MISSION STATEMENT

The City of Alhambra is dedicated to responsive, creative leadership and quality services, ensuring desirable neighborhoods and a supportive business environment, while being sensitive to the diversity of our community.

Watch and listen to the meeting as follows:

Zoom Webinar direct link: https://cityofalhambra-org.zoom.us/j/81321778489?pwd=YU1BTWtqSXpNeEo1MWFsME1mZ1FmUT09
Webinar ID: 813 2177 8489, Passcode: 644586

Or by telephone by dialing (833) 548-0276 (Toll Free) or (833) 548-0282 (Toll Free) or (877) 853-5257 (Toll Free) or (888) 475-4499 (Toll Free) or +1(719) 359-4580 or +1(309) 205-3325 or +1(253) 215-8782 or +1(346) 248-7799 or +1(646) 931-3860 or +1(301) 715-8592 or +1(312) 626-6799 or +1(646) 558-8656 and entering Webinar ID: 813 2177 8489 and Passcode: 644586. Please Note: All members of the public calling or logging into the meeting will be muted so that the meeting can proceed. If there are technical difficulties with Zoom during the meeting, the meeting will proceed regardless. Meetings can also be viewed via livestream here: https://www.spectrumstream.com/streaming/alhambra/live.cfm

Addressing the Council:

In person: Section 2.04.210 of the Alhambra Municipal Code establishes the procedures for addressing the Council. Any person wishing to address the Council during the meeting should complete a Speaker Request Card and submit it to the City Clerk so the City Council knows you wish to speak. When called upon by the presiding officer, please step to the podium.

Via Zoom or Telephone: “Raise your hand” - Members of the public may speak by using the “Raise Hand” function during the public comments portion, if on Zoom or telephone. Staff will unmute speakers participating via Zoom or telephone and announce your name when it is your time to speak.

Remarks are limited to 5 minutes; however, the presiding officer may either extend or reduce the maximum time to such period of time as the Council may determine.

Standards of Decorum: Any person addressing the Council who refuses to stop speaking after his/her time has expired or any person who behaves in such a manner as to interfere with or impede the progress of the City Council meeting who, after a request by the presiding officer, refuses to cease such behavior may be removed from Zoom during the meeting, the meeting will proceed regardless. Meetings can also be viewed via livestream here: https://www.spectrumstream.com/streaming/alhambra/live.cfm

Enforcement of Decorum: The Chief of Police, or his/her designee, shall be Sergeant-at-Arms of the Council meetings. The Sergeant-at-Arms shall carry out all orders and instructions given by the presiding officer for the purpose of maintaining order and decorum at the Council meeting.

Persons Authorized to be Within Rail: No person, except City official or their designees, shall be permitted within the rail in front of the Council Chamber without the express consent of the Council.

Agenda Tracking Numbers: All numbers listed in bold after the title of each Agenda item are City Clerk tracking numbers that are used for filing and research purposes.
LAND ACKNOWLEDGEMENT: We acknowledge that the land on which we are gathered is the traditional, ancestral, and unceded territory of the Gabrielino/Tongva peoples. We seek to prioritize respect for the historic culture and contemporary presence of the native peoples throughout California, especially in the greater Los Angeles/Alhambra area. We come with respect and gratitude for the Gabrielino/Tongva people who still consider themselves the caretakers of this land. It is through their examples that we are reminded of our greater responsibility to take care of Mother Earth and to take care of each other.

CEREMONIALS

1. PROCLAMATIONS – F2M22-3

   A. Ratify the action of Mayor Andrade-Stadler in proclaiming the month of April, 2023 as DONATE LIFE MONTH in Alhambra.

   B. Ratify the action of Mayor Andrade-Stadler in proclaiming April 26, 2023 as DENIM DAY in Alhambra as a part of April being Sexual Assault Awareness Month.

PRESENTATIONS

2. DISCUSSION OF PROPOSED FEDERAL AND STATE FIREARM REGULATIONS – F2M23-7

At the March 13, 2023 Council meeting, Councilmember Lee requested an agendized item regarding support for legislation strengthening firearm control. Staff will present information regarding proposed federal and state legislative items regarding firearm regulation that are currently under consideration. Should the City Council find it appropriate to support any or all of the proposed federal and state legislative bills, staff will proceed with preparing and submitting letters of support to the designated legislative committee(s).

Recommended Action: City Council discuss certain federal and state firearm legislation; and, direct staff as deemed appropriate.
3. **RESOLUTION DENOUNCING ANTISEMITISM – F2M23-7, R2M23-20**

At the March 27, 2023 City Council meeting, Councilmember Lee requested the Council’s support to bring forward a resolution denouncing antisemitism, hatred and prejudice after receiving a letter from the Jewish Federation of the Greater San Gabriel and Pomona Valleys. Subject to the letter, the Jewish Federation requested Alhambra take several steps in support of the Jewish community, including signing the American Jewish Committee and US Conference of Mayors statement to combat antisemitism (completed on April 5, 2023); adopting the International Holocaust Remembrance Alliance’s (IHRA) working definition on antisemitism; appointing a community task force to foster relationships between groups; and, establishing initiatives to increase harmony and understanding. Staff has prepared a resolution denouncing antisemitism for the Council’s consideration. A copy of the letter from the Jewish Federation of the Greater San Gabriel and Pomona Valleys will be preserved for the Human Relations Commission, when they convene.

**Recommended Action:** City Council discuss and consider a Resolution (R2M23-20) denouncing antisemitism and direct staff as deemed appropriate.

**CONSENT AGENDA** (Item Nos. 4 – 16)

All items listed under the Consent Agenda are considered by the City Council to be routine and will be enacted by one motion unless a citizen or Council member requests otherwise; in which case, the item will be removed for separate consideration.

4. **LETTER OF OPPOSITION – SB710 (DURAZO) – F2M23-19**

Recently, staff was made aware that the newly appointed California Senator Durazo, representing Alhambra, brought forward a Senate Bill (SB710) that is not in alignment with the City’s Legislative Platform or is the best interest of the City. In fact, SB710 is in complete conflict with the progress that has been made on the fully funded 710 Arterial Project. Staff has been tirelessly working with partner agencies and neighboring jurisdictions to create better mobility, less congestion, and improved safety and air quality for Alhambra, Monterey Park, San Gabriel, South Pasadena, and East Los Angeles communities. In accordance with the City’s Legislative Platform and in support of the City’s 710 mobility improvement projects, a Letter of Opposition was submitted to Senator Durazo to request the proposed SB710 legislation not move forward.

**Recommended Action:** City Council receive and order filed the City of Alhambra’s Letter of Opposition – SB710 (Durazo).

5. **ACCEPT SUMMER LUNCH PROGRAM GRANT FROM THE CALIFORNIA STATE LIBRARY – F2M23-18, M2M23-51**

The California State Library offers grants in support of Library programs and pop-up visits at summer sites to enhance access to books and Library services by the community. In March 2023, the Library applied for this funding opportunity and was awarded $5,740 to support Library programming at the City’s park sites participating under the free Summer Lunch Program.
**Recommended Action:** City Council accept $5,740 in grant funds from the California State Library to support the Library’s mobile summer programs and services; appropriate revenue and expenditure funds in the amount of $5,740; authorize the City Manager or designee to sign the grant agreement with the California State Library, subject to final language approval by the City Manager and City Attorney; and, direct staff to undertake the steps necessary to finalize Council’s action. *(M2M23-51)*

6. **RESOLUTION: FY 2023-2024 PROJECT IDENTIFICATION FOR THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 (SB1 BEALL) – F2M23-38, R2M23-17**

The Road Repair and Accountability Act stipulates that, prior to receiving Road Maintenance and Rehabilitation Account (RMRA) funds in a fiscal year, a city or county must submit to the California Transportation Commission (CTC) a project list pursuant to an adopted resolution. This information is due by May 31, 2023. Staff is proposing a Street Rehabilitation Project for FY 2023-2024 that includes the following areas: Linderaxa Park, Linderaxa Park North, Linderaxa Park South, Grand Ave., Cynthia St., Pine St., McLean St., Monterey St., Hidalgo Ave., Cordova St., Valencia St., Vega St. Alahmar St. and Orienta Dr. It is anticipated that the City will receive $2,042,287.00 from the RMRA Fund for FY 2023-2024.

**Recommended Action:** City Council adopt Resolution No. R2M23-17 entitled: A Resolution of the City Council of the City of Alhambra, California adopting the fiscal year 2023-24 list of projects funded by SB 1: The Road Repair and Accountability Act; and, direct staff to undertake the steps necessary to finalize Council’s action.


On May 23, 2022, the City Council awarded a contract to Torres Sanitation Systems Construction, in the amount of $759,145.00. There were two change orders authorized to complete the project. The change orders were due to replacing an additional 20 feet of existing 8-inch sewer main pipe to 12-inch sewer main pipe, and unforeseen conditions associated with existing utilities conflicting with proposed sewer pipes, adjusting exiting storm drains pipes, replacing additional traffic loops. These changes resulted in an increase to the contract by $120,256.90, bringing the total project cost to $879,401.90. The project has been completed in accordance with the City requirements and specifications. As such, it would be appropriate for the City Council to accept the project as complete and instruct the City Clerk that the Notice of Completion be filed with the County of Los Angeles Recorder’s Office.

**Recommended Action:** City Council accept the work of Torres Sanitation Systems Construction for the Mission Road Sewer Main Replacement Project as complete in the amount of $879,401.90; direct the City Clerk to file a Notice of Completion with the County of Los Angeles for recordation; direct the Finance Director to release the five percent retention 35 days from the date of recordation if no liens are filed; and, direct staff to undertake the steps necessary to finalize Council’s action. *(M2M23-42)*

On August 10, 2020, the City Council awarded a contract to General Pump Company for the Well No. 14 Pump Repair and Rehabilitation Project in the amount of $126,776.00. The final cost of the project was $125,994.00, $782.00 below the contract amount. The project has been completed in accordance with the City’s requirements and specifications. As such, it would be appropriate for the City Council to accept the project as complete and instruct the City Clerk that the Notice of Completion be filed with the County of Los Angeles Recorder’s Office.

**Recommended Action:** City Council accept the work of General Pump Company Inc. for the Well No. 14 Pump Repair and Rehabilitation as complete in the amount of $125,994.00; direct the City Clerk to file a Notice of Completion with the County of Los Angeles for recordation; direct the Finance Director release the retention 35 days from the date of recordation if no liens are filed, and, direct staff to undertake the steps necessary to finalize Council’s action. (M2M23-52)


In the past few years, the City was challenged in the recruitment and retention of Police Dispatchers. Most recently, turnover in newly hired dispatchers failing to meet probationary standards or resigning, the retirement of a tenured part-time police dispatcher, and existing vacancies in two full-time positions (with the possibility of a third vacancy) are just a few examples of the challenges. The salary and benefits package within the two-year side letter extension of the existing MOU, that the City and Alhambra Police Dispatch Association (APDA) have reached tentative agreement on, shall serve as an important tool in not only retaining existing quality workforce but also attracting candidates. Lastly, the side letter provides language for the removal of part-time Dispatcher I and II classifications from the list of recognized classifications for the APDA. The APDA has agreed to the removal of the part-time classifications, recognizing the greater need to fill the existing full-time vacancies that has existed for years. Adoption of a Resolution to implement these changes is required.

