

MINUTES
Joint Regular Meeting
ALHAMBRA CITY COUNCIL
ALHAMBRA REDEVELOPMENT AGENCY
November 28, 2011
5:30 p.m.

ROLL CALL: At 5:32 p.m., on Monday, November 28, 2011 the Alhambra City Council and the Alhambra Redevelopment Agency (ARA) met in the Council Chambers of the Alhambra City Hall, 111 South First Street, Alhambra, California.

CITY COUNCIL/ARA BOARD MEMBERS:

PRESENT: MESSINA, YAMAUCHI, PLACIDO, AYALA, SHAM
ABSENT: NONE

Officials Present: City Manager/ARA Executive Director Fuentes, Assistant City Manager/Personnel Director Bacio, City Attorney/Agency Counsel Montes, City Clerk/ARA Assistant Secretary Myles, Director of Public Works Chavez, Chief of Police Yokoyama, Director of Community Services Jarvis, Director of Finance Espinoza, Assistant to the City Manager Hayashi, Assistant to the City Manager Keating and Sergeant-at-Arms Dudash

FLAG SALUTE: Led by Chairman Sham

READING OF ORDINANCE TITLES

Government Code Section 36934 requires that all ordinances be read in full prior to Agency Board/City Council taking action on the ordinance. By listing the ordinance title on the Agency Board/Council agenda, Agency Board/Council may determine that the title has been read.

Action Taken: On motion of Dr. PLACIDO, seconded by Mrs. MESSINA, the Agency Board/City Council determined that the titles to all ordinances which appear on this public agenda have been read, and waived further reading. Hearing no objections, the Chairman so ordered.

PUBLIC HEARING

1. CONTINUE PUBLIC HEARING: PROPOSED ADJUSTMENTS IN VARIOUS FEES FOR CITY SERVICES – F2M4-74, N2M11-141

Pursuant to Government Code Section 66017, *et seq.*, and provisions of the Alhambra Municipal Code, this was the time and place set by **Notice No. N2M11-141** for the City Council to hold a public hearing to consider adjusting various fees and charges for City services adopted by the City Council on June 27, 2011 via Resolution No. R2M11-12,

which set fees for services to the public in the areas of Administrative Services, Community Services, Development Services, Finance, Library, Management Services, Public Safety, Public Works, and Utilities. At the November 14, 2011 meeting the public hearing was opened and continued to this evening.

Discussion: None

Action Taken: City Council continued this hearing to 5:30 p.m., or as soon thereafter as the matter may be heard, on Monday, December 12, 2011 in the City Hall Council Chambers.

Vote: Moved: YAMAUCHI Seconded: MESSINA
Ayes: MESSINA, YAMAUCHI, PLACIDO, AYALA, SHAM
Noes: NONE
Absent: NONE

AGENCY/COUNCIL CONSENT AGENDA (Item Nos. 2 - 3)

All items listed under the Consent Agenda were considered by the Agency Board/City Council to be routine and, therefore, were enacted by one motion.

2. MINUTES

Discussion: None

Action Taken: Agency Board and/or the City Council reviewed and approved as submitted the Minutes of the November 14, 2011 Joint Regular Meeting of the Alhambra Redevelopment Agency and the Alhambra City Council and the Regular Meeting of the Alhambra City Council.

Vote: Moved: YAMAUCHI Seconded: AYALA
Ayes: MESSINA, YAMAUCHI, PLACIDO, AYALA, SHAM
Noes: NONE
Absent: NONE

3. ACCOUNTS PAYABLE – F2M11-500

Discussion: None

Action Taken: Agency Board approved as submitted the Accounts Payable for the period ending November 2, 2011, Check Nos. 11591-11603, in the total amount of \$483,464.64; and, for the period ending November 16, 2011, Check Nos. 11604-11609, in the total amount of \$42,265.32.

Vote: Moved: YAMAUCHI Seconded: AYALA
Ayes: MESSINA, YAMAUCHI, PLACIDO, AYALA, SHAM
Noes: NONE
Absent: NONE

ORAL COMMUNICATIONS: None

CLOSED SESSION & CITY ATTORNEY ANNOUNCEMENT re SAME - F2M11-14

City Attorney/Agency Counsel **MONTES** identified those items listed on this evening's agenda which would be discussed in Closed Session as follows:

Conference with Real Property Negotiator (Govt. Code Section 54956.8): None

Conference with Legal Counsel--Existing Litigation (Govt. Code Section 54956.9(a): None

Conference with Legal Counsel - Anticipated Litigation: Significant exposure to litigation pursuant to Govt. Code Section 54956.9(b): None. Initiation of litigation pursuant to Govt. Code Section 54956.9(c): 1 matter.

