

MINUTES
Regular Meeting
ALHAMBRA CITY COUNCIL
March 24, 2014
5:30 p.m.

ROLL CALL: At 5:30 p.m., on Monday, March 24, 2014 the Alhambra City Council met in the Council Chambers of the Alhambra City Hall.

PRESENT: MESSINA, YAMAUCHI, PLACIDO, AYALA, SHAM
ABSENT: NONE

Officials Present: City Manager Swink, Assistant City Manager/Personnel Director Bacio, City Attorney Montes, City Clerk Myles, Director of Finance Espinoza, Director of Public Works Chavez, Director of Community Services Jarvis, Director of Administrative Services Ray, Police Captain Kase, Fire Chief Walker, Library Services Manager Sisavath, Deputy Director of Development Services Reynoso, Deputy City Manager Keating, Assistant to the City Manager Paulson and Sergeant-at-Arms Oda

FLAG SALUTE: Led by Mayor Sham

CLOSED SESSION & CITY ATTORNEY ANNOUNCEMENT re SAME - F2M14-14

City Attorney **MONTES** identified those items listed on this evening's agenda which would be discussed in Closed Session as follows:

Conference with Real Property Negotiator (Govt. Code Section 54956.8): None

Conference with Legal Counsel-Existing Litigation (Govt. Code Section 54956.9(d)(1): 1) City of Alhambra v. AT&T of California et al., LASC Case No. GC042896; and, 2) Spector v. City of Alhambra, LASC Case No. BC483110

Conference with Legal Counsel - Anticipated Litigation: Significant exposure to litigation pursuant to Govt. Code Section 54956.9(d)(2): 1 matter. Initiation of litigation pursuant to Govt. Code Section 54956.9(d)(4): 1 matter.

Discussion of Personnel Matters (Govt. Code Section 54957): None

Conference with City's Labor Negotiator (Govt. Code Section 54957.6):
None

whereupon at 5:31 p.m., the City Council moved into closed session pursuant to applicable law, including the Brown Act (Government Code Sec. 54950, *et seq.*) for the purpose of conferring with the City Attorney.

RECONVENE: At 7:05 p.m., the City Council moved out of closed session with all members present.

CEREMONIALS

1. PROCLAMATION: DONATE LIFE MONTH – F2M14-3

Ratified the action of Mayor Sham in proclaiming the month of **April, 2014** as ***DONATE LIFE MONTH*** in Alhambra. Mayor Sham presented the proclamation to **Ms. Rachel Rodriguez**, a Donate Life Ambassador to the City of Alhambra.

2. COMMENDATIONS: 2014 VIOLET RICHARDSON AWARD WINNERS – F2M14-3

The City Council, on behalf of the citizens of Alhambra, wishes to commend and congratulate **MARINA SALAZAR, KRISTIE SHAM** and **PAULINE TRUONG** upon receiving the ***2014 Violet Richardson Award*** presented by Soroptimist International of Alhambra, San Gabriel and San Marino to recognize young women who have given extraordinary service to their community. Councilmember Messina presented the commendations to Ms. Salazar, Ms. Sham and Ms. Truong.

PRESENTATIONS

3. STRATEGIC PLAN UPDATE – F2M11-36

Assistant to the City Manager **PAULSON** reported that on October 22, 2013, the City Council and Executive Staff met to review the current three-year goals (2011-2014) and six-month objectives to implement the City's strategic plan. Approximately every six months, the City Council and Executive Staff meet to update the objectives. During the strategic planning process, it was determined that staff will review the progress of the goals and objectives and present to the City Council the status on a monthly basis. He then provided details on some of the Strategic Plan objectives under the five current three year goals to: enhance commercial development, housing and jobs creation; enhance the quality of our neighborhoods and community; improve financial stability; improve and enhance the City's infrastructure and facilities; and, enhance community awareness of the City's programs and services. First, Mr. Paulson provided an update for the objective under the goal to improve and enhance the City's infrastructure and facilities which was to install a classroom at the Fire Training Facility. He noted that this objective was on target as the classroom had been installed onsite and was almost fully operational. Continuing, he provided an update for the objective under the goal to enhance community awareness of the City's programs and services which was to develop a marketing plan for the golf course. He explained that this objective was on target and DePinto Morales was in the process of finalizing a marketing plan to present to the Council.

Discussion: None

Action Taken: Council received and ordered filed this informational report presented this evening.

