

MINUTES
Regular Meeting
ALHAMBRA CITY COUNCIL
AND
Joint Special Meeting
ALHAMBRA PUBLIC FINANCING AUTHORITY
ALHAMBRA CAPITAL IMPROVEMENTS CORPORATION
ALHAMBRA PARKING AUTHORITY
ALHAMBRA ECONOMIC DEVELOPMENT CORPORATION
GOLF COURSE CLUBHOUSE CORPORATION
SUCCESSOR AGENCY TO THE FORMER ALHAMBRA REDEVELOPMENT AGENCY
June 26, 2017
5:30 p.m.

ROLL CALL: At 5:31 p.m., on Monday, June 26, 2017 the Alhambra City Council, Alhambra Public Financing Authority, Alhambra Capital Improvements Corporation, Alhambra Parking Authority, Alhambra Economic Development Corporation, Golf Course Clubhouse Corporation and Successor Agency to the Former Redevelopment Alhambra Redevelopment Agency met in the Council Chambers of the Alhambra City Hall.

PRESENT: MESSINA, AYALA, MALONEY
ABSENT: SHAM, MEJIA

Officials Present: City Manager Yokoyama, Assistant City Manager/Director of Human Resources Schultz, City Attorney Montes, City Clerk Myles, Assistant City Manager/Director of Risk Management Bacio, Director of Public Works Chavez, Interim Director of Development Services Castagnola, Deputy Director of Development Services Reynoso, Fire Chief Phelps, Director of Administrative Services Paulson, Director of Community Services Ray, Director of Environmental Services Jarvis, Chief of Police Vu, Library Services Manager Sisavath, Director of Finance Espinoza, Deputy City Manager Binnquist, Management Assistant Kespradit

FLAG SALUTE: Led by Councilmember Maloney

CITY CLERK REPORT - NOTICE NO. N2M17-73

The City Clerk reported that she duly gave notice of the Joint Special Meeting of the Alhambra Public Financing Authority, Alhambra Capital Improvements Corporation, Alhambra Parking Authority, Alhambra Economic Development Corporation, Golf Course Clubhouse Corporation and Successor Agency to the Former Alhambra Redevelopment Agency to be held this evening in conjunction with the regular meeting of the Alhambra City Council pursuant to the order to the Mayor and the Chairpersons of the PFA, ACIC, APA, EDC, GCC Corp. and Successor Agency to the Former Alhambra Redevelopment Agency in accordance with Section 54956 of the Government Code of the State of California.

READING OF ORDINANCE TITLES

Government Code Section 36934 requires that all ordinances be read in full prior to City Council

taking action on the ordinance. By listing the ordinance title on the Council agenda, Council may determine that the title has been read.

Action Taken: On motion of Mrs. MESSINA, seconded by Mr. AYALA, the City Council determined that the titles to all ordinances which appear on this public agenda have been read, and waived further reading. Hearing no objections, Councilmember Maloney so ordered.

CLOSED SESSION & CITY ATTORNEY ANNOUNCEMENT re SAME - F2M17-14

City Attorney **MONTES** identified those items listed on this evening's agenda which would be discussed in Closed Session as follows:

Conference with Real Property Negotiator (Govt. Code Section 54956.8): None

Conference with Legal Counsel-Existing Litigation (Govt. Code Section 54956.9(d)(1)): None

Conference with Legal Counsel - Anticipated Litigation: Significant exposure to litigation pursuant to Govt. Code Section 54956.9(d)(2): None. Initiation of litigation pursuant to Govt. Code Section 54956.9(d)(4): 1 matter.

Discussion of Personnel Matters (Govt. Code Section 54957): None

Conference with City's Labor Negotiator (Govt. Code Section 54957.6): Tara Schultz, Assistant City Manager/Director of Human Resources, re: Management Employees

whereupon at 5:32 p.m., the City Council, PFA, ACIC, APA, EDC, GCC Corp. and Successor Agency to the Former Alhambra Redevelopment Agency moved into closed session pursuant to applicable law, including the Brown Act (Government Code Sec. 54950, *et seq.*) for the purpose of conferring with the City Attorney.

RECONVENE: At 7:01 p.m., the City Council, PFA, ACIC, APA, EDC, GCC Corp. and Successor Agency to the Former Alhambra Redevelopment Agency moved out of closed session with all members present [SHAM, absent; MEJIA, absent].

CEREMONIALS

1. COMMENDATIONS: WINNERS OF THE RECYCLED BEVERAGE CONTAINER ART CONTEST – F2M17-3

Mayor Mejia and the Alhambra City Council, on behalf of the citizens of Alhambra, wished to recognize and congratulate the winning participants from the City's ***Eco Fair Recycled Beverage Container Art Contest***. In an effort to draw attention to the limitless possibilities of recycling, the City Arts and Cultural Events Committee held the art contest themed around recycling beverage containers. The winners were selected by a team of judges for the best displays in each age category. All of the participants and

winners are to be commended for creative and artistic use of recycled items. Councilmember Maloney presented commendations to the winners from each of the judging categories of the ***Eco Fair Recycled Beverage Container Art Contest***.

