

**AGENDA**  
**HOUSING AND COMMUNITY DEVELOPMENT CITIZEN ADVISORY COMMITTEE**  
**TUESDAY, MARCH 1, 2016 AT 7:00 P.M.**

**REGULAR MEETING**  
**ALHAMBRA CITY HALL**  
**111 S. FIRST ST.**  
**ALHAMBRA, CA 91801**

**1. ROLL CALL:**

David Mejia, Chair	Todd Sakamoto, Vice Chair
Kerry Situ	Nickie Chan
Carolyn Ortiz	Steven Cosci
Rene Nava	Octavio Casado
Maria Conchita Banuelos	

**2. MINUTES** – Approval of the minutes for the Regular Meeting of January 5, 2016.

**3. PROGRESS REPORTS**

Attached for the Committee’s review are copies of the Progress Reports for those programs utilizing Community Development Block Grant and HOME Funds. All figures indicate the progress made and services rendered to date for FY 2015-2016.

➤ Community Services - Case Management

- 118 Case Management clients were served.
- 211 Volunteer Hours of assistance were donated to the program.

➤ Management Services - Code Enforcement

- The Code Enforcement Division investigated a total of 258 complaints.
- 127 were in areas identified as in low- to moderate-income areas.
- Code Enforcement staff referred 18 to the Housing Department programs.

➤ Development Services - Fair Housing

- The Housing Rights Center served 268 clients.
- A variety of issues were discussed, including: evictions, security deposits, rent increases, repairs, contract questions, etc.

➤ Development Services - Housing Programs

- First-Time Home Buyer - HOME: 9 searching for a home, 1 escrows closed.
- HOME Major Rehabilitation: 3 in process, 3 completed.
- CDBG Minor Rehabilitation: 3 in process, 5 completed.

*Recommended Action*

Receive and file these informational reports.

**4. AMENDMENT NO. 1:** The City is seeking to amend the 2015-2016 Annual Action Plan as follows:

**INCREASE FUNDING FOR CAPITAL IMPROVEMENTS**

Staff is seeking authorization to allocate funding for Capital Improvements. These funds would be used for projects including, but not limited to; off-street parking, new/replacement street improvements, sidewalk improvements, handicap ramps, removal of architectural

barriers that impede handicap access, public facility improvements, and related items citywide. The City intends to use up to \$8,000,000 of CDBG program income to implement the program.

The projects are eligible for funding as a Public Facility and Improvements Activity 570.201(c), and meet the National Objective of benefiting Low and Moderate Income Area 570.208(a)(1)(i) and Limited Clientele Activities 570.208(a)(2)(ii)(A).

### **INCREASE FUNDING TO THE HOUSING REHABILITATION PROGRAM**

Staff is seeking authorization to increase the funding currently allocated to the HOME Housing Rehabilitation Program by up to \$56,525 to provide assistance to qualified homeowners.

Funds to be used are from unallocated program income. Staff is seeking authorization to commit and spend the funds on the aforementioned program. This project is eligible to receive HOME funds through the Home Investment Partnerships Program Title II of the Cranston-Gonzales National Affordable Housing Act as amended, and under the Code of Federal Regulations 24CFR Part 92.205(a)(1) and meets the National Objective of Low/Moderate Housing.

The 30-day review period will begin March 2, 2016 and conclude April 1, 2016.

#### *Recommended Action*

Recommend approval to the City Council a First Amendment to the 2015-2016 Annual Action Plan – allocate funding for Capital Improvements and HOME Housing Rehab, start the 30-day review, and move the report forward to the public hearing of the City Council.

## **5. COMMENTS FROM THE AUDIENCE**

Discussion from the public of any item not specified on the agenda. Comments must pertain to the business of the HCDA Citizen Advisory Committee. Public comments pertaining to the HCDA Committee's business are welcome. Kindly limit all oral communications to five (5) minutes. Please complete the blue speaker card prior to the meeting and submit it to the Committee's secretary.

## **6. COMMENTS AND CONCERNS FROM THE COMMITTEE**

Discussion from the Committee Members of any item(s) not specified on the agenda. Items discussed must pertain to the business of the HCDA Citizen Advisory Committee.

## **7. ADJOURNMENT**

Copies of the staff report or other written documentation relating to each item of business described herein above are on file in the office of Management Services, Alhambra City Hall, 111 S. First Street, Alhambra, CA, and are available for public inspection during regular office hours: 8:00 A.M. to 5:00 P.M., Monday through Friday.

Should any person have a question concerning any of the above agenda items prior to the meeting described herein, he or she may contact Ms. Jessica A. Binnquist, Committee Secretary, either in person, at the Management Services Department located at City Hall, or call via telephone at (626) 570-5011, during regular business hours.