**Recommended Action:** City Council adopt Resolution No. R2M23-18 entitled: A Resolution of the Alhambra City Council approving a Side Letter amending the Memorandum of Understanding between the City of Alhambra and the Alhambra Police Dispatch Association and amending the City of Alhambra Compensation Plan


The City Council approved a Memorandum of Understanding (MOU) between the City and the Alhambra Police Officers’ Association (APOA) on July 12, 2021. Subsequently, the City Council approved a side letter with APOA amending the original MOU and extending
it for an additional two years with certain salary and benefit increases. Since the approval of the first side letter with APOA, it was discovered that due to administrative error, certain previously agreed upon items were inadvertently not included in the first side letter of agreement. The second side letter of agreement amending the existing MOU between the City and APOA serves to update and clarify changes that the City and APOA previously reached agreement on but neglected to include and memorialize. The second side letter of agreement amending the existing MOU between the City and APOA is consistent with the City’s Council’s goals and priorities as it pertains to recruiting and retaining quality Police Officers. Adoption of a Resolution to implement these changes is required.

**Recommended Action:** City Council adopt Resolution No. R2M23-19 entitled: A Resolution of the Alhambra City Council approving a Second Side Letter amending the Memorandum of Understanding between the City of Alhambra and the Alhambra Police Officers’ Association and amending the City of Alhambra Compensation Plan


On July 14, 2020, the City Council approved a one-year agreement, with two one-year extensions, with the Los Angeles Centers for Alcohol and Drug Abuse (L.A. CADA) to provide homeless crisis housing, street outreach, and case management services in Alhambra. The current contract for services is set to expire on July 13, 2023; however, L.A. CADA has agreed to extend contract term for an additional 5 years at the current rates with an annual CPI not to exceed 3%. In accordance with Alhambra’s Municipal Code, §3.38.050 and L.A. CADA’s nominal CPI increases, the extension would be advantageous to the City to maintain current services. L.A. CADA’s case workers have integrated seamlessly as a part of the City’s HOME Team and developed an effective partnership with the Alhambra Police Department. Over the past three years, L.A. CADA has successfully engaged with numerous individuals experiencing homelessness, assisted with placement into treatment programs or recovery bridge shelters, along with case management, permanent housing referrals, job development, mental health linkage, legal support, and basic necessities such as food, water and clothing. Therefore, staff recommends that the City Council authorize an amendment to the existing agreement to extend the term of the contract for 5 years at the current rates with an annual CPI not to exceed 3%.

**Recommended Action:** City Council authorize Amendment No. 4 to Contract No. C2M20-31, subject to final language approval by the City Manager and the City Attorney, with the Los Angeles Centers for Alcohol and Drug Abuse (L.A. CADA) to extend the contract for 5 years at the current rate of $250,000.00 per year, with an annual CPI not to exceed 3%, for day-time service and $176,000 per year, with an annual CPI not to exceed 3%, for night and weekend coverage to provide services as part of the Alhambra Homeless Outreach Mental Evaluation (HOME) Team; authorize the City Manager to execute Amendment No. 4; and, direct staff to undertake the steps necessary to finalize Council’s action. (M2M23-53)

12. **AWARD CONTRACT: DEVELOPMENT OF A COMPREHENSIVE SUSTAINABILITY PLAN – F2M22-64, RFP2M22-21, C2M23-19, M2M23-54**
On November 14, 2022, the City Council authorized the circulation of a Request for Proposals (RFP2M22-21) for the development of a Comprehensive Environmental Sustainability Plan (CESP). A total of five (5) proposals for this project were received from qualified consulting firms. On March 16, 2023, an evaluation panel consisting of two City Council members and four City staff members interviewed and rated the firms to determine how each met the essential requirements outlined in the RFP including: Proposal Format and Approach; Understanding of Project Scope; Experience with Similar Work; Qualifications of Staff; and Performance on Previous Projects. After careful consideration, the evaluation panel determined Environmental Science Associates (ESA) best meets the City’s criteria and overall needs. The estimated completion for the CESP by ESA is 26 months, based primarily on extensive data collection and analysis and community engagement. As part of the process and scope of work, the consultant will review existing conditions and assess vulnerability; develop targets and strategies; conduct outreach (briefings, advisory groups, stakeholder discussions, and community workshops); and provide the plan document, with implementation and measurement support.

**Recommended Action:** City Council award a contract, subject to final language approval by the City Manager and the City Attorney, by and between the City of Alhambra and Environmental Science Associates (ESA), for the completion of a Comprehensive Environmental Sustainability Plan in an amount not to exceed $667,807; direct the Finance Director to appropriate grant revenue and expenditure funds in the amount of $680,000 from the Department of Housing and Urban Development (HUD); and, direct staff to undertake the steps necessary to finalize the Council’s action. (M2M23-54)

13. **AUTHORIZE RFP: PROFESSIONAL ARCHITECTURAL DESIGN REVIEW CONSULTING SERVICES – F2M23-39, RFP2M23-12**

Media Portfolio, Inc. has provided professional architectural design review services to the City since May 1999, and has provided additional services related to the administration and staff of the Design Review Board (DRB) since March, 2001. The City’s current contract with Media Portfolio, Inc. terminates on June 30, 2023. Staff is seeking to solicit proposals from qualified firms to serve as a consultant City Architect/Urban Designer providing professional architectural design review consulting services in addition to managing administration and staffing of the City’s DRB.

**Recommended Action:** City Council approve the issuance of a Request for Proposals (RFP) for a consulting City Architect/Urban Designer to provide professional architectural design review consulting services, with proposals due no later than Monday, May 8, 2023.


The City has contracted with Media Portfolio, Inc. to provide professional landscape design review services, specifically to evaluate compliance with State mandated standards for Model Water Efficient Landscape Ordinance (MWELO) since June 2015. The City’s current contract with Media Portfolio, Inc. terminates on June 30, 2023. Staff is seeking to solicit proposals from qualified firms to serve as a consulting City Landscape
Architect providing professional landscape design review services for residential, commercial, industrial, institutional, and mixed-used projects as well as working with architects, designers and property owners to ensure project compatibility with surrounding areas.

**Recommended Action:** City Council approve the issuance of a Request for Proposals (RFP) for a consulting City Landscape Architect to provide professional landscape design review consulting services, with proposals due no later than Monday, May 8, 2023.

15. **PERSONNEL ACTIONS – F2M23-1**

**Recommended Action:** City Council ratify the actions of the City Manager set forth in that certain Personnel Actions document dated April 10, 2023 showing the various appointments, classifications, salary changes, etc., since the last City Council meeting.

16. **DEMANDS - F2M23-1**

**Recommended Action:** City Council approve as submitted Final Check List (236279 thru 236393) in the amount of $805,933.73 for the period ending January 12, 2023 and Schedule of Wire Transfers in the amount of $2,419,646.37 for the week ending January 6, 2023; Final Check List (236394 thru 236395) in the amount of $84,786.00 for the period ending January 17, 2023 and Schedule of Wire Transfers in the amount of $394,885.27 for the week ending January 13, 2023; Final Check List (236018) in the amount of $978.29 for the period ending December 29, 2022; Final Check List (236396) in the amount of $50,000.00 for the period ending January 17, 2023; Final Check List (236397 thru 236538) in the amount of $601,306.32 for the period ending January 19, 2023 and Schedule of Wire Transfers in the amount of $2,071,429.55 for the week ending January 20, 2023; and, Final Check List (236539 thru 236678) in the amount of $410,144.84 for the period ending January 26, 2023.

**PUBLIC COMMENT FOR NON-AGENDIZED ITEMS (TIME LIMITATION - 5 MINUTES)**

Citizens wishing to address the Council on any matter which is within the subject matter jurisdiction of the City Council not on the Agenda may do so at this time. Please note that while the City Council values your comments, pursuant to the Brown Act, the City Council cannot take action unless the matter appears as an item on a forthcoming agenda.

**COUNCIL COMMUNICATIONS (ANNOUNCEMENTS & FUTURE AGENDA ITEMS) F2M23-7**

Each Councilmember at his/her discretion may address the Council and public on matters of general information and/or concern, including announcements and future agenda items.

**ADJOURNMENT:** The next regular meeting of the Alhambra City Council is scheduled for Monday, April 24, 2023 at 6:00 p.m.
NOTICE

Agenda Items: Copies of the staff reports or other written documentation relating to the items listed on this agenda are on file with the City Clerk in Alhambra City Hall, located at 111 South First Street, Alhambra, California, and are available for inspection during regular office hours, Monday through Thursday from 7:00 a.m. to 5:30 p.m. If you would like to sign-up to receive the City Council meeting agenda and staff reports packet, please visit the City's website at www.cityofalhambra.org and you will be able to submit your email address on the homepage to the subscription service. Pursuant to Government Code Section 54957.5(b), materials related to agenda items for regular meetings of the Alhambra City Council that are distributed less than 72 hours prior to that meeting, will be made available for public inspection at the Alhambra City Clerk’s Office.

Broadcast of Meeting: A live video stream of each Council meeting is available through the City’s website. The regular meetings of the Alhambra City Council are recorded and are broadcast on Charter Channels 3 and 182 at 7:30 p.m. on Thursdays and Mondays following the meeting. Recordings are also available for viewing by the public on the City of Alhambra’s website, at the Alhambra Public Library and, upon appointment, in the City Clerk’s Office.

Americans with Disabilities Act: If you require special assistance to participate in any City meeting (including assisted listening devices), please contact the City Clerk's Office at (626) 570-5090. Notification of at least 72 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Translation Services Requests: If you require translation services in order to participate in a meeting please contact the City Clerk’s Office at (626) 570-5090. All requests for translation services shall be made by 4 p.m. the Thursday prior to the City Council meeting. If translation is not requested by 4 p.m. the Thursday prior to the City Council meeting, staff will try to accommodate the request if possible.

LAUREN MYLES, CMC
CITY CLERK
AGENDA ITEM NO. 1A

City of Alhambra

PROCLAMATION

WHEREAS, organ, tissue, marrow and blood donation are life-giving acts recognized worldwide as expressions of compassion to those in need; and,

WHEREAS, more than 100,000 individuals nationwide and more than 20,000 in California are currently on the national organ transplant waiting list, and on average, 17 people die each day while waiting due to the shortage of donated organs; and,

WHEREAS, a single individual’s donation of the heart, lungs, liver, kidneys, pancreas and small intestine can save up to eight lives; donation of tissue can save and heal the lives of more than 75 others; and,

WHEREAS, organ donors saved more than 42,000 lives last year, the most ever; and,

WHEREAS, any person can register to be an organ, eye and tissue donor regardless of age or medical conditions; and,

WHEREAS, being a registered donor does not impact the quality of life-saving medical care a person receives in an emergency;

NOW, THEREFORE, BE IT RESOLVED that in recognition of National Donate Life Month, the month of April 2023 is hereby proclaimed “DMV/Donate Life California Month” in the City of Alhambra, and the City Council encourages all Californians to check “YES!” when applying for or renewing their driver’s license or I.D. card at the DMV.