Grade K-1

**AUSTIN ZHANG
NAYELI CERVANTES-LOBERA**

Grade 2-3

**OLLIJAH LAYOS BANGIT
QING CHEN**

Grade 4-6

**BLEST L. BANGIT
KENT PHU**

Grade College (18-25)

RICARDO MARROQUIN

Adult (26+)

GRACE WONG

2. CERTIFICATE OF SERVICE: CYNTHIA JARVIS – DIRECTOR OF ENVIRONMENTAL RESOURCES – F2M17-3

Mayor Mejia and the City Council wished to commend and thank Director of Environmental Services Cynthia Jarvis for her 28 years of faithful and loyal service to the Community Services and Management Services Departments as well as the City of Alhambra. Councilmember Maloney presented a Certificate of Service plaque to Ms. Jarvis for her outstanding work for the City.

PUBLIC HEARINGS

3. ADOPTION OF 2017-2018 BUDGET AND 2017-2018 APPROPRIATION LIMIT – F2M17-17, N2M17-51, R2M17-22, R2M17-23, M2M17-1000

Director of Finance **ESPINOZA** reported that this was the time and place set by **Notice No. N2M17-51** for the City Council to hold a public hearing to consider the following:

A. *FY 2017-2018 Budget:* The adoption of the Annual Budget for the City of Alhambra, the Golf Course Clubhouse Corporation, Alhambra Capital Improvements Corporation, Alhambra Parking Authority, Alhambra Economic Development Corporation and the Alhambra Public Financing Authority for the fiscal year ending June 30, 2018 as well as the Capital Improvement Plan for fiscal years 2017-2018 through 2021-2022, as more fully discussed in the June 26, 2017 report of the Director of Finance on file in the City Clerk’s Office.

Mr. Espinoza reported that before the Council this evening was the fiscal year 2017-2018 operating budget for the City which was balanced. He gave a PowerPoint presentation outlining the budget, a copy of which is on file in the City Clerk's Office. He noted that overall, the budget was a hold-the-line budget and focused primarily on providing ongoing services while implementing an aggressive capital improvement plan. He explained that the presentation regarding the budget presented for Council consideration this evening would focus on the following: revenue sources for the entire city, proposed expenditures for the entire city, general fund revenues and expenditures, and an overview of the general fund operating budget. He noted that the proposed revenues for the entire city amounted to approximately \$125.3 million and were comprised of the General Fund at \$62.9 million, the Enterprise Fund at \$30.7 million, the Special Revenue Fund at \$15.8 million, the Internal Services Fund at \$12.9 million, Capital Projects at \$3 million, and debt services at \$42,100. Proposed expenditures for the entire City amounted to approximately \$138.2 million, and were broken down as follows: General fund at \$65 million, special revenue at \$14.1 million, capital projects at \$5.6 million, debt services at \$3.1 million, internal services at \$14.5 million, and enterprise funds at \$35.7 million. Proposed general fund revenues were anticipated to come in at approximately \$62.9 million with property tax at \$22 million, sales taxes at \$17.8 million, franchise fees at \$1.5 million, business license revenue at \$1.6 million, utility users tax at \$3.9, license and permits at \$2.4 million, fines forfeitures and penalties at \$2.5 million, charges for services at \$5.3 million, and other revenues at \$5.5 million. General fund appropriations for the 2017-18 operating budget amounted to about \$65 million and were comprised of the following: Police Department at \$25.8, \$16.9 million for the Fire Department, General Government was a \$7.2 million, Development Services at \$4.7 million, \$5.4 for Community Services, Library at \$3.1, Public Works at \$936,000 and Utilities at \$778,000. He noted that while the Public Works and Utilities budgets seemed relatively small, it was helpful to note that a large share of these expenditures were funded with other non-General Fund sources.

Continuing, he explained that the FY 2017-2018 proposed budget reflected a balanced spending plan with a marginal decline of \$378,936 outlined as follows: projected General Fund Revenues were at \$62,925,115; projected General Fund Expenditures were at \$65,068,320; Net Transfers/Cost Allocations were at \$2,179,537 while Debt Service Transfers were at \$415,268 which left the projected General Fund reduction at \$378,936. He noted that overall the City's General Fund Revenues were anticipated to increase by 6.2% over last fiscal year's budget with increases in the following categories: UUT reinstated on residential water and sewer rate payers, property tax revenue increases and sales tax revenue increases. He added that overall the City's General Fund Expenditures were anticipated to increase by 5.8% from the prior fiscal year. Finally, he noted the FY 2017-2018 Capital Improvement Plan included \$19,364,407 in various projects such as \$5.1 million from the Sewer Fund, \$3.7 million from the Water Fund and \$2.6 in Federal Transportation funds.

Opened & Closed Public Hearing: Councilmember **MALONEY** opened the public hearing and, as there was no one present that wished to speak, closed the public hearing.

Discussion: None

Action Taken: City Council adopted **Resolution No. R2M17-22** entitled: *A Resolution of the Alhambra City Council approving the Budget of the City of Alhambra, Golf Course Clubhouse Corporation, Alhambra Capital Improvements Corporation, Alhambra Parking Authority, Alhambra Economic Development Corporation and the Alhambra Public Financing Authority for the 2017-18 Fiscal Year and the Capital Improvements Plan for the 2017-18 through 2021-22 Fiscal Years*

Vote: Moved: MESSINA Seconded: AYALA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

- B. *FY 2017-2018 Budget:*** The adoption of the Annual Budget for those portions of the Budget pertaining to the Alhambra Capital Improvements Corporation Alhambra Public Financing Authority, Alhambra Parking Authority, Alhambra Economic Development Corporation, Successor Agency to the Former Alhambra Redevelopment Agency and Golf Course Clubhouse Corporation.

