12
This form shall be completed whenever any type of aircraft is used during a film production or photo shoot. A detailed flight plan and diagram of approach and takeoff paths for off-airport/helicopter landings must also be attached. All Aerial Coordinators and/or Pilots in Command shall possess a current FAA approved Motion Picture and Television Operations manual and accompanying Waiver. The Waiver is specific to those Federal Aviation regulations specified in the approved manual. A copy of the FAA required Plan of Activity and approved Operations Manual shall also be available to the Production Company prior to aerial operations.

Production Title: __________________________________________________________________________________

Name of Production Company _______________________________________________________________________

Address _____________________________________ City ____________________ State _____ Zip ______________

Company Phone ( ____ ) __________________ Cell Ph: (____) ________________ Fax: (____) __________________

Special Effects Coordinator ______________________________________________ License # ___________________

<table>
<thead>
<tr>
<th>PILOT’S NAME</th>
<th>CERTIFICATE NUMBER</th>
<th>AIRMAN’S CERTIFICATE CLASS</th>
<th>RATINGS &amp; LIMITATIONS</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

Aircraft Company: ____________________________________________ Phone # (____) _______________________

Address _________________________________ City _______________________ State ______ Zip ______________

Insurance Company of Aircraft: ________________________________ Policy # ____________________________

Injury & Damage Liability Limits: ___________________________________________________________________

Location & Description of Landing Zone _______________________________________________________________

Other Landing Zone(s): _____________________________________________________________________________

Description of Flight Path: __________________________________________________________________________

Number of Aircraft(s) Simultaneously in Flight: _________________________________________________________

Number of Landings: ___________________________ Expected Flight Hours: ________________________________

Number of Operations_____________________________ Night-time Operation: [ ] Yes; [ ] No

Detailed Description of Activity (Attach additional pages if necessary): _______________________________________

________________________________________________________________________________________________

Signature of Applicant/Permittee: ___________________________________________________ Date: ______________________

FOR CITY USE ONLY

Fire Dept. Review & Approval: __________________________ Date: ______________________

Fire Dept. Condition(s): ____________________________________________________________

________________________________________________________________________________________