Presented this 10th day of April, 2023

ADELE ANDRADE-STADLER, MAYOR
WHEREAS, the month of April has been declared as national Sexual Assault Awareness Month and Peace over Violence has declared April 26, 2023 as Denim Day in Los Angeles County; and,

WHEREAS, both events are intended to draw attention to the fact that rape and sexual assault remain a serious societal issue and to call attention to harmful attitudes, misconceptions and misinformation that allow these crimes to persist and allow victim/survivors to be re-victimized; and,

WHEREAS, today, sexual violence remains one of the most prevalent yet underreported crimes in the United States; and,

WHEREAS, with proper education on the matter and comprehensive prevention projects, sexual violence and its unfair and traumatizing effects are preventable; and,

WHEREAS, the Alhambra City Council strongly supports the efforts of Peace Over Violence to educate persons in our community about the true impact of rape and sexual assault in Southern California.

NOW, THEREFORE, I, ADELE ANDRADE-STADLER, Mayor of the City of Alhambra, do hereby proclaim April 26, 2023 as Denim Day in the City of Alhambra, and urge everyone to wear jeans that day to help communicate the message that there is “no excuse and never an invitation to rape.”

Issued this 10th day of April, 2023

ADELE ANDRADE-STADLER, Mayor
RECOMMENDATION:

Staff recommends the City Council discuss certain federal and state firearm legislation; and direct staff as deemed appropriate.

BACKGROUND:

- At the March 13, 2023 City Council meeting, Councilmember Lee requested an agendized item regarding support for legislation strengthening firearm control.

- On March 1, 2023, the City of Monterey Park adopted support of certain federal and state legislation regulating the sale and availability of firearms.

- The following proposed legislative items are currently under consideration subject to firearm regulation:

  **Federal:**
  - S14 (Feinstein) Age 21 Act: A bill to prohibit the purchase of certain firearms by persons under 21 years of age.
  - S25 (Feinstein) Assault Weapons Ban of 2023: A bill to make it a crime to knowingly import, sell, manufacture, transfer, or possess a semiautomatic assault weapon or a large capacity ammunition feeding device.

  **California:**
  - SB2 (Portantino) Firearms: A bill to implement various improvements to California’s existing conceal-carry weapon laws (Alhambra supported February 27, 2023);
  - SB241 (Min) Firearms: A bill requiring a licensee and employees that handle firearms to annually complete specified training;
  - AB28 (Gabriel) Gun Violence Prevention, Healing, and Recovery Act: A bill imposing an excise tax of 11% from firearm retail sales for gun violence prevention, education, research, response, and investigation programs.
• AB732 (Fong) Punishment for Misdemeanors and Relinquishment of Firearms: A bill to amend Proposition 63 by requiring a defendant not in custody to relinquish their firearms within 48 hours of conviction of a felony.

Should the City Council find it appropriate to support any or all of the proposed federal and state legislative bills, staff will proceed with preparing and submitting letters of support to the designated legislative committee(s).

FINANCIAL ANALYSIS:

There is no fiscal impact from addressing the various legislative items.

ATTACHMENTS:

None
DATE: April 10, 2023
TO: Honorable Mayor and Members of the City Council
SUBMITTED BY: Priscilla Garcia, Management Analyst
SUBJECT: RESOLUTION DENOUNCING ANTISEMITISM

RECOMMENDATION:

It is recommended the City Council discuss and consider Resolution No. R2M23-20 denouncing antisemitism and direct staff as deemed appropriate.

BACKGROUND:

At the March 27, 2023 City Council meeting, Council Member Lee requested the Council’s support to bring forward a resolution denouncing antisemitism, hatred, and prejudice after receiving a letter from the Jewish Federation of the Greater San Gabriel and Pomona Valleys. Subject to the letter, the Jewish Federation requested Alhambra take several steps in support of the Jewish community, including signing the American Jewish Committee and US Conference of Mayors statement to combat antisemitism (completed on April 5, 2023); adopting the International Holocaust Remembrance Alliance’s (IHRA) working definition on antisemitism (included in the resolution); adopting a resolution denouncing and condemning antisemitism; appointing a community task force to foster relationships between groups; and establishing initiatives to increase harmony and understanding.

Staff has prepared a resolution denouncing antisemitism for the council’s consideration.

A copy of the letter from the Jewish Federation of the Greater San Gabriel and Pomona Valleys will be preserved for the Human Relations Commission, when they convene.

ATTACHMENT:

Jewish Federation of the Greater San Gabriel and Pomona Valleys Letter
Resolution No. R2M23-20
March 3, 2023

Mayor Adele Andrade-Stadler
City of Alhambra
111 South First Street
Alhambra, CA 91801

Dear Mayor Andrade-Stadler,

My name is Jason Moss, and I am the Executive Director of the Jewish Federation of the Greater San Gabriel and Pomona Valleys. The mission of the Jewish Federation is to build community by strengthening and enhancing Jewish life for the estimated 30,000 – 45,000 Jews living between Glendale and Rancho Cucamonga. We do this by providing programs and services that support the needs of the Jewish community and act as the Jewish voice on issues that affect the greater Jewish community.

It is in this capacity that I am writing you today to share with you that the Jewish community is on edge.

Our country has witnessed an unprecedented spike in antisemitic incidents and attacks over the last several years. In its Audit of Antisemitism Incidents 2021, the Anti-Defamation League (ADL) recorded 2,717 incidents of assault, harassment, and vandalism. The ADL also recently reported that widespread belief in antisemitic conspiracy theories and tropes nearly doubled since 2019 and the highest levels in 30 years. In November 2022, FBI Director Christopher Wray stated, "A full 63% of religious hate crimes are motivated by antisemitism—targeting a group that makes up just 2.4% of our population. Foreign terrorist organizations like ISIS have promoted antisemitic violent extremism for decades. They continue to target Jewish Americans in their attack plots. But we also confront the threat of people here, on our soil, whose hateful views—often paraded online—boil over into acts of violence."

Locally, over the last year, driveways throughout our community have been strewn with hate-laden flyers, blaming Jews for everything from COVID, "how every aspect of Disney grooming," "Trump's Campaign Funding," and linking Jews to the pornography industry. And the number of antisemitic verbal attacks and confrontations Jewish students are having in local schools has also dramatically increased. As a result of these incidents and others, along with the pervasiveness of antisemitism online, the Jewish community feels like we are being hit from all sides. The very essence of our right to live as Jews is under attack.

In December 2022, I wrote the enclosed Op-ed expressing the local Jewish community's concern about this latest rise of antisemitism and its impact on people's mental health and well-being.
Antisemitism has emerged at all levels of our society and must be confronted through a multi-faceted, targeted approach, including at the City, County, State, and Federal government levels. As the mayor of Alhambra, we need your and Alhambra City Council’s help, and I am asking you to commit to this effort by taking the following steps:

1. Join over 700+ Mayors nationwide and sign the American Jewish Committee (AJC) and US Conference of Mayors statement to combat antisemitism.

2. Alhambra City Council adopt the International Holocaust Remembrance Alliance's (IHRA) working definition on antisemitism

3. Propose, approve, and adopt a resolution denouncing and condemning antisemitism and all forms of hatred (including the jew-hatred flyers thrown on driveways)

4. Appoint a City of Alhambra staff member to create and convene a task force made up of representatives from various ethnic and racial groups to work with the city to:
   - Foster relationships between the groups
   - Develop a Zero-tolerance policy against all forms of hatred.
   - Develop an educational plan to train Alhambra's staff and law enforcement personnel on detecting and reacting to all forms of hatred.

5. Allocate resources for initiatives fostering interfaith acceptance, understanding, and harmony.

As an elected official, you are in an important and unique position to affect change through your direct engagement with our local Jewish community.

Now, I know that if the City of Alhambra takes each of these steps, there is no guarantee that antisemitism or hatred will be immediately eradicated. However, I do know that if you do nothing, things will continue to get worse.

I urge you to stand with us, and let’s show people that antisemitism and all forms of hatred will not be tolerated or accepted in Alhambra.

 Respectfully,

[Signature]

Jason Moss, MSW, MAJCS
Executive Director

cc: Ross J. Maza, Vice Mayor
Katharine Lee, Councilmember
Jeffrey Koji Maloney, Councilmember
Sasha Renee Perez, Councilmember
Jessica Binnquist, City Manager
RESOLUTION NO. R2M23-20

A RESOLUTION OF THE ALHAMBRA CITY COUNCIL DENOUNCING ANTISEMITISM

WHEREAS, the City of Alhambra is committed to inclusion and advancement of diversity and equity for people of all races, ethnicities, national origins, religions, ages, genders, and backgrounds; and

WHEREAS, the City of Alhambra takes great pride in diversity and respect for all people, and the Jewish community is an important part of the City’s fabric, recognizing our diversity as a key strength for the City and our character; and

WHEREAS, the City of Alhambra supports national, state, and local government efforts directed at eradicating antisemitism and all forms of hatred, and supports expanded education programs, including Holocaust programs, to counter intolerance and discrimination; and

WHEREAS, the City of Alhambra condemns antisemitism in all its forms, including: hatred and prejudice directed towards Jewish community members; stereotypes or conspiracy theories about Jews; Holocaust denial or distortion, and; extremist indoctrination or recruitment related to any form of antisemitism; and

WHEREAS, the City of Alhambra affirms that hatred and bias in any form are not acceptable in our community. The City of Alhambra remains committed to our vision of welcoming and serving the people of Alhambra to create a community that offers a premier quality of life; and

WHEREAS, the Anti-Defamation League (ADL) recorded 3,697 incidents of assault, harassment, and vandalism in 2022, a 36% increase over 2021 reported incidents. The ADL also reported that widespread belief in antisemitic conspiracy theories and tropes nearly doubled since 2019 and remain at the highest levels in 30 years; and

WHEREAS, FBI Director Christopher Wray stated in November 2022, “63% of religious hate crimes are motivated by antisemitism—targeting a group that makes up just 2.4% of our population”; and

WHEREAS, the California Attorney General’s 2021 Hate Crime in California Report shows that hate crimes reported in California increased 32.6% over the prior year and remain at their highest level since 2001, with anti-Jewish bias events increasing 32.2% from 115 to 152 incidents from 2020 to 2021; and

WHEREAS, any victims of antisemitism in the City of Alhambra are urged to report any incidents — as hate crimes or bias-related events — so that local law enforcement can respond, track such incidents, and bring perpetrators to justice; and

WHEREAS, the City of Alhambra, on behalf of its citizens and as supporters and allies of our Jewish community, does hereby proclaim the City of Alhambra’s condemnation of antisemitism. The City of Alhambra strongly stands against hate, bias, or violence based on identity and remains committed to the principles of nondiscrimination and human rights. In Alhambra, we are better together;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ALHAMBRA DOES
RESOLVE AS FOLLOWS:

1. That the City of Alhambra condemns all forms of hate, racism, and violence perpetrated, tolerated, or encouraged by any group or individual.