Action Taken: Alhambra Capital Improvements Corporation, Alhambra Public Financing Authority, Alhambra Parking Authority, Alhambra Economic Development Corporation, Successor Agency to the Former Alhambra Redevelopment Agency, and Golf Course Clubhouse Corporation adopted **Joint Minute Order No. M2M17-1000** as follows:

RESOLVED by the Alhambra Capital Improvements Corporation, Alhambra Public Financing Authority, Alhambra Parking Authority, Alhambra Economic Development Corporation and Golf Course Clubhouse Corporation that this Alhambra Capital Improvements Corporation, Alhambra Public Financing Authority, Alhambra Parking Authority, Alhambra Economic Development Corporation, Successor Agency to the Former Alhambra Redevelopment Agency and Golf Course Clubhouse Corporation jointly and severally hereby approve their respective portions of the Fiscal Year 2017-2018 Budget.

Vote: Moved: MESSINA Seconded: AYALA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

- C. *FY 2017-2018 Appropriation Limit:*** Proposition XIII B (Gann Initiative) prohibits local agencies from exceeding their 1978-79 fiscal year appropriations after allowing for cost-of-living (CPI) and population changes which are certified by the State Department of Finance. Proposition 111 allows the City to adjust its annual limits for the following factors, subject to approval by the City Council:

- a) Either the California Per Capita Income or the percentage change in local

assessment roll from the preceding year due to the addition of local nonresidential construction in the City.

- b) Either the City's own population growth or the population growth of the entire county.

Government Code Section 7910 requires agencies to adopt a resolution each year disclosing their appropriation limit. In accordance with Proposition 111, the City is required to conduct a review of their appropriations limit during the annual financial audit. For fiscal year 2015-2016, the City's appropriation limit was reviewed by our auditors, White, Nelson, Diehl, Evans & Company, LLP, and determined to be properly calculated. The calculations in computing the City of Alhambra's appropriation limit for the 2017-2018 fiscal year are on file in the Finance Department. The appropriation limit for the 2017-18 fiscal year is \$138,642,227 and the applicable appropriations subject to this limitation is \$50,621,548. Therefore, the City is favorably under the appropriations limit by \$88,020,679.

Action Taken: City Council adopted **Resolution No. R2M17-23** entitled: *A Resolution of the Alhambra City Council establishing the Appropriation Limit for FY 2017-2018 and approving the annual adjustment factors used in the calculation thereof;* and, approve the annual adjustment factors (per capita income change +3.69% and City population change +0.85%) used in the calculation of the appropriation limit.

Vote: Moved: MESSINA Seconded: AYALA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

4. APPROVAL OF AN AMENDMENT TO THE DEVELOPMENT AGREEMENT AND MITIGATED NEGATIVE DECLARATION FOR A LONG RANGE (35 YEAR) PHASED MASTER PLAN FOR THE ATHERTON BAPTIST HOMES RETIREMENT COMMUNITY – F2M12-48, N2M17-66, O2M17-4716

Acting Director of Development Services **REYNOSO** reported that this was the time and place set by **Notice No. N2M17-66** for the Alhambra City Council to hold a public hearing to consider the approval of an Amendment to the Development Agreement by and between the City of Alhambra and Atherton Baptist Homes for a long range (35 year) phased master plan for an existing residential retirement community located in the R-3 (Multiple Family Residential) zone generally located within the area bounded by Atlantic Boulevard on the west, Washington Street on the north, Sixth Street on the east and Commonwealth Avenue on the south, in the City of Alhambra. On April 11, 2016, the City Council conducted a duly noticed public hearing to consider a Residential Planned Development Permit for a long range (35 year) phased Master Plan for the existing Atherton Baptist Homes Retirement Community. At this meeting, the City Council approved Resolution No. R2M16-10 for the project and Ordinance No. O2M16-4686 approving a Development Agreement by and between the City of Alhambra and Atherton Baptist Homes for a long range (35 year) phased master plan for an existing

residential retirement community.

Since obtaining City approval, Atherton Baptist Homes inquired about the feasibility of accommodating two triplex residential units (6 units total) on the area identified as "Phase G" of the approved Master Plan. However, Phase G of the Master Plan currently only allows for a total of two units. In order to allow for flexibility and growth of its residential community, Atherton Baptist Homes is currently requesting an Amendment to the Development Agreement to include a text change to allow the reallocation of project density to occur between phases provided that the overall approved unit count (420 units) remains the same. Approving the proposed Amendment will allow Atherton Baptist Homes to be able to secure their right to redistribute units between phases throughout the life of the Agreement (through 2050). On May 15, 2017, the Planning Commission conducted a public hearing and recommended approval of an Ordinance for an amendment to the Development Agreement. All other remaining portions of the Development Agreement, the Master Plan and all previously approved conditions of approval for the project will remain valid for the duration of the Development Agreement.

Opened Public Hearing: Councilmember **MALONEY** opened the public hearing.