4. ANNUAL BOARDS AND COMMISSIONS APPOINTMENTS – F2M14-32

The terms of office for all members of the City's various Boards and Commission expire on March 24, 2014; therefore, it is appropriate for Councilpersons to appoint or reappoint their representatives at this time. With the exception of the Youth Commission, each representative may serve for a maximum of eight consecutive terms of one year each. Appointments will be effective for a one-year period commencing March 24, 2014 and ending March 23, 2015.

Discussion: None

Action Taken: The Mayor and each Councilperson announced his/her new appointments to the Civil Service Commission/Board of Appeals, HCDA Citizen Advisory Committee, Board of Library Trustees, Parks & Recreation Commission, Planning Commission, Design Review Board, Transportation Commission, Youth Commission, the Alhambra City Arts & Cultural Events Committee and the Environmental Committee with each appointment to be effective for a one-year period commencing March 24, 2014 and ending March 23, 2015. Other than announcing names of new appointees, no action was required.

CONSENT AGENDA (Item Nos. 5 – 15)

All items listed under the Consent Agenda were considered by the City Council to be routine and, therefore, were enacted by one motion.

5. APPROVE INSTALLATION OF A TRAFFIC SIGNAL AT GARFIELD AVENUE AND TALMAGE BURKE WAY & AUTHORIZE RFP FOR SIGNAL DESIGN – F2M14-9, RFP2M14-8, M2M14-37

Construction of the Mosaic Parking Structure on North First Street at Talmage Burke Way began in January 2014. As part of this process, access to the structure was thoroughly evaluated, including an analysis of the installation of a traffic signal on Garfield Avenue where Talmage Burke Way intersects. A signal at this location would channel vehicles to a major roadway constructed to handle heavy traffic, thus reducing extra vehicle trips on a neighborhood street (First Street). Due to the congestion experienced along Garfield Avenue during peak commute hours, it was determined that in order to allow vehicles full access to Garfield Avenue that the City would need to explore the need to install a traffic signal at this intersection. The Transportation Commission at their meeting of March 12, 2014 voted in favor of the installation of the traffic signal and recommends the same to the City Council.

Discussion: None

Action Taken: City Council reviewed the Director of Public Works' report dated March 24, 2014 and find that the intersection of Garfield Avenue and Talmage Burke

Way justifies the installation of a traffic signal as the intersection met minimum thresholds for three (3) of the eight (8) warrants found in the California Manual of Traffic Control Devices (CAMUTCD); authorized staff to circulate a Request for Proposals for the design of said traffic signal; and, directed staff to undertake the steps necessary to finalize Council's action. (M2M14-37)

Vote: Moved: YAMAUCHI Seconded: PLACIDO
Ayes: MESSINA, YAMAUCHI, PLACIDO, AYALA, SHAM
Noes: NONE
Absent: NONE

**6. INSTALLATION OF A STOP SIGN ON PINE STREET AT MONTEREY STREET–
F2M14-9, M2M14-40**

Staff requested Council approval for the installation of a stop sign in the west leg of the intersection of Pine and Monterey Streets. The Transportation Commission at their meeting of March 12, 2014 voted in favor of the installation of the stop sign and a center yellow line on Pine Street.

Discussion: None

Action Taken: City Council reviewed the Director of Public Works' report dated March 24, 2014 and approved (1) a stop sign and stop bar be placed for east bound vehicles on Pine Street approaching Monterey Street to delineate where vehicles should stop and wait before entering the flow of traffic on Monterey Street; (2) a center yellow line should be striped on Pine Street for at least 25 feet; and, (3) directed staff to undertake the steps necessary to finalize Council's action. (M2M14-40)

Vote: Moved: YAMAUCHI Seconded: PLACIDO
Ayes: MESSINA, YAMAUCHI, PLACIDO, AYALA, SHAM
Noes: NONE
Absent: NONE

**7. CONTRACT EXTENSION: ALHAMBRA MUNICIPAL GOLF COURSE & MULTI-
LEVEL DRIVING RANGE MAINTENANCE – F2M9-48, F2M3-84, C2M9-19, M2M14-41**

Staff requested that the City Council authorize an amendment to the agreement with Valley Crest Golf Course Maintenance for Maintenance Services of the Alhambra Municipal Golf Course and Multilevel Driving Range which would extend the agreement for one additional year from July 1, 2014 through June 30, 2015. Valley Crest agreed to this extension of the existing contract with no increase in fees.

