

**MINUTES**  
**Regular Meeting**  
**ALHAMBRA CITY COUNCIL**  
**April 24, 2017**  
**5:30 p.m.**

**ROLL CALL:** At 5:30 p.m., on Monday, April 24, 2017 the Alhambra City Council met in the Council Chambers of the Alhambra City Hall.

**PRESENT:** SHAM, AYALA, MEJIA  
**ABSENT:** MESSINA, MALONEY

**Officials Present:** City Manager Yokoyama, Assistant City Manager/Director of Human Resources Schultz, City Attorney Montes, City Clerk Myles, Assistant City Manager/Director of Risk Management Bacio, Director of Public Works Chavez, Director of Development Services Pace, Fire Chief Phelps, Director of Administrative Services Paulson, Director of Community Services Ray, Director of Environmental Services Jarvis, Chief of Police Vu, Library Director Hernandez, Director of Finance Espinoza, Deputy City Manager Binnquist, Management Assistant Kespradit

**FLAG SALUTE:** Led by Mayor Mejia

**PRESENTATION**

**1. PULLED**

**DESIGN CONCEPT REVIEW: ALHAMBRA PARK AND STORY PARK IMPROVEMENT PROJECTS – F2M17-16**

City staff, along with Mr. Paul Nota of Lost West Architecture and Construction and Ali Cayir of Transtech Engineers, was slated present to the City Council design concepts and renderings for both the Alhambra Park and the Story Park Improvement Projects. City Manager **YOKOYAMA** reported that this item would be postponed and scheduled at a future City Council meeting.

**Discussion:** None

**Action Taken:** No action was taken.

**CLOSED SESSION & CITY ATTORNEY ANNOUNCEMENT re SAME - F2M17-14**

City Attorney **MONTES** identified those items listed on this evening's agenda which would be discussed in Closed Session as follows:

***Conference with Real Property Negotiator (Govt. Code Section 54956.8):*** None

**Conference with Legal Counsel-Existing Litigation (Govt. Code Section 54956.9(d)(1)):** None

**Conference with Legal Counsel - Anticipated Litigation:** Significant exposure to litigation pursuant to Govt. Code Section 54956.9(d)(2): None. Initiation of litigation pursuant to Govt. Code Section 54956.9(d)(4): 1 matter.

**Discussion of Personnel Matters (Govt. Code Section 54957):** None

**Conference with City's Labor Negotiator (Govt. Code Section 54957.6):** Tara Schultz, Assistant City Manager/Director of Human Resources, re: Management Employees, Alhambra Police Miscellaneous Association, Alhambra Police Officers' Association, Alhambra Police Management Association, Alhambra Fire Fighters' Association, and the Alhambra City Employees' Association

whereupon at 5:31 p.m., the City Council moved into closed session pursuant to applicable law, including the Brown Act (Government Code Sec. 54950, *et seq.*) for the purpose of conferring with the City Attorney.

**MALONEY:** At 5:45 p.m. Councilmember Maloney entered closed session.

**RECONVENE:** At 7:05 p.m., the City Council moved out of closed session with all members present [MESSINA, absent].

## **CEREMONIALS**

### **2. CERTIFICATES OF SERVICE: OUTGOING BOARD & COMMISSION MEMBERS – F2M17-3, F2M17-28**

The City Council, on behalf of the citizens of Alhambra, wished to recognize the City's outgoing Board and Commission members for their outstanding and dedicated service to the City of Alhambra. Mayor Mejia presented the Certificates of Service.

**YUNG KAO**  
*Design Review Board*  
(8 years)

**KERRY SITU**  
*HCDA Citizen Advisory Committee*  
(8 years)

**LINDA YAMAUCHI**  
*Environmental Committee*  
(7 years)

**RANDY FUKUDA**  
*City Arts & Cultural Events Committee*  
(5 years)

**MARY HOSOKAWA**  
*Planning Commission*  
(2 years)

**KRYSTAL FLOWERS**  
*Youth Commission*  
(4 years)

**XAVIER CERVANTES**  
*Youth Commission*  
(4 years)

**3. COMMENDATION: WEST SAN GABRIEL VALLEY ASSOCIATION OF REALTORS – F2M17-3**

Mayor Mejia and the City Council, on behalf of the citizens of Alhambra, wished to recognize and commend the West San Gabriel Valley Association of Realtors for their donation of \$1,000 to help sponsor the 3<sup>rd</sup> Annual Neighborhood Clean-Up Event organized by Code Enforcement, taking place on Saturday, June 10, 2017. The donation will be used to purchase small gardening tools, wheelbarrows, rakes, lawnmowers, and other equipment that can be used for many years to come as Code Enforcement continues to expand this event throughout all of Alhambra. Mayor Mejia presented a commendation to the Board of the West San Gabriel Valley Association of Realtors for their generous donation to the City.