2. That the City of Alhambra supports our Jewish community members and condemns racism, intolerance, hate, and violent attacks against them.

3. That the City of Alhambra recognizes the International Holocaust Remembrance Alliance’s (IHRA) working definition of antisemitism as “a certain perception of Jews, which may be expressed as hatred towards Jews. Rhetorical and physical manifestations of antisemitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities.”

4. That the City of Alhambra will continue to work alongside the American Jewish Committee, the Anti-Defamation League, the United States Conference of Mayors, and Jewish Federation of the Greater San Gabriel and Pomona Valleys to combat and denounce antisemitism.

5. That the City of Alhambra is committed to protecting all residents and families no matter their ethnicity, national origin, race, faith, sexual orientation, or gender and is committed to inclusion and advancing equity and justice for all people. Every person in Alhambra deserves to be treated fairly, with dignity, and to have their humanity, existence, history, and contributions valued.

ATTEST:

ADELE ANDRADE-STADLER, MAYOR

LAURENT MYLES, CITY CLERK

I HEREBY CERTIFY that the above and foregoing resolution was duly passed and adopted by the Alhambra City Council on the 10th day of April, 2023, by the following vote, to wit:

AYES:
NOES:
ABSENT:

LAUREN MYLES, CITY CLERK
DATE: April 10, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Randi L. Stover, Deputy City Manager

SUBJECT: CITY OF ALHAMBRA LETTER OF OPPOSITION – SB710 (DURAZO)

RECOMMENDATION:

It is recommended that the City Council receive and file the City of Alhambra’s Letter of Opposition – SB710 (Durazo).

BACKGROUND:

Recently, staff was made aware that the newly appointed California Senator Durazo, representing Alhambra, brought forward a Senate Bill (SB710) that is not in alignment with the City’s Legislative Platform or is the best interest of the City. In fact, SB710 is in complete conflict with the progress that has been made on the fully funded 710 Arterial Project. Staff has been tirelessly working with partner agencies and neighboring jurisdictions to create better mobility, less congestion, and improved safety and air quality for Alhambra, Monterey Park, San Gabriel, South Pasadena, and East Los Angeles communities.

In accordance with the City’s Legislative Platform and in support of the City’s 710 mobility improvement projects, a Letter of Opposition was submitted to Senator Durazo to request the proposed SB710 legislation not move forward.

FINANCIAL ANALYSIS:
None

ATTACHMENT:
City of Alhambra Letter of Opposition – SB710
City of Alhambra
Office of the Mayor and City Council
April 4, 2023

Senator Maria Elena Durazo
1021 O Street, Room 7530
Sacramento, CA 95814

RE: CITY OF ALHAMBRA LETTER OF OPPOSITION - SB710

Dear Senator Durazo,

As you are the City of Alhambra’s newly appointed Senator, you can imagine our surprise to learn that without consulting the City, you are moving forward with SB710. We were hoping to have a better introduction to our City than through legislation that is not in alignment with the City’s plans for the 710 terminus area.

Since the 710 Tunnel was not supported by the Metro Board in 2017, the City of Alhambra has worked with our partner agencies and neighboring jurisdictions, spent millions of dollars conducting data-driven studies and building collaboration with our community and neighboring communities, as well as the LA/OC Building Trades, on a traffic solution to address the additional 58,300 vehicles per day that plague our City, and neighboring communities. We are actively working with Caltrans; in fact, we have completed our early studies, and have advanced into the planning phase of the 710 Arterial Project, moving toward environmental studies in early 2024.

The 710 Arterial Project creates better mobility, less congestion, and improved air quality for Alhambra, Monterey Park, San Gabriel, South Pasadena, and East Los Angeles communities. Independently and collectively, these communities have all been adversely affected by this environmental justice issue that has long been unaddressed. Our 710 Arterial Project is completely funded, making tremendous progress, and will address impacts and benefit all affected by introducing multi-modal alternatives. (Study documents are attached for your review, and further information is available at the City’s extensive website for the project at advancingalhambra.org.)

Your SB710, on the other hand, is in complete conflict in that all of our progress is in jeopardy of being delayed, or worse, halted to create additional studies of an area that already has viable studies, plans, and funding, all while our children suffer higher than normal asthma rates from poor air quality, increased traffic congestion and collisions.
The City of Alhambra is solutions-oriented, and as a result has been funded $242M for traffic congestion reduction measures, and air quality improvements, such as the 710 Arterial Project. The City of Alhambra respectfully requests your legislation not move forward, and instead engage us in a discussion of our 710 Arterial Project so that we may provide you with information on the forward progress and overdue environmental benefits coming to our area. We would invite you to become an informed partner in this effort, rather than an opponent.

Sincerely,

Adele Andrade-Stadler, Mayor

Katherine Lee, Councilmember

Sasha Renee Perez, Councilmember

Jeff Maloney, Councilmember

Cc: Assemblymember Mike Fong
    Senator Susan Rubio
    Senator Anthony Portantino
    Assemblymember Chris Holden
    Senator Lena A. Gonzalez
    Senator Roger W. Niello
    Senator Benjamin Allen
    Senator Bob Archuleta
    Senator Josh Becker
    Senator Catherine Blakespear
    Senator Dave Cortese
    Senator Brian Dahle
    Senator Bill Dodd
    Senator Monique Limón
    Senator Mike McGuire
    Senator Josh Newman
    Senator Janet Nguyen
    Senator Kelly Seyarto
    Senator Thomas J. Umberg
    Senator Aisha Wahab
    Monterey Park City Council Members
    San Gabriel City Council Members
    Rosemead City Council Members
    South Pasadena Council Members
    Pasadena City Council Members
    San Gabriel Valley Council of Governments
SB710 Opponents:

- City of Alhambra
- City of Pasadena
- City of South Pasadena
- City of San Gabriel
- City of Monterey Park
- City of Rosemead
CITY OF ALHAMBRA
AGENDA REPORT

CITY MANAGER APPROVAL: [Signature]

DATE: April 10, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Hilda LohGuan, Library Director

SUBJECT: ACCEPT SUMMER LUNCH PROGRAM GRANT FROM THE CALIFORNIA STATE LIBRARY AND APPROPRIATE FUNDS

RECOMMENDATION:

It is recommended the City Council accept $5,740 in grant funds from the California State Library to support the Library’s mobile summer programs and services; appropriate revenue and expenditure funds in the amount of $5,740; authorize the City Manager or designee to sign the grant agreement with the California State Library, subject to final language approval by the City Manager and the City Attorney; and direct staff to undertake the steps necessary to finalize council’s action.

BACKGROUND:

The California State Library administers the Summer Lunch at the Library Grant Program. They offer grants in support of Library programs and pop-up visits at summer lunch sites to enhance access to books and Library services by the community. In March 2023, the Alhambra Civic Center Library applied for this funding opportunity, and was awarded $5,740 to support Library programming at the City’s park sites participating under the free Summer Lunch Program.

The grant funds will be used to purchase giveaway books and programming supplies to be used during the Library’s mobile visits this summer. The funds will be spent in the 2022-2023 Fiscal Year.

FINANCIAL ANALYSIS:

The fiscal impact of this grant is an increase of $5,740 in the Library’s revenue account (101.50.42104) in Fiscal Year 2022-2023 and an appropriation of $5,740 in expenditures from the Library’s special departmental supplies account (101.50.5010.64110).
CITY OF ALHAMBRA
AGENDA REPORT

CITY MANAGER APPROVAL:  

DATE:  
April 10, 2023

TO:  
Honorable Mayor and Members of the City Council

SUBMITTED BY:  
Martin Ray, Director of Public Works & Utilities

SUBJECT:  
FY2023-24 PROJECT IDENTIFICATION FOR THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017 (SB1 BEALL)

RECOMMENDATION:

It is recommended the City Council adopt a Resolution adopting FY2023-24 list of projects funded by SB1, the Road Repair and Accountability Act; and direct staff to undertake the steps necessary to finalize Council’s action.

BACKGROUND:

Road Maintenance and Rehabilitation Account (RMRA), SB 1 Beall

The Road Repair and Accountability Act of 2017 (SB1 Beall) provides a significant investment (approximately $5.2 billion per year) in California’s transportation systems. The Act increases per gallon fuel excise taxes, diesel fuel sales taxes and vehicle registration taxes, stabilizes the problematic price-based fuel tax rates and provides for inflationary adjustments to rates in future years. The Act more than doubles local streets and road funds under the Highway Users Tax Account and allocates funding from new taxes through a new Road Maintenance and Rehabilitation Account (RMRA).

Staff utilizes a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on high-priority and cost-effective projects that are essential to maintaining and rehabilitating Alhambra’s streets and roadways.

Spending Plans and Reports: RMRA

The Road Repair and Accountability Act stipulates that prior to receiving RMRA funds in a fiscal year, a city or county must submit to the California Transportation Commission (CTC) a project list pursuant to an adopted resolution. This information is due by May 31, 2023.
Staff is proposing the following project for FY2023-24 funding:

**FY2023-24 RMRA Street Rehabilitation Project**

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**FISCAL IMPACT:**

It is anticipated the City will receive $2,042,287.00 from the RMRA Fund for FY 2023-24. Staff has proposed the funds be used towards the FY2023-24 RMRA Street Rehabilitation Project as outlined above. RMRA project funds will be budgeted in account #232.70.7722.62210 as part of the fiscal year 2023-24 Budget.