Public Input: Lola **ARMENDARIZ** asked for clarification on this item as the title noted it was approval of an amendment to the Development Agreement with Atherton and a Mitigated Negative Declaration for a Long Range Phased Master Plan, while the recommended action in the staff report indicated it was a public hearing regarding adoption of an ordinance approving an amendment to the Development Agreement. She wondered why the language was inconsistent. She felt the title should indicate that the Council was adopting an ordinance regarding the approval of an amendment to the Development Agreement so as to be consistent with the staff report. Responding, City Attorney **MONTES** noted that the Brown Act requires that the agenda title and description convey to the public the action being taken by the City Council. He noted the Brown Act suggests an approximate description of twenty words for each item. He then pointed out that the City Clerk had gone above and beyond that suggested word count to describe the action being taken by the City Council and indicated it was clear to the public exactly what was going on for this item. For further clarification he noted that the Government Code required that Development Agreements be approved by ordinance.

Closed Public Hearing: As there was no one else remaining that wished to speak on this item, Councilmember **MALONEY** closed the public hearing.

Discussion: None

Action Taken: City Council directed the City Attorney to give first reading by title only to the following ordinance entitled:

Ordinance No. O2M17-4716: An Ordinance of the Alhambra City Council approving an amendment to the Development Agreement by and between the City of Alhambra and Atherton Baptist Homes for a Long Range (35 year) Phased Master Plan for an existing residential retirement community located in the R-3 (Multiple Family Residential) Zone generally located within the area bounded by Atlantic Boulevard on the west, Washington Street on the north, Sixth Street on the east and

Commonwealth Avenue on the south in the City of Alhambra

which ordinance would return for a second reading and adoption at the next City Council meeting.

Vote: Moved: MESSINA Seconded: AYALA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

CONSENT AGENDA (Item Nos. 5 – 28)

All items listed under the Consent Agenda were considered by the City Council to be routine and, therefore, were enacted by one motion.

5. NOTICE INVITING BIDS: CITY HALL SECURITY AND AUDIO/VISUAL UPGRADES PROJECT – F2M17-36, N2M17-69

Staff requested that the City Council approve the distribution of a Notice Inviting Bids to qualified contractors for the City Hall Security and Audio/Visual Upgrades Project. These improvements will help to secure and modernize City Hall, the various conference rooms, and City Council chambers, to keep up with the technological demands of today, and to protect the employees and the public with greater security features.

Discussion: None

Action Taken: City Council approved the distribution of a Notice Inviting Bids to qualified contractors for the City Hall Security and Audio/Visual Upgrades Project, with bids due no later than 10:30 a.m. on August 10, 2017; and, direct staff to undertake the steps necessary to finalize Council's action.

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

6. CONTRACT AMENDMENT: PROFESSIONAL INFORMATION TECHNOLOGY AND SUPPORT SERVICES – F2M3-21, C2M12-19, M2M17-86

Staff requests City Council approval of a fifth amendment to Contract No. C2M12-19 between the City of Alhambra and Scientia Consulting Group, Inc. for professional Information Technology and Support Services to the General Services, Utilities Division and the Library, in an amount not to exceed \$97,030. The term of this agreement is from July 1, 2017 through June 30, 2018.

Discussion: Councilmember **MALONEY**, noted that while he understood that the some of the professional services contracts up for renewal this evening were not required to have a formal bidding process under the public contract code, he wondered whether staff had a policy of reviewing the professional services agreements or

comparing them against current comparable contracts especially for those that may be older, such as those agreements that began in the late 1990's. Responding, Director of Administrative Services **PAULSON** explained that that the City had been with both Scientia Consulting as well as Technology Systems Inc. for quite some time, but that each year staff had asked both companies to submit proposals keeping the same rates as the previous year which resulted in no contract cost increases for many years. Mr. **MALONEY** noted that this lack of contract cost increases was a benefit to the City.

Action Taken: City Council approved that certain Fifth Amendment to Agreement between the City of Alhambra and Scientia Consulting Group, Inc. for Professional Information Technology and Support Services to include services to the General Services Division, Utilities Division, and Library Department in an amount not to exceed \$97,030 a copy of which Amendment is on file in the City Clerk's Office as Contract No. C2M12-19 and by this reference incorporated herein and made a part hereof as though fully set forth herein; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M17-86)**

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

7. CONTRACT AMENDMENT: COMPUTER SUPPORT PROFESSIONAL SERVICES AGREEMENT WITH TECHNOLOGY SYSTEMS, INC. – F98-22, C98-5, M2M17-87

Staff requested that City Council authorize the third amendment to the Amended and Restated Professional Services Agreement with Technology Systems, Inc. (TSI). The services provided by TSI allow the City to maintain, upgrade, and implement computers & related equipment, the City network, and the EDEN Financial & Springbrook Utility systems. TSI is proposing to continue current services at the current rates during the 2017-2018 fiscal year.

Discussion: None

Action Taken: City Council approved that certain Third Amendment to the Amended and Restated Agreement with Technology Systems, Inc. for computer support services in an amount not to exceed \$260,920 for FY 2017-18, a copy of which Amendment is on file in the City Clerk's Office as Contract No. C98-5 and by this reference incorporated herein and made a part hereof as though fully set forth herein; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M17-87)**

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

8. AWARD CONTRACT: BUILDING MAINTENANCE SERVICES FOR VARIOUS CITY FACILITIES – F2M15-31, RFP2M15-3, C2M17-35, M2M17-88

Staff requested that the City Council award a contract to Haynes Building Service, LLC for building maintenance services for City Hall, Police Department, Library, Fire Station 71 & Fire Training Classroom, Certain Community Services Facilities, Public Works & Utilities Department Facilities at the City Yard, Certain Parking Structures, and the Customer Service Center (CSC).

