

MINUTES

PRE-BID CONFERENCE

REHABILITATION OF GARFIELD NO. 3 RESERVOIR AND SAFETY UPGRADES FOR THE
NEWTONIA RESERVOIRS
CITY OF ALHAMBRA
July 11, 2017 at 10:00 AM

PRESENT: Attendance Record is attached for reference

The following items were discussed or noted during the course of the Pre-Bid Conference (PBC) at the Garfield project site:

1. Project Manager for the project for the City will be Mr. Dennis Ahlen. Ms. Krista Harper of Harper & Associates Engineering (HAE) will act as engineering consultant for the City.
2. The bid date for the project is August 3, 2017 at 11:00 AM in accordance to Addendum No. 2. The Bid must be received at the City Council Chambers 2nd floor at 111 S. First Street, Alhambra before the date and time for the bid opening.
3. RFI's must be received by the end of the day, July 24, 2017 to allow the City time to respond. All RFIs must be emailed to Mr. Dennis Ahlen at dahlen@cityofalhambra.org.
4. The Engineer's Estimate for both the Garfield No. 3 and Newtonia Reservoirs is \$800,000.
5. The estimated start date for the project is late September. All work shall be accomplished within 120 consecutive working days in accordance with Addendum No. 3. It was noted that the school adjacent to the Garfield reservoir site will be in session.
6. Liquidated damage for the project are \$1,000 per calendar day.
7. The Schedule of Work Items were reviewed and discussed. Questions and comments are noted below in these minutes.
 - a. The new roofing and repaired roof system shall be installed by an approved applicator for the installation of the Sarnafil roofing system such as Letner Roofing (714) 633-0030, ReyCrest Roofing (323) 257-9329, or Scholten Roofing (949) 951-8844.
 - b. The roofing system shall be accomplished after the completion of the interior coating. The interior bottom surfaces shall be holiday detected after the completion of the new roofing system.
 - c. Column repair and/or replacement shall be determined by the Engineer after inspection blast is accomplished. Inspection blasting shall be accomplished as directed by the Engineer.
 - d. Back rolling of pitted areas shall be accomplished for all coats in accordance to Section 09800, Part 3.8, Item A.,1. A.
 - e. New guardrailings at the Newtonia Reservoirs shall be shop blasted and primed.
8. The exterior paint has been determined to contain excessive levels of lead and zinc.
9. Project is a prevailing wage project. Specifications require the Contractor must be registered with

the Department of Industrial Relations pursuant to Labor Code Section 1725.5.

10. Working hours for project will be an 8-hour shift between 7:00 A.M. to 4:00 P.M., on Monday through Friday. Any request for changes must be submitted in writing, to the City, and approved in writing by the City. Cost of overtime hours for the inspector will be charged to the Contractor.
11. The Pre-bid meeting was mandatory for all Contractors. Any bid submitted by a Contractor that did not attend the meeting will be rejected. The site visit for the Newtonia site is optional. Photographs of the Newtonia Reservoirs were made available at the meeting and will be distributed with the minutes.
12. The inspection firm for the coating, painting and structural shall be Harper & Associates Engineering.
13. The Garfield reservoir was drained for the meeting, but there was water in the bottom, so no one entered the reservoir. The Harper & Associates report dated December 2016 was made available at the meeting and the City will send a pdf. file of the photo surveys with the meeting minutes.
14. The Garfield site does not have a history of vandalism, but security of the site and Contractor's equipment is Contractor's responsibility. The Contractor will be able to lock their own lock on the gate.
15. The Newtonia site does have a history of vandalism. No equipment or materials should be left out overnight, but security of the site and Contractor's equipment is Contractor's responsibility. The City shall provide a remote gate opener to the Contractor.
16. Contractor will have access to low pressure water at the Garfield site, but no water will be available at the Newtonia site.
17. The Contractor will responsible to furnish all electrical power for the project, but 110 volt power is available at the Garfield site only.
18. Dehumidification for the Garfield Reservoir will be used as determined necessary by the City.
19. Residents at both sites will be notified by the City prior to the start of the project.
20. Contractor will furnish a portable toilet as needed at both sites during duration of project, as noted in specifications.
21. The Garfield reservoir will be drained prior to the project starting, but there will be approximately 6-inches of water in the bottom of the reservoir. Also, there will be sediment and coal tar enamel chips on the bottom of the reservoir. The Contractor will be required to remove the water, sediment and coating chips and dispose of offsite.
22. The Newtonia reservoirs will be drained as needed to install the guardrail. The Contractor will be responsible to wash down and disinfect the reservoirs.
23. Contractor will maintain a clean work site and not allow trash to accumulate or be blown off the site.
24. Spillage of coatings, paints, diesel fuel, gasoline or solvents which causes damage or contamination to site will be remediated by Contractor, at no expense to the City.

25. The wash down water used to clean the interior of the reservoir shall be filtered before being discharged. The chlorinated water used to disinfect the interior of the reservoir will remain in the bottom of the reservoir when the reservoir is filled.
26. Contractors are to adhere to Federal, County and State laws regarding collusion. Any discussion of this project with any competitive firm after completion of Pre-Bid Conference, via personal meetings, telephone or any other means, constitutes collusion and will result in appropriate legal action by the City. However, prime contractors may talk to potential subcontractors.
27. Despite any notes or recordings of proceedings of the Pre-Bid Conference by anyone present, these printed minutes prevail.