**ATTACHMENT:**

Resolution R2M23-17
Map of Proposed Streets Area
RESOLUTION NO. R2M23-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ALHAMBRA, CALIFORNIA ADOPTING THE FISCAL YEAR 2023-24 LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT

WHEREAS, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and Signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

WHEREAS, SB 1 includes accountability and transparency provisions that will ensure the residents of Alhambra are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

WHEREAS, all jurisdictions must include a list of all projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, in their budget, which must include a description and the location of each proposed project, a proposed schedule for the project’s completion, and the estimated useful life of the improvement; and

WHEREAS, the City of Alhambra, will receive and estimated $2,042,287 in RMRA funding in Fiscal Year 2023-24 from SB 1; and

WHEREAS, the City used a Pavement Management System to develop the SB 1 project list to ensure revenues are being used on high-priority and cost-effective projects that also meet the community’s priorities for transportation investment; and

WHEREAS, the funding from SB 1 will help the City maintain and rehabilitate streets, roads, bridges, add active transportation infrastructure throughout the City this year and similar projects into the future; and

WHEREAS, the 2020 California Statewide Local Streets and Roads Needs Assessment found that the City’s streets and roads are in good condition and this revenue will help Alhambra increase the overall quality of its road system and over the next decade will bring City streets and roads into excellent condition; and

WHEREAS, if the Legislature and Governor failed to act, city streets and county roads would have continued to deteriorate, having many and varied negative impacts on our community; and

WHEREAS, cities and counties own and operate more than 81 percent of streets and roads in California, and from the moment we open our front door to drive to work, or walk to the bus station, people are dependent upon a safe, reliable local transportation network; and

WHEREAS, modernizing the local street and road system provides well-paying construction jobs and boosts local economies; and

WHEREAS, police, fire, and emergency medical services all need safe reliable roads to react quickly to emergency calls and a few minutes of delay can be a matter of life and death; and
WHEREAS, maintaining and preserving the local street and road system in good condition will reduce drive times and traffic congestion, improve safety, and make the pedestrian experience safer and more appealing and leads to reduced vehicle emissions and helps the State achieve its air quality and greenhouse gas emissions reductions goals; and

WHEREAS, the SB 1 project list represents an overall investment in our local streets and roads infrastructure with a focus on basic maintenance and safety and materials and practices will have significant positive co-benefits statewide.

NOW, THEREFORE IT IS HEREBY RESOLVED, ORDERED AND FOUND by the Alhambra City Council, State of California, as follows:

Section 1. The foregoing recitals are true and correct.

Section 2. The following project is planned to be funded with Road Maintenance and Rehabilitation Account revenues for fiscal year 2023-24:

**FY 2023/2024 RMRA Street Rehabilitation Project**

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Said Project will cold mill and overlay each street with rubberized asphalt. Rubberized asphalt uses crumbled recycled tires in its mix and it reduces noise. The City is expecting the SB1 FY23-24 Project to begin in Summer of 2023 with completion in Fall 2023. The City will conduct grind overlay as well as full rehabilitation on various streets. The estimated useful life of the streets to be treated in this project ranges from 10-30 years

PASSED, APPROVED AND ADOPTED by the City of Alhambra, State of California this 10th day of April 2023, by the following vote to wit:

______________________________
ADELE ANDRADE-STADLER, Mayor

ATTEST:

______________________________
LAUREN MYLES, City Clerk

I HEREBY CERTIFY that the above and foregoing resolution was duly passed and adopted by the Alhambra City Council at its regular meeting held on the 10th day of April, 2023, by the following vote, to wit:

AYES:
NOES:
ABSENT:

______________________________
LAUREN MYLES, City Clerk
Proposed Streets for the
FY 2023/2024
RMRA Street Rehabilitation Project
(SB 1)

VICINITY MAP
NOT TO SCALE

- PROPOSED STREETS SELECTED FOR REHAB
- CITY BOUNDARY LINE
CITY OF ALHAMBRA
AGENDA REPORT

CITY MANAGER APPROVAL:

DATE: April 10, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Martin Ray, Director of Public Works & Utilities
Dennis Ahlen, Deputy Director of Utilities

SUBJECT: NOTICE OF COMPLETION – MISSION ROAD SEWER MAIN REPLACEMENT PROJECT

RECOMMENDATION:

It is recommended the City Council accept the work of Torres Sanitation Systems Construction for the Mission Road Sewer Main Replacement Project in the amount of $879,401.90 as complete; direct the City Clerk to file a Notice of Completion with the County of Los Angeles for recordation; release the five percent retention 35 days from the date of recordation if no liens are filed, and direct staff to undertake the steps necessary to finalize Council’s action.

BACKGROUND:

On May 23, 2022, the City Council awarded Contract C2M22-23 to Torres Sanitation Systems Construction, in the amount of $759,145.00.

There were two change orders authorized to complete the project. The change orders were due to replacing an additional 20 feet of existing 8-inch sewer main pipe to 12-inch sewer main pipe, and unforeseen conditions associated with existing utilities conflicting with proposed sewer pipes, adjusting existing storm drain pipes, and replacing additional traffic loops. These changes resulted in an increase to the contract by $120,256.90, bringing the total project cost to $879,401.90.

The project has been completed in accordance with the City requirements and specifications. As such, it would be appropriate for the City Council to accept the project as complete and instruct the City Clerk that the Notice of Completion be filed with the County of Los Angeles Recorder’s Office.

FINANCIAL ANALYSIS:

The funding for this project was allocated in the 2021/22 fiscal year budget and carried forward into the 2022/23 fiscal year budget in account number 404.80.8681.92127.

ATTACHMENTS:

None
CITY OF ALHAMBRA
AGENDA REPORT

CITY MANAGER APPROVAL:

DATE: April 10, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Martin Ray, Director of Public Works & Utilities
               Dennis Ahlen, Deputy Director of Utilities

SUBJECT: NOTICE OF COMPLETION – WELL #14 PUMP REPAIR AND REHABILITATION

RECOMMENDATION:

It is recommended the City Council accept the work of General Pump Company Inc. for the Well #14 Pump Repair and Rehabilitation in the amount of $125,994.00 as complete; direct the City Clerk to file a Notice of Completion with the County of Los Angeles for recordation; release the retention 35 days from the date of recordation if no liens are filed, and direct staff to undertake the steps necessary to finalize Council’s action.

BACKGROUND:

On August 10, 2020, the City Council awarded Contract C2M20-39 to General Pump Company for the Well #14 Pump Repair and Rehabilitation Project in the amount of $126,776.00. The final cost of the project was $125,994.00, $782.00 below the contract amount.

The project has been completed in accordance with the City’s requirements and specifications. As such, it would be appropriate for the City Council to accept the project as complete and instruct the City Clerk that the Notice of Completion be filed with the County of Los Angeles Recorder’s Office.

FINANCIAL ANALYSIS

The contract was completed for $125,994.00. Funds for the project were budgeted under account number 401.80.8884.90837, Well Rehabilitation Program.

ATTACHMENTS:

None
CITY OF ALHAMBRA
AGENDA REPORT

CITY MANAGER APPROVAL:  

DATE:        April 10, 2023

TO:          Honorable Mayor and Members of the City Council

SUBMITTED BY:  Mariam Ko, Director of Human Resources & Risk Management


RECOMMENDATION:
It is recommended the City Council adopt Resolution No. R2M23-18 approving a Side Letter of Agreement amending the Memorandum of Understanding (MOU) between the City of Alhambra and the Alhambra Police Dispatch Association (APDA).

BACKGROUND:
The APDA was formed and officially recognized as an employee group in June 2021. The City and APDA reached agreement on their first MOU, that was subsequently approved by the City Council, in September 2021. The APDA consists of twelve (12) dispatchers and one (1) Police Communications Supervisor.

In the past few years, the City was challenged in the recruitment and retention of Police Dispatchers. Most recently, turnover in newly hired dispatchers failing to meet probationary standards or resigning, the retirement of a tenured part-time police dispatcher, and existing vacancies in two full-time positions (with the possibility of a third vacancy) are just a few examples of the challenges.

In an effort to attract qualified candidates, City staff had extended a recruitment bonus (previously only offered to Police Officers and Firefighter/Paramedics) of $10,000 to eligible candidates successfully hired by the City.

The salary and benefits package within this two-year side letter extension of the existing MOU, that the City and APDA have reached tentative agreement on, shall serve as an important tool in not only retaining existing quality workforce but also attracting candidates.

Term and Salary: In order to attract quality candidates and retain a quality workforce, the City and APDA members reached a tentative agreement to extend the existing MOU through the end of Fiscal Year 2025-26, with salary increases reflecting the following:

Effective the first pay period of Fiscal Year 2023-2024, that includes July 1, 2023, all Association members shall receive a two percent (2%) increase to base salary.
Effective the first pay period of Fiscal Year 2024-2025, that includes July 1, 2024, all Association members shall receive a three percent (3%) increase to base salary.

Effective the first pay period of Fiscal Year 2025-2026, that includes July 1, 2025, all Association members shall receive a three percent (3%) increase to base salary.

**Benefits:**

1. **Vacation Cash Out** – language shall be amended to allow for up to 40 hours of accrued vacation leave each December, whereas previously the MOU limited the vacation cash out to a one-time event in December 2023.

Vacation Leave Cash Out: Each Association member shall be allowed to cash out up to forty (40) hours of accrued vacation leave based on an employee's base rate pay at the time of the special payroll run date in December. To be eligible for vacation cash out pursuant to this paragraph, in December of each year, Association members must make an irrevocable election as to the number of hours they elect to cash out in the following December. The City shall make a form available to Association members to make the irrevocable election. Disbursement of the vacation cash out shall take place on a special payroll run date in December (one year after making the irrevocable election).

2. **Health Benefits** – City agrees to provide an increase to APDA members flex plan contribution for insurance purposes beginning July 2023. As reflected below, an increase of $100 per month is provided to Employee plus 1 dependent and an increase of $300 per month is provided to Employee plus 2 or more dependents (aka Family).

For insurance purposes, beginning July 2023, the flex contribution amount offered by the City for Association members shall be as follows:

- Employee Only: $841.06 per month
- Employee plus 1 dependent: $1,138.61 per month
- Employee plus 2 or more dependents (Family): $1,553.14 per month

Lastly, the side letter provides language for the removal of part-time Dispatcher I and II classifications from the list of recognized classifications for the APDA. The APDA has agreed to the removal of the part-time classifications, recognizing the greater need to fill the existing full-time vacancies that has existed for years.

A Resolution (Resolution No. R2M23-18) to implement these changes is required.

**FINANCIAL IMPACT:**

Due to salary savings as a result of existing vacancies, funds are appropriately budgeted in Fiscal Year 2022-23. Funds will be budgeted in Fiscal Year 2023-24 and Fiscal Year 2025-2026 to include all costs associated with the approval of the Side Letter extending the MOU.

**ATTACHMENT:**

Resolution No. R2M23-18 Approving a Side Letter of Agreement Amending the Memorandum of Understanding Between the City of Alhambra and the Alhambra Police Dispatch Association and Amending the City of Alhambra Compensation Plan
RESOLUTION NO. R2M23-18

A RESOLUTION OF THE ALHAMBRA CITY COUNCIL APPROVING A SIDE LETTER AMENDING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ALHAMBRA AND THE ALHAMBRA POLICE DISPATCH ASSOCIATION AND AMENDING THE CITY OF ALHAMBRA COMPENSATION PLAN

WHEREAS, during these past few years, the City was challenged in the recruitment and retention of Police Dispatchers; and

WHEREAS, the City has extended recruitment bonuses that are similarly being offered to sworn Safety personnel in an effort to attract candidates; and

WHEREAS, the Alhambra Police Dispatch Association (APMA) employee group consists of twelve (12) Dispatchers and one (1) Police Communications Supervisor who are all classified as Public Safety First Responders; and

WHEREAS, the Police Department currently has two Dispatcher vacancies and is aware of the possibility of a third vacancy; and

WHEREAS, the Side Letter of Agreement provides for an increase in medical contributions in Fiscal Year 2023-2024, ability to cash out 40 hours of vacation on an annual basis, further extends the existing MOU between the City and APDA, by providing the same compensation increases as provided to sworn Police personnel in Fiscal Years 2024-2025 and Fiscal Year 2025-2026 and provides language for the removal of part-time Dispatcher I and II classifications from the list of recognized classifications for the APDA; and

WHEREAS, the California Public Employees’ Retirement Law, at Section 570.5 of the California Code of Regulations Title 2, ("PERL"), requires the City Council of the City of Alhambra to duly approve and adopt the salary schedules and pay rates and updates to classification specifications in accordance with requirements of applicable public meetings law.