Discussion: None

Action Taken: City Council awarded a contract, subject to final language approval by the City Manager and City Attorney, to Haynes Building Service, LLC for building maintenance services for City Hall, Police Department, Library, Fire Station 71 & Fire Training Classroom, Certain Community Services Facilities, Public Works & Utilities Department Facilities at the City Yard, Certain Parking Structures, and the Customer Service Center (CSC) for the three year period beginning July 1, 2017 through June 30, 2020; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M17-88)**

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

9. AWARD CONTRACT: HOME DELIVERED MEAL PROGRAM FOR FY 2017-2018 – F2M6-94, C2M17-36, M2M17-89

Staff is requested that the City Council approve an agreement with YWCA Intervale Senior Services to continue to provide the Home Delivered Meals Program for Alhambra residents who are homebound and over sixty years of age. The City of Alhambra's homebound senior residents benefit greatly from this program as it assists seniors to remain independent as long as it is safely possible. The Home Delivered Meal program is part of the HUD Annual Action Plan under Public Services. City Council approved the 2017-18 fiscal year HUD Annual Action Plan at the May 8, 2017 meeting.

Discussion: None

Action Taken: City Council awarded a performance-based contract, subject to final language approval by the City Manager and City Attorney, to YWCA Intervale Senior Services in the amount not to exceed of \$20,000 to continue the Home Delivered Meals Program in Alhambra for the 2017-2018 fiscal year; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M17-89)**

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

10. FY 2017-2018 STATEMENT OF INVESTMENT POLICY – F2M2-50, M2M17-90

The City Council annually adopts a formal Investment Policy pursuant to Government Code Section 53646(a)(2) which serves as a guide for the Treasurer to determine what types of investments, terms, and amounts are appropriate for the City to invest idle cash throughout the fiscal year. Consequently, staff requested City Council approval of a Statement of Investment Policy for Fiscal Year 2017-2018.

Discussion: None

Action Taken: City Council approved that certain Investment Policy document for the City of Alhambra entitled, *City of Alhambra Statement of Investment Policy - Fiscal Year 2017-2018*, on file in the City Clerk's Office as F2M2-50 and by this reference incorporated herein and made a part hereof as though fully set forth herein, which document supersedes and replaces that certain document entitled *City of Alhambra Statement of Investment Policy - Fiscal Year 2016-2017*; and, authorized the Director of Finance to take any and all actions necessary to implement said Investment Policy. **(M2M17-90)**

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

11. FY 2015-2016 TO FY 2016-2017 CARRYOVERS - F2M15-17, F2M16-17, R2M17-24

In March 2017, the City Council approved Resolution No. R2M17-10 approving those certain fiscal year-end carryovers from fiscal year 2015-16 to fiscal year 2016-17 and the appropriation of outstanding encumbrances at the close of the fiscal year 2015-16. As the fiscal year 2016-17 is coming to a close, staff has identified certain fiscal year 2015-16 carryovers that were not included in the March 2017 carryover request. At this time staff recommended the approval of Resolution No. R2M17-24 approving those certain fiscal year-end carryovers from fiscal year 2015-16 to the fiscal year 2016-17 as well as a budget transfer that is needed in the fiscal year 2016-17 to cover the Self Insurance Fund deficit balance.

Discussion: None

Action Taken: Council adopted **Resolution No. R2M17-24** entitled: *a Resolution of the Alhambra City Council approving those certain fiscal year-end carryovers from fiscal year 2015-2016 to fiscal year 2016-17 and certain budget modifications at the close of fiscal year 2016-17*

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

12. AUTHORIZE RFP: LABOR COMPLIANCE SERVICES FOR THE 2017 HUD SIDEWALK AND ADA RAMP PROJECT, PHASE II AND 2017 HUD STREET IMPROVEMENT PROJECT - F2M17-25, F2M16-51, RFP2M17-9

Staff requested that the City Council approve the distribution of a Request for Proposals for Labor Compliance Services for the 2017 HUD Sidewalk and ADA Ramp Project - Phase II and the 2017 HUD Street Improvement Project. The 2017 HUD Sidewalk and ADA Ramp Project, Phase II and the 2017 HUD Street Improvement Projects are estimated to begin construction in October of 2017. These two projects will include the installation of 165 new ADA Ramps, replacement of 40,400 square feet of broken and off grade sidewalk, new concrete alleyways, and the rehabilitation of 12 street segments. The labor compliance services will ensure the compliance with all Federal, State, County laws, regulations and policies that are required by the Community Development Block Grant (CDBG) funding.

Discussion: None

Action Taken: City Council approved the distribution of a Request for Proposals for Labor Compliance Services for the 2017 HUD Sidewalk and ADA Ramp Project, Phase II estimated at \$800,000 and the 2017 HUD Street Improvement Project estimated at \$2,000,000.

