City of Alhambra
Employment Opportunities

CROSSING GUARD

- PART-TIME / TEMPORARY / SEASONAL / OPEN -

MUST BE A MINIMUM OF 18 YEARS OF AGE AT TIME OF APPLICATION

APPLICATION FILING PERIOD

Open until filled.
No facsimiles or postmarks accepted. Applications are available at Alhambra City Hall - Personnel Department - 111 S. First Street - Alhambra, CA. - 91801, or by calling the 24 HOUR JOBLINE at (626) 570-3295.

SALARY RANGE/BENEFITS

$8.36 - $10.15 PER HOUR.
This position does not receive benefits.

POSITION

Under general supervision, the Crossing Guard performs a variety of duties including but not limited to assisting school-age children to cross selected City street intersections near elementary schools.

DUTIES

This position requires the ability to work split-shifts and totals 4-5 hours per day. Hours are typically before school, during lunch breaks, and after school.

Ability to provide your own transportation is required.

QUALIFICATION GUIDELINES

EXPERIENCE/EDUCATION: Prior experience as a crossing guard is desired, but not required. Applicants should have the ability to effectively interact with the public and department staff, maintain enthusiasm, and possess a willingness to learn. Education at a level to ensure the ability to read and write at a level necessary for adequate job performance. Fluency in Spanish or Chinese (Mandarin or Cantonese) is desirable.

SELECTION PROCESS

Applicants must submit a completed City of Alhambra Employment Application form prior to the final filing date. Applications will be screened for qualifications and appropriate background and only the most qualified applicants will be invited to participate in the examination process. Successful candidates must achieve a minimum passing score in the examination process. Applicants will be notified by mail as to the test date, time and location. The examination process will include the following:

Oral Interview	100%

Candidates will be required to pass City administered pre-employment physical and may be required to pass a thorough background investigation and polygraph examination as part of the Selection Process. Candidates who do not pass will be disqualified and removed from the eligibility list.

ACCOMMODATION

Applicants with legal disabilities who require special testing arrangements ***must*** contact the Personnel Department at ***least five (5) working days prior to the examination date.***

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