NOW, THEREFORE, BE IT RESOLVED by the City of Alhambra City Council that it does hereby approve the Side Letter of Agreement with the APDA attached hereto as Attachment “A” and duly approves the changes be incorporated into the City of Alhambra Compensation Plan.
PASSED, APPROVED AND ADOPTED by the City Council of the City of Alhambra at a regular meeting held on the 10th day of April, 2023.

______________________________
ADELE ANDRADE-STADLER, Mayor

ATTEST:

______________________________
LAUREN MYLES, City Clerk

APPROVED AS TO FORM:

______________________________
JOSEPH M. MONTES, City Attorney

I HEREBY CERTIFY that the above and foregoing resolution was duly passed and adopted by the Alhambra City Council on the 10th day of April, 2023, by the following vote, to wit:

AYES:
NOES:
ABSENT:

______________________________
LAUREN MYLES, City Clerk
ATTACHMENT “A”
SIDE LETTER OF AGREEMENT AMENDING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ALHAMBRA AND THE ALHAMBRA POLICE DISPATCH ASSOCIATION

Pursuant to the provisions of the Meyers-Millas-Brown Act and the Memorandum of Understanding between the City of Alhambra (the "CITY") and the Alhambra Police Dispatch Association ("ASSOCIATION") effective from June 24, 2021 to end of Fiscal Year 2023-2024 ("MOU"), this Side Letter of Agreement ("Side Letter Agreement") is entered into on this 10th day of April, 2023, between the CITY and the ASSOCIATION as an amendment to the MOU.

It is understood and agreed that the specific provisions contained in this Side Letter Agreement shall supersede any previous agreements, whether oral or written, regarding the matters contained herein. Except as provided herein, all wages, hours and other terms and conditions of employment presently enjoyed by the Association and contained in the MOU shall remain in full force and effect.

The CITY and the ASSOCIATION have met and conferred in good faith concerning the terms and conditions of this Side Letter Agreement and its implementation and now therefore agree to the following:

SECTION 1. GENERAL PROVISIONS, Subsection 1.4 Term of Agreement, shall be amended to read as follows:

Section 1.4 Term of Agreement
The provisions of this MOU, unless specifically stated otherwise, shall become effective June 24, 2021, and shall remain in effect through the end of Fiscal Year 2025-2026. The terms of this MOU shall be effective upon the adoption of this MOU by the Alhambra City Council, except as otherwise provided by specific sections of this MOU.

SECTION 2. COMPENSATION, Subsection 2.1 Salary, shall be amended to read as follows:

Section 2.1 Salary

Effective the first pay period of Fiscal Year 2021-2022, that includes July 1, 2021, Association members shall receive a base salary increase of two percent (2%).

Effective the first pay period of Fiscal Year 2022-2023, that includes July 1, 2022, Association members shall receive a base salary increase of two percent (2%).

Effective the first pay period of Fiscal Year 2023-2024, that includes July 1, 2023, all Association members shall receive a two percent (2%) increase to base salary.

Effective the first pay period of Fiscal Year 2024-2025, that includes July 1, 2024, all Association members shall receive a three percent (3%) increase to base salary.
Effective the first pay period of Fiscal Year 2025-2026, that includes July 1, 2025, all Association members shall receive a three percent (3%) increase to base salary.

SECTION 3. LEAVES OF ABSENCE, Subsection 3.1 Vacation, shall be amended to read as follows:

Section 3.1 Vacation

Initial Appointment: Upon appointment to a position with the City, an Association member must complete three (3) months of active service before they can use any accrued vacation hours.

Accrual: Each Association member accrues eight (8) hours of vacation for each month of active service with the City. Active service status requires the Association member receive compensation from the City.

Separation from Employment: Upon separation from employment with the City, an employee shall be paid for all unused accrued vacation hours.

Vacation Leave Cash Out: Each Association member shall be allowed to cash out up to forty (40) hours of accrued vacation leave based on an employee’s base rate pay at the time of the special payroll run date in December. To be eligible for vacation cash out pursuant to this paragraph, in December of each year, Association members must make an irrevocable election as to the number of hours they elect to cash out in the following December. The City shall make a form available to Association members to make the irrevocable election. Disbursement of the vacation cash out shall take place on a special payroll run date in December (one year after making the irrevocable election).

SECTION 5. HEALTH BENEFITS, Subsection 5.1 Public Employees' Medical and Hospital Care Act, shall be amended to read as follows:

Section 5.1 Public Employees’ Medical and Hospital Care Act. The City provides health benefits through CalPERS pursuant to the Public Employees’ Medical and Hospital Care Act (PEHMCA). The City may amend or rescind its membership in the PEMHCA program anytime in the future.

Flex Health Plan Contribution
The City provides a flex plan contribution, including the Public Employees’ Medical & Hospital Care Act (PEHMCA) minimum, for Association members to be used toward the payment of insurance premiums for medical, dental, vision and standard supplemental life insurance plans.
For insurance purposes, the flex contribution amount offered by the City for Association members shall be as follows:

Employee Only $826.06 per month  
Employee plus 1 dependent $1,023.61 per month  
Employee plus 2 or more dependents $1,238.14 per month

For insurance purposes, beginning July 2023, the flex contribution amount offered by the City for Association members shall be as follows:

Employee Only: $841.06 per month  
Employee plus 1 dependent $1,138.61 per month  
Employee plus 2 or more dependents (Family) $1,553.14 per month

**PEMHCA Contribution Amount.** Each calendar year, CalPERS establishes the PEMHCA minimum employer contribution rate for Association members enrolled in the City's PEMHCA medical plans as set forth in Government Code 22892(b). The flex plan contributions listed above includes the calendar year PEMHCA employer minimum contribution. Each subsequent calendar year, the City's flex plan contribution will change to include any increase in the PEMHCA employer minimum contribution rate.

**Unused Contributions.** Employees hired before July 1, 2017, shall be paid out any unused portion of their flex plan contribution as taxable income. Employees hired after July 1, 2017, will not be paid for any unused portion of the City flex plan contribution.

**Excess Premiums.** Employees shall be required to pay the cost of flex plan premiums for their selected plans which exceed the amount of the City's monthly contribution.

**Opt-Out.** Employees hired before July 1, 2017, electing to opt out of medical coverage offered by the City because they have provided proof of eligible alternate coverage will receive a monthly opt allowance equal to ½ of the monthly City contribution as indicated in 5.1.2 above, including the PEMHCA minimum, based on the coverage level tier for the opt out medical plan selected by the employee. Employees hired on or after July 1, 2017, electing to opt out of medical coverage offered by the City, will not receive an opt out allowance in any amount, including the PEMHCA minimum.
APPENDIX “A” ALHAMBRA DISPATCH ASSOCIATION (APDA) shall be amended to remove the section titled “ALHAMBRA POLICE DISPATCH ASSOCIATION PART-TIME ASSOCIATION MEMBERS” and remove “Dispatcher I” and “Dispatcher II” as recognized classifications of APDA. Appendix “A” shall read as follows:

ALHAMBRA POLICE DISPATCH ASSOCIATION

<table>
<thead>
<tr>
<th>Dispatcher</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police Communication Supervisor</td>
</tr>
</tbody>
</table>

APPENDIX “B” ALHAMBRA POLICE DISPATCH ASSOCIATION UNIFORM ITEMS AND CLEANING shall be amended to remove the job classifications of “Part-Time Dispatcher I and Part-Time Dispatcher II,” to read as follows:

ALHAMBRA POLICE DISPATCH ASSOCIATION
UNIFORM ITEMS AND CLEANING

<table>
<thead>
<tr>
<th>Job Classification</th>
<th>Uniform Item</th>
<th>Purchasing Cost</th>
<th>Cleaning Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dispatcher</td>
<td>Pants</td>
<td>$49.50 each</td>
<td>$2.50/per item</td>
</tr>
<tr>
<td></td>
<td>Class B Shirt</td>
<td>$32.00 each</td>
<td>$2.50/per item</td>
</tr>
<tr>
<td></td>
<td>Class A Shirt</td>
<td>$36.00 each</td>
<td>$2.50/per item</td>
</tr>
<tr>
<td></td>
<td>Tie w/Tie bar</td>
<td>$11.00 each</td>
<td>None</td>
</tr>
<tr>
<td></td>
<td>Belt</td>
<td>$19.50 each</td>
<td>None</td>
</tr>
<tr>
<td></td>
<td>Shoes</td>
<td>$75.00 each</td>
<td>None</td>
</tr>
<tr>
<td></td>
<td>Uniform Sweater</td>
<td>$55.00 each</td>
<td>$2.50/per item</td>
</tr>
</tbody>
</table>
APPENDIX "C" CITY OF ALHAMBRA POLICE DISPATCH ASSOCIATION (APDA)
COMPENSATION PLAN AND SALARY SCHEDULE shall be amended to remove the
classifications of Part-Time Dispatcher I and Part-Time Dispatcher II, and shall read as follows:

**FISCAL YEAR 2022-2023 (2% COLA INCREASE)**

<table>
<thead>
<tr>
<th>POSITION TITLE</th>
<th>RATE</th>
<th>STEP 1</th>
<th>STEP 2</th>
<th>STEP 3</th>
<th>STEP 4</th>
<th>STEP 5</th>
<th>STEP 6</th>
<th>STEP 7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dispatcher</td>
<td>Monthly</td>
<td>$ 4,620.25</td>
<td>$ 4,651.26</td>
<td>$ 5,093.83</td>
<td>$ 5,348.52</td>
<td>$ 5,615.95</td>
<td>$ 5,896.74</td>
<td>$ 6,014.67</td>
</tr>
<tr>
<td></td>
<td>Bi-weekly</td>
<td>$ 2,132.42</td>
<td>$ 2,239.04</td>
<td>$ 2,351.00</td>
<td>$ 2,468.55</td>
<td>$ 2,591.98</td>
<td>$ 2,721.57</td>
<td>$ 2,776.00</td>
</tr>
<tr>
<td></td>
<td>Hourly</td>
<td>$ 26.66</td>
<td>$ 27.99</td>
<td>$ 29.39</td>
<td>$ 30.86</td>
<td>$ 32.40</td>
<td>$ 34.02</td>
<td>$ 34.70</td>
</tr>
<tr>
<td>Police</td>
<td>Monthly</td>
<td>$ 5,847.60</td>
<td>$ 6,139.97</td>
<td>$ 6,446.97</td>
<td>$ 6,769.32</td>
<td>$ 7,107.79</td>
<td>$ 7,463.18</td>
<td>$ 7,612.44</td>
</tr>
<tr>
<td>Communications</td>
<td>Bi-weekly</td>
<td>$ 2,698.89</td>
<td>$ 2,833.83</td>
<td>$ 2,975.52</td>
<td>$ 3,124.30</td>
<td>$ 3,260.52</td>
<td>$ 3,444.54</td>
<td>$ 3,513.44</td>
</tr>
<tr>
<td>Supervisor</td>
<td>Hourly</td>
<td>$ 33.74</td>
<td>$ 35.42</td>
<td>$ 37.19</td>
<td>$ 39.05</td>
<td>$ 41.01</td>
<td>$ 43.06</td>
<td>$ 43.92</td>
</tr>
</tbody>
</table>