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

13. AWARD CONTRACT: UNDERGROUND STORAGE TANK (UST) TESTING SERVICES AND MAINTENANCE – F2M17-37, RFP2M17-5, C2M17-37, M2M17-91

As the operator of Hazardous Material USTs, the City is required by the State Water Resources Control Board to conduct a variety of certification testing, training and monthly inspections in order to maintain compliance. In addition, the City is required to also perform testing in accordance with a permit issued by South Coast Air Quality Management Board under Rule 461. Testing must be performed by a certified technician who meets State standards. In April 2017, staff circulated a Request for Proposals to qualified companies for UST testing services and maintenance. On May 25, 2017, proposals were received from three companies. A review committee comprised of Utilities Division staff members reviewed the three proposals submitted. As a result, the review committee agreed that SunWest Engineering Constructors proposal conforms to the request for proposals and best meets the City's needs. The contract period will begin July 1, 2017 and continue through June 30, 2019 with the option to renew the contract for (1) one-year term if services are satisfactory. The contract price is not to exceed \$50,000.00 each fiscal year.

Discussion: None

Action Taken: City Council approved a contract, subject to final language approval by the City Manager and City Attorney, to SunWest Engineering Constructors, Inc.

in the amount not to exceed \$50,000.00 each fiscal year for Underground Storage Tank (UST) testing services and maintenance, commencing July 1, 2017 and ending June 30, 2019, with the option to extend these services for an additional one-year term if services are satisfactory; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M17-91)**

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

14. AWARD CONTRACT: 2017 CDBG FUNDED CROSSWALK TRAFFIC CONTROL DEVICES AT VARIOUS INTERSECTIONS – F2M17-30, N2M17-42, C2M17-38, M2M17-92

Staff requested that the City Council award a contract to Aldridge Electric for the 2017 CDBG Funded Crosswalk Traffic Contract Devices at Various Locations Project. On April 24, 2017, the City Council approved the distribution of Notice Inviting Bids for the Project. On June 1, 2017 the City Clerk received and opened five bids. The bids ranged from \$438,978.30 to \$489,940.00. The bid received from Aldridge Electric, in the amount of \$438,978.30 is the lowest responsible bid. Aldridge Electric has the necessary licenses, permits and has done similar projects of this type for other local jurisdictions.

Discussion: None

Action Taken: City Council awarded a contract, subject to final language approval by the City Manager and City Attorney, to Aldridge Electric, Inc. in an amount of \$438,978.30 for the installations of crosswalk traffic control devices at the intersections of Main Street/Valencia Street, Main Street/Cedar Street, Palm Avenue/Larch Street and Palm/Montezuma Avenues; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M17-92)**

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

15. CONTRACT EXTENSION: LANDSCAPE MAINTENANCE SERVICES - MIDORI GARDENS – F2M7-55, C2M7-38, M2M17-93

Staff requested that the City Council award a one year contract extension to Midori Gardens. The landscape areas maintained under this contract consists of the Central Business District, Community Services various sites, Auto Row/Costco area, Alhambra Public Library, freeway on/off ramps landscaping, medians on Valley Boulevard, Xeriscape Garden and the Veteran's Memorial and various public right of way sites. Staff has been satisfied with the quality of service provided by Midori Gardens. Midori Gardens is proposing to continue to provide services with no price increase.

Discussion: None

Action Taken: City Council awarded a one year contract extension to Midori Gardens, subject to final language approval by the City Manager and City Attorney, in an amount of \$265,560.00 for landscape maintenance at various sites throughout the City; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M17-93)**

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

16. CONTRACT EXTENSION: TREE MAINTENANCE SERVICES - F96-35, C2M10-26, M2M17-94

Staff requested the City Council award a contract extension to West Coast Arborists, Inc., for a two-year contract extension for tree maintenance services for the trees in the public right-of-way. West Coast Arborists (WCA) has been the City's Tree Maintenance Contractor since 1997. They have provided the City with a successful tree maintenance program which includes a web based tree inventory program. The current contract with WCA is set to expire on June 30, 2017.

Discussion: None

Action Taken: City Council awarded a two (2) year contract extension, subject to final language approval by the City Manager and City Attorney, to West Coast Arborists in an amount of \$365,000 each fiscal year for tree maintenance services for those trees in the public right-of-way; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M17-94)**

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

17. CONTRACT AMENDMENT: CITY ENGINEERING SERVICES – F2M2-57, C2M2-46, M2M17-95

Staff requested City Council approval of a contract extension with Transtech Engineers for City Engineering services. Since 2002, Transtech Engineers, Inc. has provided city engineering services for the City of Alhambra. The contract was extended for five year terms in 2007 and 2012. City staff has been satisfied with the quality of service provided by Transtech. In addition, they have saved the City money in cost overruns on City projects and provide crucial plan check review that ensures plans and specifications, prepared by a third party, are complete and accurate. In FY 2017-18, staff requested an additional \$13,000 for the contract for the updating of Public Works construction standards which will then be made available on the City's website and for Construction

Management of the Lindaraxa Park Pillar Reconstruction Project.

Action Taken: City Council awarded a five (5) year contract extension, subject to final language approval by the City Manager and City Attorney, to Transtech Engineers, Inc. in an amount of \$213,000 for fiscal year 2017/2018 and \$200,000 for fiscal year 2018/2019 for City Engineering services; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M17-95)**

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

18. NOTICE OF COMPLETION: HUD SIDEWALK AND ADA RAMP PROJECT - F2M16-51, C2M17-11, M2M17-96

Staff requested that the City Council accept the contract with Kalban, Inc. for the HUD Sidewalk and ADA Ramp Project as complete. One change order was issued in the amount of \$173,621.80. The change order was issued to replace concrete driveways, curb and gutter and patch asphalt. There were also unforeseen conditions where water laterals, sewer laterals and lighting conduit needed to be brought to grade to construct the concrete sidewalk and ramps. The project has been inspected by staff and all work has been completed in accordance with the City's requirements and specifications. As such, it would be appropriate for the City Council to accept this project as complete.