**CONSENT AGENDA (Item Nos. 4 - 12)**

All items listed under the Consent Agenda were considered by the City Council to be routine and, therefore, were enacted by one motion.

**4. ACCEPT DONATION: WEST SAN GABRIEL VALLEY ASSOCIATION OF REALTORS – F2M17-12, M2M17-58**

Staff requested that the City Council accept the gift of \$1,000 from the West San Gabriel Valley Association of Realtors as sponsorship of the 3<sup>rd</sup> Annual Neighborhood Clean-Up event organized by Code Enforcement, taking place on Saturday, June 10, 2017.

**Discussion:** None

**Action Taken:** City Council accepted the gift of \$1,000 from the West San Gabriel Valley Association of Realtors; instructed the City Clerk to present a certified copy of the resolution to the West San Gabriel Valley Association of Realtors; and, instructed the Finance Director to amend the fiscal year 2016-2017 budget accordingly. **(M2M17-58)**

**Vote:** Moved: SHAM      Seconded: MALONEY  
Ayes: SHAM, MALONEY, AYALA, MEJIA  
Noes: NONE  
Absent: MESSINA

**5. AUTHORIZE RFP: CONSTRUCTION MANAGEMENT & INSPECTION SERVICES FOR SEWER PLANT NO. 2 REPLACEMENT PROJECT – F2M14-27, RFP2M17-6**

Staff requested that the City Council approve the distribution of a Request for Proposals for Professional Construction Management and Inspection Services for the Sewer Plant No. 2 Replacement Project. The Sewer Master Plan completed by the City in 2007 identified Sewer Plant No. 2, located at 2239 S. Meridian Avenue, a priority to improve the aging infrastructure and replace the aging lift station. This project increases the capacity of the plant from 650 gallons per minute to 1,250 gallons per minute. The construction portion of this project is currently out to bid.

**Discussion:** None

**Action Taken:** City Council approved the distribution of a Request for Proposals for Professional Construction Management and Inspection Services for the Sewer Plant No. 2 Replacement Project with proposals due no later than 5:00 p.m. on Thursday, May 25, 2017; and, directed staff to undertake the steps necessary to finalize Council's action.

**Vote:** Moved: SHAM      Seconded: MALONEY  
Ayes: SHAM, MALONEY, AYALA, MEJIA  
Noes: NONE  
Absent: MESSINA

**6. NIB: 2017 CDBG FUNDED CROSSWALK TRAFFIC CONTROL DEVICES AT VARIOUS INTERSECTIONS – F2M17-30, N2M17-42**

Staff requests that the City Council approve the distribution of a Notice Inviting Bids for the 2017 CDBG Funded Crosswalk Traffic Control Devices at Main Street/Valencia Street, Main Street/Cedar Street, Palm Avenue/Larch Street and Palm/Montezuma Avenues.

**Discussion:** None

**Action Taken:** City Council approved the distribution of a Notice Inviting Bids for the 2017 CDBG Funded Crosswalk Traffic Control Devices at Main Street/Valencia Street, Main Street/Cedar Street, Palm Avenue/Larch Street and Palm/Montezuma Avenues, with bids due no later than 10:30 a.m. on June 1, 2017; and, directed staff to undertake the steps necessary to finalize Council's action.

**Vote:** Moved: SHAM      Seconded: MALONEY  
Ayes: SHAM, MALONEY, AYALA, MEJIA  
Noes: NONE  
Absent: MESSINA

**7. CONTRACT AMENDMENT: HARPER & ASSOCIATES – F2M17-16, K2M16-364, M2M17-59**

Staff requested that the City Council approve an amendment to the agreement with Harper and Associates. On September 12, 2016, staff issued Contract K2M16-371 to Harper and Associates for the design, bid specifications and construction management for the roof repair and coating of Garfield No. 2 Reservoir in the amount of \$48,320. During a routine inspection after the last high wind event in March 2017, the roof at Newtonia No. 3 was found to be damaged. It would be appropriate at the time of repairing the roof, upgrades be made to the safety railings as well. Harper and Associates provided the quote in the amount of \$10,200.