**FISCAL YEAR 2023-24 (3% COLA) – EFFECTIVE JUNE 22, 2023**

<table>
<thead>
<tr>
<th>POSITION TITLE</th>
<th>RATE</th>
<th>STEP 1</th>
<th>STEP 2</th>
<th>STEP 3</th>
<th>STEP 4</th>
<th>STEP 5</th>
<th>STEP 6</th>
<th>STEP 7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dispatcher</td>
<td>Monthly</td>
<td>$ 4,758.86</td>
<td>$ 4,996.80</td>
<td>$ 5,246.64</td>
<td>$ 5,506.98</td>
<td>$ 5,794.42</td>
<td>$ 6,073.64</td>
<td>$ 6,195.11</td>
</tr>
<tr>
<td></td>
<td>Bi-weekly</td>
<td>$ 2,196.39</td>
<td>$ 2,306.21</td>
<td>$ 2,421.52</td>
<td>$ 2,542.60</td>
<td>$ 2,669.73</td>
<td>$ 2,803.22</td>
<td>$ 2,859.28</td>
</tr>
<tr>
<td></td>
<td>Hourly</td>
<td>$ 27.46</td>
<td>$ 28.83</td>
<td>$ 30.27</td>
<td>$ 31.78</td>
<td>$ 33.37</td>
<td>$ 35.04</td>
<td>$ 35.74</td>
</tr>
<tr>
<td>Police</td>
<td>Monthly</td>
<td>$ 6,023.02</td>
<td>$ 6,324.18</td>
<td>$ 6,640.39</td>
<td>$ 6,972.40</td>
<td>$ 7,321.02</td>
<td>$ 7,687.08</td>
<td>$ 7,840.81</td>
</tr>
<tr>
<td>Communications</td>
<td>Bi-weekly</td>
<td>$ 2,779.86</td>
<td>$ 2,918.85</td>
<td>$ 3,064.79</td>
<td>$ 3,216.03</td>
<td>$ 3,378.93</td>
<td>$ 3,547.88</td>
<td>$ 3,618.84</td>
</tr>
<tr>
<td>Supervisor</td>
<td>Hourly</td>
<td>$ 34.75</td>
<td>$ 36.49</td>
<td>$ 38.31</td>
<td>$ 40.23</td>
<td>$ 42.24</td>
<td>$ 44.35</td>
<td>$ 45.24</td>
</tr>
</tbody>
</table>

**FISCAL YEAR 2024-25 (3% COLA) – EFFECTIVE JUNE 20, 2024**

<table>
<thead>
<tr>
<th>POSITION TITLE</th>
<th>RATE</th>
<th>STEP 1</th>
<th>STEP 2</th>
<th>STEP 3</th>
<th>STEP 4</th>
<th>STEP 5</th>
<th>STEP 6</th>
<th>STEP 7</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dispatcher</td>
<td>Monthly</td>
<td>$ 4,901.62</td>
<td>$ 5,146.70</td>
<td>$ 5,404.04</td>
<td>$ 5,674.24</td>
<td>$ 5,957.95</td>
<td>$ 6,256.85</td>
<td>$ 6,380.96</td>
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<tr>
<td></td>
<td>Bi-weekly</td>
<td>$ 2,262.29</td>
<td>$ 2,375.40</td>
<td>$ 2,494.17</td>
<td>$ 2,618.88</td>
<td>$ 2,749.82</td>
<td>$ 2,887.31</td>
<td>$ 2,945.06</td>
</tr>
<tr>
<td></td>
<td>Hourly</td>
<td>$ 26.28</td>
<td>$ 29.69</td>
<td>$ 31.18</td>
<td>$ 32.74</td>
<td>$ 34.37</td>
<td>$ 36.09</td>
<td>$ 36.81</td>
</tr>
<tr>
<td>Police</td>
<td>Monthly</td>
<td>$ 6,203.71</td>
<td>$ 6,513.90</td>
<td>$ 6,839.59</td>
<td>$ 7,181.57</td>
<td>$ 7,540.65</td>
<td>$ 7,917.68</td>
<td>$ 8,076.03</td>
</tr>
<tr>
<td>Communications</td>
<td>Bi-weekly</td>
<td>$ 2,863.25</td>
<td>$ 3,006.41</td>
<td>$ 3,156.73</td>
<td>$ 3,314.57</td>
<td>$ 3,480.30</td>
<td>$ 3,654.31</td>
<td>$ 3,727.40</td>
</tr>
<tr>
<td>Supervisor</td>
<td>Hourly</td>
<td>$ 35.79</td>
<td>$ 37.58</td>
<td>$ 39.46</td>
<td>$ 41.43</td>
<td>$ 43.50</td>
<td>$ 45.68</td>
<td>$ 46.59</td>
</tr>
</tbody>
</table>
The City and the Association agree that this Side Letter Agreement will be presented to the Alhambra City Council for its determination prior to implementation and shall not be effective until or unless the Alhambra City Council renders its approval.

CITY OF ALHAMBRA
REPRESENTATIVE

Dated: 4/3/2023

By: MARIAM LEE KO, DIRECTOR OF HUMAN RESOURCES & RISK MANAGEMENT

ALHAMBRA POLICE DISPATCH ASSOCIATION REPRESENTATIVE

Dated: 04-03-2023

By: FLORA VASQUEZ, PRESIDENT
DATE:        April 10, 2023

TO:          Honorable Mayor and Members of the City Council

SUBMITTED BY: Mariam Lee Ko, Director of Human Resources & Risk Management

SUBJECT:     RESOLUTION APPROVING A SECOND SIDE LETTER AMENDING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ALHAMBRA AND THE ALHAMBRA POLICE OFFICERS’ ASSOCIATION

RECOMMENDATION:
It is recommended that the City Council approve the attached Second Side Letter amending the Memorandum of Understanding between the City of Alhambra and the Alhambra Police Officers’ Association (APOA) and direct staff to undertake the steps necessary to finalize Council’s action.

BACKGROUND:
The City Council approved a Memorandum of Understanding (MOU) between the City and APOA on July 12, 2021. Subsequently, the City Council approved a side letter with APOA amending the original MOU and extending it for an additional two years with certain salary and benefit increases.

Since the approval of the first side letter with APOA, it was discovered that due to administrative error, certain previously agreed upon items were inadvertently not included in the first side letter of agreement.

The second side letter of agreement amending the existing MOU between the City and APOA serves to update and clarify changes that the City and APOA previously reached agreement on but neglected to include and memorialize.

This second side letter of agreement provides for the following:
- An extension of the ability to cash out vacation leave each December;
- Limited reopener language allowing for updates to the Comprehensive MOU; and
- Amended “Me Too” language to reflect comparison with contracts expiring June 30, 2023.

This second side letter of agreement amending the existing MOU between the City and APOA is consistent with the City’s Council’s goals and priorities as it pertains to recruiting and retaining quality Police Officers.

A Resolution (Resolution No. R2M23-19) implement these changes is required.

FINANCIAL IMPACT:
Due to salary savings as a result of existing vacancies, funds are appropriately budgeted in Fiscal Year 2022-23, no additional appropriation is necessary. Funds will be budgeted in Fiscal Year 2023-24 and Fiscal Year 2025-26 to include all costs associated with the approval of this second side letter of agreement.
ATTACHMENT:
Resolution No. R2M23-19 Approving a Second Side Letter Amending the Memorandum of Understanding Between the City of Alhambra and the Alhambra Police Officers' Association and Amending the City of Alhambra Compensation Plan
RESOLUTION NO. R2M23-19

A RESOLUTION OF THE ALHAMBRA CITY COUNCIL APPROVING A SECOND SIDE LETTER AMENDING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ALHAMBRA AND THE ALHAMBRA POLICE OFFICERS’ ASSOCIATION AND AMENDING THE CITY OF ALHAMBRA COMPENSATION PLAN

WHEREAS, the City Council approved a Memorandum of Understanding (MOU) between the City and Alhambra Police Officers’ Association (APOA) on July 12, 2021; and

WHEREAS, subsequently the City Council approved a side letter with APOA amending the MOU on January 23, 2023; and

WHEREAS, following the adoption of the side letter it was discovered that a couple of items that the City and APOA previously reached agreement on were not included in the first side letter that was approved and adopted on January 23, 2023; and

WHEREAS, the second side letter reflects the addition of language providing for the ability to cash out 40 hours of vacation leave each December, the addition of limited reopener language for the purposes of updating the Comprehensive MOU and an amendment to existing “Me To” language to reflect comparison with contracts expiring June 30, 2023; and

WHEREAS, the changes and updates memorialized in this second side letter of agreement is consistent with the City Council’s priorities “to attract and retain Police Officers.”

NOW, THEREFORE, BE IT RESOLVED by the City of Alhambra City Council that it does hereby approve the Second Side Letter of Agreement with the APOA attached hereto as Attachment “A” and duly approves the changes be incorporated into the City of Alhambra Compensation Plan.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Alhambra at a regular meeting held on the 10th day of April, 2023.

____________________________
ADELE ANDRADE-STADLER, Mayor
ATTEST:

_________________________
LAUREN MYLES, City Clerk

APPROVED AS TO FORM:

_________________________
JOSEPH M. MONTES, City Attorney

I HEREBY CERTIFY that the above and foregoing resolution was duly passed and adopted by the Alhambra City Council on the 10th day of April 2023, by the following vote, to wit:

AYES:
NOES:
ABSENT:

_________________________
LAUREN MYLES, City Clerk
ATTACHMENT "A"
SECOND SIDE LETTER OF AGREEMENT AMENDING THE MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ALHAMBRA AND THE ALHAMBRA POLICE OFFICERS’ ASSOCIATION

Pursuant to the provisions of the Meyers-Millas-Brown Act and the Memorandum of Understanding between the City of Alhambra (the “CITY”) and the Alhambra Police Officers’ Association ("Association") effective Fiscal Years 2021 to 2024 ("MOU"), this Second Side Letter of Agreement ("Second Side Letter Agreement") is entered into on this 30th day of March, 2023, between the CITY and the ASSOCIATION as an amendment to the MOU.