Discussion: None

Action Taken: City Council approved an amendment, subject to final language approval by the City Manager and City Attorney, to the agreement by and between the City of Alhambra and Valley Crest Golf Course Maintenance for Maintenance Services of the Alhambra Municipal Golf Course and Multilevel Driving Range, in an amount not

to exceed \$574,998; and, directed staff to undertake the steps necessary to finalize Council's action. (M2M14-41)

Vote: Moved: YAMAUCHI Seconded: PLACIDO
Ayes: MESSINA, YAMAUCHI, PLACIDO, AYALA, SHAM
Noes: NONE
Absent: NONE

8. AWARD CONTRACT: ALHAMBRA PARK PICNIC SHELTERS REPLACEMENT PROJECT - F2M6-81, N2M14-24, C2M14-13, M2M14-42

Staff requested that the City Council award a contract to Southern California Rooms Inc. for the Alhambra Park Picnic Shelters Replacement project. On March 20, 2014, the City Clerk publicly opened all bids in the City Council Chambers, announced the bidders and the bid amounts. Four bids were submitted for the project ranging from \$187,400 to \$266,000. The bid of \$187,400 was judged non-responsive as they did not conform to the bid requirements. Therefore, the lowest responsive bid was submitted by Southern California Rooms Inc., in the amount of \$203,880. Staff reviewed their bid and found it to be in full compliance and conformance with the bid specifications

Discussion: None

Action Taken: City Council approved a contract, subject to final language approval by the City Manager and City Attorney, by and between the City of Alhambra and Southern California Rooms Inc., the lowest responsible bidder, for the Alhambra Park Picnic Shelters Replacement Project in an amount not to exceed \$203,880; approved the appropriation and allocation of \$203,880 from the New Construction Tax funds to the Capital Outlay fund account number 301.60.6130.90718; and, directed staff to undertake the steps necessary to finalize Council's action. (M2M14-42)

Vote: Moved: YAMAUCHI Seconded: PLACIDO
Ayes: MESSINA, YAMAUCHI, PLACIDO, AYALA, SHAM
Noes: NONE
Absent: NONE

9. APPROVAL OF A LUMP SUM DRAWDOWN AGREEMENT FOR ECONOMIC DEVELOPMENT PROJECTS – F2M14-31, F2M14-17, M2M14-43

Staff requested approval of a Lump Sum Drawdown Agreement to set aside Community Development Block Grant (CDBG) funds for economic development projects.

Citizen Input: Richard **MOORE**, 100 East Commonwealth Avenue, asked for more information on the type of economic development projects for which the funds would be used. Responding, City Manager **SWINK** explained that the \$1.5 million in HUD funds would be held for the City by East West Bank and each economic development project that was proposed would come before the City Council for approval before any of the funds would be expended. Such projects could include tenant improvements or the purchase of buildings.

Discussion: None

Action Taken: City Council approved a Lump Sum Drawdown Agreement, subject to final language approval by the City Manager and City Attorney, with Bank of the West or East West Bank in the amount of \$1,500,000 for economic development projects; and, authorized the City Manager to execute any and all documents necessary to finalize Council's action. **(M2M14-43)**

Vote: Moved: YAMAUCHI Seconded: PLACIDO
Ayes: MESSINA, YAMAUCHI, PLACIDO, AYALA, SHAM
Noes: NONE
Absent: NONE

10. CLASS SPECIFICATION: RECREATION LEADER I – F2M14-2, M2M14-38

Before a class specification becomes effective, it must be approved by the City Council. An assessment of the existing class specification for Recreation Leader I by the Personnel Department and the Community Services Department sustained the need for an update of the representative duties and qualification guidelines to more accurately reflect the current duties and qualifications of this classification. Therefore, staff requested that the City Council approve the adoption of the class specification for the position of Recreation Leader I.

Discussion: None

Action Taken: City Council adopted the class specification for the position of Recreation Leader I as described in the Assistant City Manager/Personnel Director's March 24, 2014 report on file in the Office of the City Clerk. **(M2M14-38)**

Vote: Moved: YAMAUCHI Seconded: PLACIDO
Ayes: MESSINA, YAMAUCHI, PLACIDO, AYALA, SHAM
Noes: NONE
Absent: NONE

11. CLASS SPECIFICATION: RECREATION LEADER II – F2M14-2, M2M14-39

Before a class specification becomes effective, it must be approved by the City Council. An assessment of the existing class specification for Recreation Leader II by the Personnel Department and the Community Services Department sustained the need for an update of the representative duties and qualification guidelines to more accurately reflect the current duties and qualifications of this classification. Therefore, staff requested that the City Council approve the adoption of the class specification for the position of Recreation Leader II.