Discussion of Personnel Matters (Govt. Code Section 54957): None

Conference with City's Labor Negotiator (Govt. Code Section 54957.6):
None

whereupon at 5:35 p.m., the Agency Board and City Council moved into closed session pursuant to applicable law, including the Brown Act (Government Code Sec. 54950, *et seq.*) for the purpose of conferring with the Agency Counsel/City Attorney.

RECONVENE & ARA RECESS: At 7:00 p.m., the Agency Board and City Council moved out of closed session with all members present, whereupon the ARA Chairman recessed the Agency's meeting until such time as the City Council had completed the public portion of its agenda.

**MINUTES
Regular Meeting
ALHAMBRA CITY COUNCIL
November 28, 2011
7:00 p.m.**

RECONVENE & ROLL CALL: At 7:00 p.m., on Monday, November 28, 2011, the Alhambra City Council met in the Council Chambers of the Alhambra City Hall.

PRESENT: SHAM, MESSINA, YAMAUCHI, PLACIDO, AYALA
ABSENT: NONE

Officials Present: City Manager Fuentes, Assistant City Manager/Personnel Director Bacio, Deputy City Manager/Director of Utilities/Interim Director of Development Services Swink, City Attorney Montes, City Clerk Myles, Deputy City Manager/Administrative Services Director Schultz, Director of Public Works Chavez, Chief of Police Yokoyama, Fire Chief Walker, Director of Finance Espinoza, Library Director Hernandez, Director of Community Services Jarvis, Assistant to the City Manager Hayashi, Assistant to the City Manager Keating and Sergeant-at-Arms Dudash

FLAG SALUTE: Led by Mayor Ayala

READING OF ORDINANCE TITLES

Government Code Section 36934 requires that all ordinances be read in full prior to City Council taking action on the ordinance. By listing the ordinance title on the Council agenda, Council may determine that the title has been read.

Action Taken: On motion of Mr. YAMAUCHI, seconded by Dr. PLACIDO, the City Council determined that the titles to all ordinances which appear on this public agenda have been read, and waived further reading.

CONSENT AGENDA (Item Nos. 1 - 7)

All items listed under the Consent Agenda were considered by the City Council to be routine and, therefore, were enacted by one motion.

1. SAN GABRIEL VALLEY MOSQUITO & VECTOR CONTROL DISTRICT: APPOINT CITY'S REPRESENTATIVE TO BOARD OF TRUSTEES – F2M4-46, R2M11-22

By letter dated September 14, the San Gabriel Valley Mosquito & Vector Control District has requested the City to appoint a representative to the Board prior to the District's January 13, 2012 meeting. Trustees may be appointed or reappointed for a term of two or four years. Councilperson Stephen Sham currently serves as the City's representative, a position he has held since October, 2007. Because of his experience and the knowledge gained as a Trustee, Mr. Sham had expressed his desire to be reappointed to the Board of Trustees for a four-year term.

Discussion: None

Action Taken: City Council adopted **Resolution No. R2M11-22** entitled: *A Resolution of the Alhambra City Council appointing Stephen Sham to represent the City of Alhambra on the Board of Trustees of the San Gabriel Valley Mosquito & Vector Control District for a 4-year term commencing on January 1, 2012.*

Vote: Moved: SHAM Seconded: MESSINA
Ayes: SHAM, MESSINA, YAMAUCHI, PLACIDO, AYALA
Noes: NONE
Absent: NONE

2. CONTRACT RENEWAL: CITY'S WEBSITE CONTENT MANAGEMENT SOFTWARE PROGRAM – F99-34, C2M1-90A, M2M11-118

Staff requested City Council approval of the renewal of an annual contract, effective November 29, 2011 thru November 28, 2012, with Adobe Systems Inc. (formerly known

as Visual Sciences/Omniture) for their web-based content management software known as ATOMZ “Publish” which is used to maintain the city website.

Discussion: None

Action Taken: City Council approved the renewal of the software service agreement with Adobe Systems, Inc. for \$10,400.04 for the amended 2011-2012 contract period. (**M2M11-118**)

Vote: Moved: SHAM Seconded: MESSINA
Ayes: SHAM, MESSINA, YAMAUCHI, PLACIDO, AYALA
Noes: NONE
Absent: NONE

3. APPROVAL OF FIRST AMENDMENT TO REVOLVING LINE OF CREDIT AGREEMENT WITH BANK OF THE WEST – F2M10-55, C2M10-32, M2M11-120

Staff requested that the City Council approve the First Amendment to the Revolving Line of Credit Agreement with Bank of the West in the amount of \$3 million for one year. Staff is also asking that the Council approve authorized representatives for the City with respect to the line of credit and authorize the City Manager to execute the First Amendment to the Revolving Line of Credit Agreement.