It is understood and agreed that the specific provisions contained in this Second Side Letter Agreement shall supersede any previous agreements, whether oral or written, regarding the matters contained herein. Except as provided herein, all wages, hours and other terms and conditions of employment presently enjoyed by the Association and contained in the MOU and the APOA Side Letter executed on January 23, 2023 shall remain in full force and effect.

The City and the Association have met and conferred in good faith concerning the terms and conditions of this Second Side Letter Agreement and its implementation and now therefore agree to the following:

Article IX, LEAVES OF ABSENCE, Section 1. Vacation, Subsection I, shall be amended to read as follows:

I. **Vacation Leave Cash Out.** Each Association member shall be allowed to cash out up to forty (40) hours of accrued vacation leave based on an employee’s base rate pay at the time of the special payroll run date in December. To be eligible for vacation cash out pursuant to this paragraph, in December of each year, Association members must make an irrevocable election as to the number of hours they elect to cash out in the following December. The City shall make a form available to Association members to make the irrevocable election. Disbursement of the vacation cash out shall take place on a special payroll run date in December (one year after making the irrevocable election).

Article XVI. COMPLETION OF NEGOTIATIONS AND SEVERABILITY, Section 4. Reopeners, shall be amended to add the following section:

E. The parties agree to a limited reopener during the term of this MOU to meet and confer regarding updates to the Comprehensive Memorandum of Understanding.

Article XVI. COMPLETION OF NEGOTIATIONS AND SEVERABILITY, Section 5. “Me too” shall be amended to read as follows:

The City agrees that, if any other bargaining unit whose contract expires on June 30, 2023 is given a combined greater general salary increase or any other economic enhancement (including benefits) to their overall compensation per employee, then the City will extend the equivalent economic benefit to POA represented employees on the same terms and on the same effective date. The Parties agree that this “Me-Too Clause” will sunset when the groups whose contracts expire on June 30, 2023 have their new contracts approved by the City Council and will not be included in the subsequent successor MOUs.
The City and the Association agree that this Second Side Letter Agreement will be presented to the Alhambra City Council for its determination prior to implementation and shall not be effective until or unless the Alhambra City Council renders its approval.

CITY OF ALHAMBRA REPRESENTATIVE

Dated: 4/4/23

By: [Signature]
MARIAM LEE KO, DIRECTOR OF HUMAN RESOURCES & RISK MANAGEMENT

ALHAMBRA POLICE OFFICERS' ASSOCIATION REPRESENTATIVE

Dated: 4/4/23

By: [Signature]
GRANT SPENCER, PRESIDENT
CITY OF ALHAMBRA
AGENDA REPORT

CITY MANAGER APPROVAL: __________

DATE: April 10, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Randi L. Stover, Deputy City Manager

SUBJECT: AUTHORIZE THE CITY MANAGER TO EXECUTE AMENDMENT NO. 4 WITH LOS ANGELES CENTERS FOR ALCOHOL AND DRUG ABUSE FOR HOMELESS CRISIS HOUSING, STREET OUTREACH, AND CASE MANAGEMENT SERVICES

RECOMMENDATION:

It is recommended the City Council authorize Amendment No. 4 to Contract No. C2M20-31, subject to final language approval by the City Manager and the City Attorney, with the Los Angeles Centers for Alcohol and Drug Abuse (L.A. CADA) to extend the contract for 5 years at the current rate of $250,000.00 per year, with an annual CPI not to exceed 3%, for day-time service and $176,000 per year, with an annual CPI not to exceed 3%, for night and weekend coverage to provide services as part of the Alhambra Homeless Outreach Mental Evaluation (HOME) Team.

BACKGROUND:

L.A. CADA’s case workers have integrated seamlessly as a part of the City’s HOME Team and developed an effective partnership with the Alhambra Police Department. Over the past three years, L.A. CADA has successfully engaged with numerous individuals experiencing homelessness, assisted with placement into treatment programs or recovery bridge shelters, along with case management, permanent housing referrals, job development, mental health linkage, legal support, and basic necessities such as food, water and clothing.

- On July 14, 2020, the City Council approved a one-year agreement, with two, one-year extensions, with L.A. CADA to provide homeless crisis housing, street outreach, and case management services in Alhambra.

- On June 14, 2021, the Council approved two, one-year extensions with L.A. CADA to provide services through July 13, 2023.

- On March 14, 2022 the City accepted the Behavioral Health Justice Intervention Service (BHJIS) grant in the amount of $245,659.00 in an effort to expand the LA CADA coverage to nights and weekends for one year.

- On March 28, 2022 and March 27, 2023, Council approved Amendment No. 2 and Amendment No. 3, to authorize night and weekend coverage through the duration the contract for L.A. CADA staff coverage.
The current contract for services is set to expire on July 13, 2023, however, L.A. CADA has agreed to extend contract terms, for an additional 5 years, at the current rates with an annual CPI not to exceed 3%. In accordance with Alhambra’s Municipal Code, § 3.38.050 and L.A. CADA’s nominal CPI increases, the extension would be advantageous to the City to maintain current services.

**FINANCIAL ANALYSIS:**

The contract for day-time coverage is $250,000.00 annually, with an annual CPI not to exceed 3%. Separately, services for night and weekend coverage is $176,000.00 annually, with an annual CPI not to exceed 3%. Both, day-time and night and weekend coverage, with the annual CPI not to exceed 3%, can be fully funded by State and Federal grant funds.

**ATTACHMENTS:**

None.
RECOMMENDATION:

It is recommended the City Council award a contract, subject to final language approval by the City Manager and the City Attorney, by and between the City of Alhambra and Environmental Science Associates (ESA), for the completion of a Comprehensive Environmental Sustainability Plan in an amount not to exceed $667,807; direct the Finance Director to appropriate grant revenue and expenditure funds in the amount of $680,000 from the Department of Housing and Urban Development (HUD); and direct staff to undertake the steps necessary to finalize the Council's action.

BACKGROUND:

On November 14, 2022, the City Council authorized the circulation of a Request for Proposals (RFP2M22-21) for the development of a Comprehensive Environmental Sustainability Plan (CESP). The purpose of the CESP is to enable a cleaner, safer, more vibrant and stable Alhambra through meaningful planning actions and outcomes. The CESP will help the City not only overcome the challenges of the existing urban setting, but also prevent harm to the natural environment and protect human health and the general well-being of the community. In addition, the CESP will help the City align with state and national sustainability goals and provide needed structure to the City's short-term and long-term resource management and investments.

A total of five (5) proposals for this project were received from qualified consulting firms. On March 16, 2023, an evaluation panel consisting of two City Council members and four City staff members interviewed and rated the firms to determine how each met the essential requirements outlined in the RFP including: Proposal Format and Approach; Understanding of Project Scope; Experience with Similar Work; Qualifications of Staff; and Performance on Previous Projects. After careful consideration, the evaluation panel determined Environmental Science Associates (ESA) best meets the City's criteria and overall needs.

The estimated completion for the CESP by ESA is 26 months, based primarily on extensive data
collection and analysis and community engagement. As part of the process and scope of work, the consultant will review existing conditions and assess vulnerability; develop targets and strategies; conduct outreach (briefings, advisory groups, stakeholder discussions, and community workshops); and provide the plan document, with implementation and measurement support.

FINANCIAL ANALYSIS:

Funding for the CESP has not been established in the current fiscal year budget; however, on November 16, 2022, HUD transmitted fully executed grant award documents in the amount of $680,000 for the City’s CESP project. The Grant Agreement received obligates the grant and readies the City to incur project costs. Staff is requesting that appropriations be established to enable this project.

ATTACHMENTS:

None
DATE: April 10, 2023

TO: Honorable Mayor and Members of the City Council

SUBMITTED BY: Andrew Ho, Director of Community Development
Vanessa Reynoso, Deputy Director of Community Development
Paul Lam, Principal Planner
Maia McCurley, Senior Planner

SUBJECT: AUTHORIZATION TO CIRCULATE A REQUEST FOR PROPOSALS ("RFP") FOR PROFESSIONAL ARCHITECTURAL DESIGN REVIEW CONSULTING SERVICES

RECOMMENDATION

It is recommended the City Council approve the issuance of Request for Proposals ("RFP") No. RFP2M23-12 for a consulting City Architect/Urban Designer to provide professional architectural design review consulting services, with proposals due no later than Monday, May 8, 2023.

BACKGROUND

Media Portfolio, Inc. has provided professional architectural design review services to the City since May 1999, and has provided additional services related to the administration and staffing of the Design Review Board (DRB) since March 2001. The City's current contract with Media Portfolio, Inc. terminates on June 30, 2023. Media Portfolio, Inc. has elected not to pursue renewal of their existing contract with the City.

Staff is seeking to solicit proposals from a qualified firm to serve as a consultant City Architect/Urban Designer providing professional architectural design review services in addition to managing administration and staffing of the City’s DRB. During the term of the agreement the City can terminate the contract with 90-day notice if not satisfied with the consultant’s services. The RFP for a consulting City Architect/Urban Designer provides for the architectural design review of residential, commercial, industrial, institutional, and mixed-use projects; processing of projects through the DRB; and working with architects, designers, and property owners to ensure project compatibility with surrounding areas.

FINANCIAL ANALYSIS

There is no fiscal impact from releasing this RFP.
DATE: April 10, 2023
TO: Honorable Mayor and Members of the City Council
SUBMITTED BY: Andrew Ho, Director of Community Development
     Vanessa Reynoso, Deputy Director of Community Development
     Paul Lam, Principal Planner
     Maia McCurley, Senior Planner
SUBJECT: AUTHORIZATION TO CIRCULATE A REQUEST FOR PROPOSALS ("RFP") FOR PROFESSIONAL LANDSCAPE DESIGN REVIEW CONSULTING SERVICES

RECOMMENDATION

It is recommended the City Council approve the issuance of Request for Proposals ("RFP") No. RFP2M23-13 for a consulting City Landscape Architect to provide professional landscape design review consulting services, with proposals due no later than Monday, May 8, 2023.

BACKGROUND

The City has contracted with Media Portfolio, Inc. to provide professional landscape design review services, specifically to evaluate compliance with State mandated standards for Model Water Efficient Landscape Ordinance (MWEOLO) since June 2015. The City’s current contract with Media Portfolio, Inc. terminates on June 30, 2023. Media Portfolio, Inc. has elected not to pursue renewal of their existing contract with the City.

Staff is seeking to solicit proposals from a qualified firm to serve as a consulting City Landscape Architect providing professional landscape design review services. During the term of the agreement the City can terminate the contract with 90-day notice if not satisfied with the consultant’s services. The RFP for a consulting City Landscape Architect provides for the landscape design review of residential, commercial, industrial, institutional, and mixed-use projects, as well as working with architects, designers, and property owners to ensure project compatibility with surrounding areas.

FINANCIAL ANALYSIS

There is no fiscal impact from releasing this RFP.
The information for this item is available at the City Clerk’s Office

(626) 570-5090
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(626) 570-5090