**Discussion:** None

**Action Taken:** City Council approved an amendment, subject to final language approval by the City Manager and City Attorney, to Contract No. K2M16-371 with Harper and Associates for the design, bid specifications and construction management of the roof repair and coating of the Garfield No. 2 Reservoir project by adding the safety railings and roof repair of the Newtonia No. 3 Reservoir for a total contract amount of \$58,520; and, directed staff to undertake the steps necessary to finalize Council's action. **(M2M17-59)**

**Vote:** Moved: SHAM      Seconded: MALONEY  
Ayes: SHAM, MALONEY, AYALA, MEJIA  
Noes: NONE  
Absent: MESSINA

**8. NOTICE OF COMPLETION: CITY HALL LANDSCAPING PROJECT - F2M15-42, C2M17-3, M2M17-60**

On February 13, 2017, the City Council awarded a contract to California Landscape and Design Inc. for the City Hall Landscaping Project. There were two change orders in the amount of \$6,295.36. The change orders were issued for work that included removal of two large tree stumps and purchasing and installation of California Poppies. This project has been inspected by staff and all work has been completed in accordance with the City requirements and specifications. As such, it was be appropriate for the City Council to accept this project as complete and instruct that the Notice of Completion be filed with the County of Los Angeles Recorder's Office.

**Discussion:** None

**Action Taken:** City Council accepted as complete the contract with California Landscape and Design Inc. for the City Hall Landscaping Project in the amount of \$94,520; directed the City Clerk to file a Notice of Completion with the County of Los Angeles for recordation; instructed the Finance Director to release the 5% retention 35 days from the date of recordation if no liens are filed; and, directed staff to undertake the steps necessary to finalize Council's action **(M2M17-60)**

**Vote:** Moved: SHAM      Seconded: MALONEY  
Ayes: SHAM, MALONEY, AYALA, MEJIA  
Noes: NONE  
Absent: MESSINA

**9. CLASS SPECIFICATION: FIRE CAPTAIN – F2M17-2, M2M17-57**

Before a class specification becomes effective, it must be approved by the City Council. An assessment by the Human Resources Department and Fire Department sustained the need for an update of the representative duties and qualification guidelines for the position of Fire Captain to more accurately reflect the duties and qualifications of the classification. Therefore, staff requested that the City Council adopt the class specification for the position of Fire Captain

**Discussion:** None

**Action Taken:** City Council adopted the class specification for the position of Fire Captain as described in the Assistant City Manager/Human Resources Director's April 24, 2017 report on file in the office of the City Clerk. (M2M17-57)

**Vote:** Moved: SHAM      Seconded: MALONEY  
Ayes: SHAM, MALONEY, AYALA, MEJIA  
Noes: NONE  
Absent: MESSINA

**10. TREASURER'S REPORT - F2M17-1**

**Discussion:** None

**Action Taken:** City Council received and ordered file as submitted the Treasurer's Report prepared by the Director of Finance for the month of March, 2017, listing all of the City's investments as of March 31, 2017.

**Vote:** Moved: SHAM      Seconded: MALONEY  
Ayes: SHAM, MALONEY, AYALA, MEJIA  
Noes: NONE  
Absent: MESSINA

**11. MINUTES**

**Discussion:** None

**Action Taken:** City Council reviewed and approved as submitted the Minutes of the April 10, 2017 regular meeting of the Alhambra City Council and the Minutes of the October 24, 2016 regular meeting of the Alhambra City Council.

**Vote:** Moved: SHAM      Seconded: MALONEY  
Ayes: SHAM, MALONEY, AYALA, MEJIA  
Noes: NONE  
Absent: MESSINA

**12. DEMANDS - F2M17-1**

**Discussion:** None

**Action Taken:** City Council approved as submitted Final Check List (181988 thru 182171) in the amount of \$550,993.08 for the period ending April 6, 2017; and, Final Check List (181171 thru 182324) in the amount of \$478,260.35 for the period ending April 13, 2017.

**Vote:** Moved: SHAM      Seconded: MALONEY  
Ayes: SHAM, MALONEY, AYALA, MEJIA  
Noes: NONE  
Absent: MESSINA

**ORAL COMMUNICATIONS:** None

**COUNCIL COMMUNICATIONS (ANNOUNCEMENTS & FUTURE AGENDA ITEMS) - F2M17-7**

Councilmember Maloney announced the City's annual Eco Fair would take place this Sunday, April 30<sup>th</sup> at the Farmer's Market on Second Street from 9:00 a.m. – 12:00 p.m. He noted that he would be in attendance with a booth and encouraged residents to attend and to speak with him about any issues they may have or suggestions for the City. He added that he would have free coffee for those that brought a re-usable mug with them.

Mayor Mejia reported that he had attended an AUSD math Olympics event and noted the high level of math intelligence all of the participating students displayed.

**ADJOURNMENT:** At 7:15 p.m., there being no further business for the Council to transact, the Mayor, with the consent of the City Council adjourned their meeting to Monday, May 8, 2017 at 5:30 p.m., in the Alhambra City Hall Council Chambers, 111 South First Street, Alhambra, California.

LAUREN MYLES, CMC  
CITY CLERK