Discussion: None

Action Taken: City Council adopted **Minute Order No. M2M11-120** as follows:

RESOLVED by the Alhambra City Council that this Council hereby:

1. Approves the City Manager, Finance Director and Assistant Finance Director as the authorized representatives for the City with respect to the line of credit; and,
2. Authorizes the City Manager to execute that certain First Amendment to Credit Agreement, subject to final language approval by the City Manager and City Attorney, a copy of which Amendment is on file in the office of the City Clerk as Contract No. C2M10-32 and by this reference incorporated herein and made a part hereof as though fully set forth herein and directs staff to undertake the steps necessary to finalize Council’s action.

Vote: Moved: SHAM Seconded: MESSINA
Ayes: SHAM, MESSINA, YAMAUCHI, PLACIDO, AYALA
Noes: NONE
Absent: NONE

4. EASEMENT TO SOUTHERN CALIFORNIA EDISON - CONSTRUCTION MAINTENANCE OF ELECTRIC FACILITIES AT 534 HOWARD STREET – F2M11-8, F2M10-59, D2M11-2000, M2M11-122

Staff requested that the City Council authorize an easement to Southern California Edison to allow for construction and maintenance of electric facilities at 534 Howard Street. The City owns, and is in the process of building, a condominium complex at the site and in order to provide electrical service to the property, Southern California Edison had requested that an easement be granted to permit the construction and maintenance of their electrical facilities that will be placed onsite.

Discussion: None

Action Taken: City Council approved and authorized an easement to Southern California Edison to allow for the construction and maintenance of electrical facilities at 534 Howard Street. **(M2M11-122)**

Vote: Moved: SHAM Seconded: MESSINA
Ayes: SHAM, MESSINA, YAMAUCHI, PLACIDO, AYALA
Noes: NONE
Absent: NONE

5. TREASURER’S REPORT - F2M11-1

Discussion: None

Action Taken: Approved as submitted the Treasurer's Report prepared by the Director of Finance for the month of October, 2011, listing all of the City's and the Alhambra Redevelopment Agency's investments as of October 31, 2011.

Vote: Moved: SHAM Seconded: MESSINA
Ayes: SHAM, MESSINA, YAMAUCHI, PLACIDO, AYALA
Noes: NONE
Absent: NONE

6. PERSONNEL ACTIONS – F2M11-2

Discussion: None

Action Taken: Ratified the actions of the City Manager set forth in that certain Personnel Actions document dated November 28, 2011 showing the various appointments, classifications, salary changes, etc., since the last City Council meeting.

Vote: Moved: SHAM Seconded: MESSINA
Ayes: SHAM, MESSINA, YAMAUCHI, PLACIDO, AYALA
Noes: NONE
Absent: NONE

7. DEMANDS - F2M11-1

Discussion: None

Action Taken: Approved as submitted Final Check List (131526 thru 131631) in the amount of \$222,403.91 for the period ending November 4, 2011; Final Check List (131632 thru 131700) in the amount of \$1,850,184.27 for the period ending November 9, 2011; and, Final Check List (131701 thru 131874) in the amount of \$1,473,962.48 for the period ending November 16, 2011; Schedule of Wire Transfers in the amount \$540,586.67 for the week ending November 11, 2011 and Schedule of Wire Transfers in the amount of \$1,272,039.41 for the week ending November 14, 2011.

Vote: Moved: SHAM Seconded: MESSINA
Ayes: SHAM, MESSINA, YAMAUCHI, PLACIDO, AYALA
Noes: NONE
Absent: NONE

ORAL COMMUNICATIONS – F2M11-4

Lola ARMENDARIZ, stated that the lighting at the City Hall entrance on First Street needed to be improved as it was dark when walking towards the Police Department and Library. She suggested that staff look into the matter. She also suggested the implementation of a voicemail recording when phone calls were made to the City Clerk’s Office or City Manager’s Office informing residents that City Hall was closed on certain days following holidays such as Thanksgiving.

COUNCIL COMMUNICATIONS (ANNOUNCEMENTS & FUTURE AGENDA ITEMS) F2M11-7

Mr. Sham invited residents to join in the City's annual holiday tree-lighting ceremony and the arrival of Santa Claus on Friday, December 2, 2011 at the Alhambra Renaissance Plaza at 5:30 p.m.

Mr. Yamauchi asked staff to look into whether it was possible to fix the clock at First Street and Main Street in the Downtown. He also thanked all of the residents that festively decorated their homes for Halloween and hoped residents would also decorate for the coming holiday season.

ARA RECONVENE & ADJOURNMENT: At 7:05 p.m., there being no further business for the City Council or the Agency Board to transact, the Mayor and the Chairman, with the unanimous consent of the Council and Agency Board, adjourned their respective meetings to 5:30 p.m., on Monday, December 12, 2011, in the Council Chambers of the Alhambra City Hall, 111 South First Street, Alhambra California.

LAUREN MYLES, CMC
CITY CLERK/ARA ASSISTANT SECRETARY