Discussion: None

Action Taken: City Council accepted the contract with Kalban, Inc. for the HUD Sidewalk and ADA Ramp Project as complete in the amount of \$958,738.20; directed the City Clerk to file a Notice of Completion with the County of Los Angeles for recordation; instructed the Finance Director to release the 5% retention 35 days from the date of recordation if no liens are filed; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M17-96)**

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

19. APPROVAL OF A CONSULTING AGREEMENT FOR 710 FREEWAY OUTREACH – F2M15-50, C2M17-39, M2M17-97

Staff requested that the City Council approve a consulting agreement with Englander Knabe & Allen, LLC (EKA) for 710 Freeway outreach from July 1, 2017 through June 30, 2018. EKA has more than 40 years of experience in public project outreach and communication campaigns.

Discussion: None

Action Taken: City Council approved a consulting agreement, subject to final language approval by the City Manager and City Attorney, with Englander Knabe & Allen, LLC for 710 Freeway outreach from July 1, 2017 through June 30, 2018 in the amount of \$114,000; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M17-97)**

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

20. CONTRACT EXTENSION: PROFESSIONAL INFORMATION TECHNOLOGY AND SUPPORT SERVICES – F2M3-21, C2M12-20, M2M17-98

Staff requested that the City Council approve the extension of contract C2M12-20 with Scientia Consulting Group, Inc. for professional information technology and support services to the Police Department for an additional three years, for the period of July 1, 2017 through June 30, 2020, in an amount not to exceed \$140,000 annually. The City of Alhambra entered into an agreement with Scientia Consulting Group for the Police Department on May 26, 2012. Scientia Consulting Group has the expertise and knowledge of the public sector, specifically public safety, with regard to mobile and wireless technology, networking infrastructure, server and application administration, programming, project management, and back-up and recovery solutions.

Discussion: None

Action Taken: City Council approved the extension of contract C2M12-20 with Scientia Consulting Group, Inc. for professional information technology and support services to the Police Department for an additional three years, for the period of July 1, 2017 through June 30, 2020, in an amount not to exceed \$140,000 annually, a copy of which Amendment is on file in the City Clerk's Office as Contract No. C2M12-20; and by this reference incorporated herein and made a part hereof as though fully set forth herein; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M17-98)**

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

21. APPROVE CONTRACT FOR DISPOSABLE MEDICAL SUPPLIES FOR THE FIRE DEPARTMENT – F2M16-17, C2M17-40, M2M17-99

Staff requested that City Council approve a contract in the amount of \$75,000 to the Suppression and Paramedic Account to continue to cover expenses associated with ongoing disposable medical supply purchases. On July 28, 2016, a Purchase Order (PO17-00119) between the City of Alhambra and Life Assist was approved for the purchase of disposable medical supplies covering FY 2017-2018. Due to an unforeseen

increase of medical responses and the necessity of supplies, staff requested approval of an amendment on February 13, 2017 to increase the account and appropriate the funds to the life Assist Purchase Order No. 17-00119 not to exceed \$75,000. However, the Fire Department has experienced an increase in the number of calls and it was anticipated the demand for disposable medical supplies will increase accordingly. The Fire Department received three bids based on a combination of average supplies purchased in a usual year and Life Assist was determined to be the lowest responsible bidder.

Discussion: None

Action Taken: City Council approved a contract, subject to final language approval by the City Manager and City Attorney, in the amount of \$75,000 between the City of Alhambra and Life Assist, for the purchase of disposable medical supplies covering fiscal year 2017-2018; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M17-99)**

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

22. APPROVE CONTRACT FOR SOLAR TRASH COMPACTORS – F2M17-38, C2M17-41, M2M17-100

Staff requested that City Council appropriate funding and approve a contract for the purchase of Big Belly Solar Compactors in the amount of \$116,426.80. Each year the City receives a California Beverage Container Grant from CalRecycle. The purpose of this grant is to assist organizations with establishing convenient beverage container recycling and litter abatement projects, and to encourage market development and expansion activities for beverage container materials. Big Belly Inc. provides solar compactors that compresses its contents, to gain the unit's capacity, so it doesn't have to be emptied as often. The Big Belly systems by Big Belly Inc. is a sole-source company that complies with the specifications provided by CalRecycle and their California Beverage Container Grant program. The proposed contract is for a period of 5 years with a potential 5-year extension provided both parties written agreement.

Discussion: None

Action Taken: City Council appropriated funding and approved a contract for the purchase of Big Belly Solar Compactors in the amount of \$116,426.80; instructed the Finance Director to amend the Public Works' budget accordingly; and, directed staff to undertake the steps necessary to finalize the Council's action. **(M2M17-100)**

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

23. PROFESSIONAL LEGISLATIVE SERVICES: CAPITOL STRATEGIES GROUP – F2M6-30, C2M17-42, M2M17-101

Staff requested that City Council approve a professional services agreement with Capitol Strategies Group for government relations consulting from July 1, 2017 through June 30, 2018 in the amount of \$72,000. The City of Alhambra has been actively engaged in following legislation on a variety of topics that affect local government agencies in the State of California.