Discussion: None

Action Taken: City Council adopted the class specification for the position of

Recreation Leader II as described in the Assistant City Manager/Personnel Director's March 24, 2014 report on file in the Office of the City Clerk. (M2M14-39)

Vote: Moved: YAMAUCHI Seconded: PLACIDO
Ayes: MESSINA, YAMAUCHI, PLACIDO, AYALA, SHAM
Noes: NONE
Absent: NONE

12. MINUTES

Discussion: None

Action Taken: City Council reviewed and approved as submitted the Minutes of the February 24, 2014 regular meeting of the Alhambra City Council.

Vote: Moved: YAMAUCHI Seconded: PLACIDO
Ayes: MESSINA, YAMAUCHI, PLACIDO, AYALA, SHAM
Noes: NONE
Absent: NONE

13. PERSONNEL ACTIONS – F2M14-2

Discussion: None

Action Taken: City Council ratified the actions of the City Manager set forth in that certain Personnel Actions document dated March 24, 2014 showing the various appointments, classifications, salary changes, etc., since the last City Council meeting.

Vote: Moved: YAMAUCHI Seconded: PLACIDO
Ayes: MESSINA, YAMAUCHI, PLACIDO, AYALA, SHAM
Noes: NONE
Absent: NONE

14. TREASURER'S REPORT - F2M14-1

Discussion: None

Action Taken: City Council received and filed as submitted the Treasurer's Report prepared by the Director of Finance for the month of February, 2014, listing all of the City's investments as of February 28, 2014.

Vote: Moved: YAMAUCHI Seconded: PLACIDO
Ayes: MESSINA, YAMAUCHI, PLACIDO, AYALA, SHAM
Noes: NONE
Absent: NONE

15. DEMANDS - F2M14-1

Discussion: None

Action Taken: City Council approved as submitted Final Check List (152802 thru 152938) in the amount of \$900,820.88 for the period ending March 7, 2014; Final Check List (152939 thru 153006) in the amount of \$26,253.87 for the period ending March 7, 2014 and Schedule of Wire Transfers in the amount of \$1,736,957.21 for the week ending March 7, 2014; and, Final Check List (153007 thru 153194) in the amount of \$773,822.04 for the period ending March 14, 2014.

Vote: Moved: YAMAUCHI Seconded: PLACIDO
Ayes: MESSINA, YAMAUCHI, PLACIDO, AYALA, SHAM
Noes: NONE
Absent: NONE

ORAL COMMUNICATIONS – F2M14-4

1. **Craig ATHON**, 1616 West Hellman Avenue, noted that with respect to an upcoming housing construction project on El Molino Street, he wished for the City and the developer to be aware that if the construction site was a Native American burial ground, the project could be delayed or permanently stopped. Responding, City Attorney **MONTES** explained that when this project came before the Council as an appeal from the Planning Commission's approval of the project, there are specific requirements under the law with respect to the treatment of both human remains of historical significance, especially Native American remains, as well as Native American historical sites. Because of these laws, mitigation was required for the project to have an on-site monitor who was an expert that could monitor construction activities. Should something be found, construction would be halted and the artifacts would be treated in the appropriate way and as required by law. He added that if items were discovered construction would be halted by the on-site monitor and if nothing was found, construction would continue. Mr. **AYALA** added that the on-site tribal monitor and the mitigation program to ensure protection of any historic artifacts and/or remains were discussed in detail at the public hearing when the City Council upheld the Planning Commission's approval of the project.
2. **Adele ANDRADE-STADLER**, Board Member, Alhambra Unified School District, invited the City Council to attend the City of Alhambra's Relay for Life event on May 31st through June 1st at Alhambra Park. She noted that this was an important event to celebrate the lives of cancer survivors, remember those that have been lost to cancer and to raise money for the American Cancer Society and cancer research.

COUNCIL COMMUNICATIONS (ANNOUNCEMENTS & FUTURE AGENDA ITEMS) F2M14-7

Vice Mayor Yamauchi announced Alhambra Dodger Night would take place on May 29, 2014 and tickets would be for sale at the Library. He added that there could possibly be buses to transport residents to the game, but staff was still working on this option. He also congratulated

Chris Paulson, the outgoing President of the New Generation Rotary Club, upon the occasion of his demotion dinner for a successful term as President.

Mr. Ayala thanked the representatives from the Donate Life Campaign and the Relay for Life event for attending the meeting this evening and bringing awareness to their causes.

ADJOURNMENT: At 7:45 p.m., there being no further business for the City Council to transact, the Mayor, with the consent of the City Council, adjourned their meeting to Monday, April 14, 2014 at 5:30 p.m., in the Alhambra City Hall Council Chambers, 111 South First Street, Alhambra, California.

LAUREN MYLES, CMC
CITY CLERK