Discussion: None

Action Taken: City Council approved a professional services agreement with Capitol Strategies Group for government relations consulting from July 1, 2017 through June 30, 2018 in the amount of \$72,000, subject to final language approval by the City Manager and City Attorney; and directed staff to undertake the steps necessary to finalize Council's action. **(M2M17-101)**

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

24. EIGHTH AMENDMENT TO AGREEMENT FOR BUILDING DIVISION SERVICES – F93-76, C93-33, M2M17-102

Staff requested that the City Council approve an amendment to the City's Agreement with Transtech Engineers, Inc., for Building Division services for the purposes of extending the term of the contract for five years to June 30, 2022. The proposed Eighth Amendment would adjust staffing levels to respond to the increase in demand and reflect the current activity level. The amendment also establishes a base fee of \$770,647.20 for regular plan check and general building services. As proposed, the contract amount will be adjusted annually based on the Consumer Price Index (CPI). The proposed amendment will also adjust the process and fee structure of plan check on large projects to reflect the work being performed by staff.

Discussion: None

Action Taken: City Council approved an Eighth Amendment to the Agreement for City Building Division Services between the City of Alhambra and Transtech Engineers, Inc., subject to final language approval by the City Manager and City Attorney, extending the term to June 30, 2022; appropriated an additional \$206,000 to Account No. 101.40.4010.62510 to anticipate costs associated with the base contract and additional services billed at an hourly rate; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M17-102)**

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

25. TREASURER'S REPORT - F2M17-1

Discussion: None

Action Taken: City Council received and ordered filed as submitted the Treasurer's Report prepared by the Director of Finance for the month of May, 2017, listing all of the City's investments as of May 31, 2017.

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

26. MINUTES

Discussion: None

Action Taken: City Council reviewed and approved as submitted the Minutes of the February 23, 2017 regular meeting of the Alhambra City Council and the Minutes of the May 22, 2017 regular meeting of the Alhambra City Council.

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

27. PERSONNEL ACTIONS – F2M17-2

Discussion: None

Action Taken: City Council ratified the actions of the City Manager set forth in that certain Personnel Actions document dated June 26, 2017 showing the various appointments, classifications, salary changes, etc., since the last City Council meeting.

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

28. DEMANDS - F2M17-1

Discussion: None

Action Taken: City Council approved as submitted Final Check List (183391 thru 183649) in the amount of \$1,034,662.50 for the period ending June 1, 2017; Schedule of Wire Transfers in the amount of \$105,236.02 for the week ending May 19, 2017 and Schedule of Wire Transfers in the amount of \$8,311,621.58 for the week ending May 26,

2017; and, Final Check List (183650 thru 183797) in the amount of \$708,902.36 for the period ending June 8, 2017 and Schedule of Wire Transfers in the amount of \$583,826.67 for the week ending June 2, 2017.

Vote: Moved: AYALA Seconded: MESSINA
Ayes: MESSINA, AYALA, MALONEY
Noes: NONE
Absent: SHAM, MEJIA

ORAL COMMUNICATIONS – F2M17-4

1. Lola **ARMENDARIZ** asked about the status of the approval for the project at 1428 South Marengo Avenue as it was her understanding that the second reading of the ordinance was to be at this evening's meeting, but it was not on the agenda. She also thanked Ms. Jarvis for her service and remarked she had enjoyed her conversations with her and that she was a talented individual. Finally, she noted she had attended the recent General Plan update community meeting and thanked Mr. Maloney for his attendance at the meeting. She questioned why other members of the City Council were not present to hear comments from the public. Responding, Councilmember **MESSINA** noted that she was unable to attend the General Plan update community meeting because her granddaughter was having a graduation event. Mr. **MALONEY** explained that regarding the development at 1428 South Marengo Avenue, staff and the applicant had agreed to have this brought back at a later meeting and that it would be noticed when scheduled.
2. R. Sheldon **HESS**, Elca Pastor at the Evangelical Lutheran Church in America SoCal Synod, invited the City Council to attending the upcoming Summer Promise Music Bowl on July 16th at the Barnes Park Amphitheater in Monterey Park. He noted all proceeds from the event would support Family Promise of the San Gabriel Valley, whose mission was to help homeless children and families; and, Merci, an organization dedicated to serving individuals with developmental disabilities.
3. Bertha **RIVERA**, 128 South Cordova Street, expressed concern regarding overgrown bushes/vegetation in the alley that exited onto South Cordova just to the south of the Nissan Dealership as well as at 101 South Granada Avenue. She was concerned that traffic exiting the alley would need to pull forward onto the sidewalk to view traffic and possibly endanger passing pedestrians. She asked that the City direct the Nissan dealership and the resident at 101 South Granada Avenue to trim their excessive vegetation.

COUNCIL COMMUNICATIONS (ANNOUNCEMENTS & FUTURE AGENDA ITEMS) F2M17-7

Councilmember **AYALA** announced that the City would host its annual 4th of July Fireworks display and celebration at Almansor Park and invited those interested to attend.

ADJOURNMENT: At 7:53 p.m., there being no further business for the City Council/PFA Board/ACIC Board/APA Board/EDC Board/GCC Corp./Successor Agency to the Former Alhambra Redevelopment Agency to transact, Councilmember Maloney, with the consent of the

City Council adjourned the Council meeting to 5:30 p.m., on July 10, 2017, in the Council Chambers of the Alhambra City Hall, 111 South First Street, Alhambra, California.

LAUREN MYLES, CMC
CITY CLERK